



**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA,
ODISHA**

P.O.- Engineering College, Burla, Dist.- Sambalpur, Odisha, 768018

No. VSSUT/OOR/1231/2025

Date: 24/11/2025

TENDER CALL NOTICE

Sealed tenders under the Open Tender Enquiry process are invited from the reputed/registered firms having valid GSTIN, income tax clearance, etc., in TWO bid system for the selection of an agency for **"Stage (OAT) preparation and Star nights" for the SAMAVESH and VASSAUNT during 15/01/2026 (evening) to 18/01/2026** at Veer Surendra Sai University of Technology, Burla, Odisha. The sealed tender papers shall reach the office of the undersigned through Speed/Registered post/Courier only by **5.00 PM, 09/12/2025. No hand delivery will be accepted.** The opening of the Tender papers will be at **11.00 AM on 10/12/2025.** For detailed information, please visit the University website: www.vssut.ac.in.

The authority reserves the right to accept or reject/cancel all the tenders without assigning any reason thereof.

REGISTERED

No. VSSUT/OOR/1232/2025

Date: 24/11/2025

Copy to:

1. The University Notice Board for publicity.
2. Dean (Faculty & Planning) with a request to hoist the tender call notice on the University website www.vssut.ac.in for wide publicity.
3. The Comptroller of Finance, VSSUT, for Information and necessary action.
4. Dean, Students' Welfare, for information and necessary action.
5. PA to the Vice Chancellor for the kind information of Hon'ble Vice-Chancellor, VSSUT.

REGISTERED



VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA
ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ଟେକ୍ନୋଲୋଜି ବିଶ୍ୱବିଦ୍ୟାଳୟ

(A UGC Recognized State Government University by an Act of Assembly, Estd. -1956)
P.O. Engineering College, Burla, Dist: Sambalpur, Odisha, (India) -768 018
www.vssut.ac.in e-mail: vc@vssut.ac.in

No. VSSUT/OOR/ 1231 /2025

Date: 24/11/2025

TENDER CALL NOTICE

Sealed tenders are invited by "The Registrar, Veer Surendra Sai University of Technology (VSSUT) Odisha" from the reputed/registered firms having valid GSTIN, income tax clearance, etc., in TWO bid system for the selection of an agency for "Stage (OAT) preparation and Star nights" for the SAMAVESH and VASSAUNT during 15/01/2026 (evening) to 18/01/2026 at Veer Surendra Sai University of Technology, Burla, Odisha. The Bidders may download the Tender Documents directly from the website available at <http://www.vssut.ac.in> and submit the bid along with the Tender cost fee (Non-refundable) of Rs. 1000/- (Rupees One thousand only) in the form of Demand Draft drawn in favour of "The Comptroller of Finance, Veer Surendra Sai University of Technology, Burla" payable at SBI, Burla. All bidders are required to submit Bid security (EMD) not less than 2% of the quoted amount in the shape of a demand draft/Pay Order /Banker's Cheque drawn in favour of "The Registrar, VSSUT, Burla" Payable at SBI, Burla only. The EMD shall be in Indian rupees. In case of any bid clarification, responsibility lies with the bidders to collect the same from the website or contact Dr. Padmanav Dash, Vice President, Students 'Cultural Society, and the client shall have no responsibility for any delay/omission on the part of the bidder.

CRITICAL INFORMATION:

- Type of Bid: Two Bid; Cover I - Technical Bid and Cover II - Price Bid as per the format; Validity of 30 days from the date of opening of Bid.
- Price of bidding document: Rs. 1000/- (Non-refundable).
- Bid security (EMD): Not less than 2% of the quoted amount.
- Date of commencement of downloading bidding document: 24.11.2025 at 10:00 AM.
- Last date and time for receipt of bids through Speed post/Registered post/Courier only: 09/12/2025 up to 5.00 PM.
- Date of opening Technical Bid and Financial Bid: 10/12/2025 at 11.00 AM.
- Place of Opening of Tender and Address for Communication and Receipt of Bid Documents:

The Registrar
Veer Surendra Sai University of Technology, Odisha
At- Burla, Po-Burla Engineering College, Dist-Sambalpur-768018,
Tel. No-0663-2430211 Fax No-0663-2430204

REGISTRAR
VSSUT, Odisha

Copy to:

- The University Notice Board for publicity.
- Dean (Faculty & Planning) with a request to hoist the tender call notice on the University website www.vssut.ac.in for wide publicity.
- The Comptroller of Finance, VSSUT, for Information and necessary action.
- PA to the Vice Chancellor for the kind information of Hon'ble Vice-Chancellor, VSSUT.

