

6. (a) Develop the idea in the following topic sentence into a paragraph of 120 words :
Honesty lies in action, not in words. 5
- (b) How is a report different from a proposal ? 5
7. (a) Briefly write the recommendation part of a report on introducing an improved version of a product. 5
- (b) Write an adjustment letter of your own for providing defective service. 5
8. Assume you are a fresher (without any work experience). Prepare a resume for yourself along with a cover letter. 10

Or

Write an advertisement letter to promote the latest brand of motorbike.

ENGLISH FOR COMMUNICATION

Full Marks : 70

Time : 3 hours

Answer Q. No. 1 which is compulsory and any five from the rest

The figures in the right-hand margin indicate marks

1. Answer *all* questions : 2 × 10
- (i) What is noise in communication ?
- (ii) Is smile always a sign of pleasure ? Write some other meanings that different ways of smiling convey.
- (iii) Use two sentence linkers to show opposition.
- (iv) Give examples of upward communication.
- (v) What is the importance of personal space in communication ?

(vi) Make these sentences bias-free :

- (a) Miss Archita Sahoo is a fine actress.
- (b) My mother is a house wife and my father is a businessman.

(vii) What are alveolar consonants ?

(viii) Which consonant sound cannot occur in the final position of a word ?

(ix) Divide the following words into syllables :
exceptional, attempt.

(x) Why is passive sentences are preferred while writing a report ?

2. (a) Comment on the importance of style in communication ? Rewrite the following sentence in appropriate style :

Teacher (to a student of class-3) :

Could you kindly resume your seat, so that the student next to you can provide a response to this question ?

5

(b) "Sometimes communication through symbols is more effective than the use of words". Elaborate.

3. (a) Find out the meanings of the following phrasal verbs and use them in sentences :
break away, break down, break into, break out, break off.

(b) How do the sentence linkers contribute to write a good paragraph ?

4. (a) Transcribe the following words using phonetic symbols.

teach, pretty, serve, wanted, police.

(b) What are long vowels in English pronunciation ?

5. (a) What do you mean by diphthongs and where do Indian learners face problem ?

(b) Write a comparative note on the use of simple past and present perfect.