GENERAL TERMS AND CONDITIONS

1. **SCOPE OF WORK:** To provide light decoration (including special effects), stage backdrop, sound systems, artist (singers, including performance, travel, accommodation, hospitality, ARTIST TECH-RIDER, if any), Sofas, Chairs, Stage barricading, green room tent, fabric matting, Special Security Personnel, and crackers as per the **ANNEXURE- I**.
2. The tender is a Two-Bid system. The technical bid should contain all the relevant information and desired enclosures in the prescribed format, along with the Earnest Money Deposit (EMD) and Tender Fee (Part-I). The financial bid should contain only commercial/Price (Part-II). The bids should be filled in two bid formats with all the required documents as enclosures in separate sealed covers, i.e. **(i) Part-I Technical Bid (ii) Part-II Financial Bid**. In case any bidder encloses the financial bid within the technical bid, the same will be rejected.
3. The above two separate sealed covers should be specifically superscribed as (i) Technical bid for **'Stage (OAT) preparation and Star nights'** at VSSUT, Burla, and (ii) Financial bid **"Stage (OAT) preparation and Star nights"** at VSSUT, Burla" with the Name of the Firm, tender No. and date of submission. All pages of the tender documents should be signed and sealed by the bidder and should be numbered serially. Both the sealed envelopes (i) and (ii) are to be kept in another larger envelope, which should be sealed and submitted. All the envelopes shall indicate the name and address of the bidders. **The EMD and Tender fee should be enclosed in the Technical bid and prices should not be indicated in the technical bid.**
4. The bigger envelope containing technical and financial bids in separate envelopes shall bear the Tender Name, No., Date, and due date and shall be sent by Speed Post/Registered Post/Courier addressed to **"The Registrar, Veer Surendra Sai University of Technology (VSSUT) Odisha, At-Burla, Po-Burla Engineering College, Dist-Sambalpur-768018"**. **No hand delivery is accepted.**
5. A copy of the original bid conditions and the schedules should be signed by the bidder at the bottom of each page with the office seal duly affixed and submitted along with the bid.
6. Each bidder shall submit only one quotation only and Alternative options of the Offer shall not be allowed.
7. No modification and withdrawal of Bids is allowed between the interval of time of submission and the last date and time of the bids. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the bidders on the bid form.
8. The Price bid is valid for 30 days from the date of opening of the Price bid.
9. Bids should be type written or computerized, and every correction/overwriting in the bid should invariably be attested with the signature of the bidder with date before submission of the bids to the authorities concerned. No revision of price upward or downward will be allowed once the bid is opened.
10. Tenders received without Tender Fee (in favour of "The Comptroller of Finance, Veer Surendra Sai University of Technology, Burla" payable at SBI, Burla) and EMD amount (in favour of "The Registrar, VSSUT, Burla" Payable at SBI, Burla) by way of demand draft/Pay Order /Banker's Cheque will not be considered at all.
11. The successful bidder shall make their own arrangements for all materials and machines with tools and tackle required for carrying out the job as specified in the contract and consider the logistics cost,



- labour cost, and other charges to be incurred in proper execution of work within the specified time.
12. Bidder/contractor shall take all measures necessary to protect the personnel, work and facilities and shall observe all reasonable safety rules and instructions. No smoking or consumption of alcohol/any other prohibited substance shall be permitted on duty by any of the bidder's personnel in Veer Surendra Sai University of Technology, Burla premises or during work hours.
 13. The contract should not be sublet partly or fully to a third party.
 14. Canvassing in any form is strictly prohibited, and tenders submitted by the tenderer who resorts to canvassing will be liable for rejection.
 15. The successful bidder shall maintain environmental hygiene and proper sanitation of the premises during all working hours.

ELIGIBILITY CRITERIA FOR QUALIFYING IN TECHNICAL BID:

The agency should meet the minimum eligibility criteria.

1. **Status:** The bidder shall necessarily be a legal entity, either in the form of a sole proprietorship, partnership, or a Limited company registered under the Companies Act. A proof of the status of the bidder shall be submitted.
2. **Financial Capacity:** The bidder should have an average turnover of Rs. 20 lakhs during the last three financial years. The relevant proof for supporting the above shall be submitted; failing which, the tender shall be treated as invalid. (Audited copy of the same shall be attached in the technical bid).
3. **Experience:** Must have adequate experience in the field of event management services to any Institutions/ PSUs/ Universities/reputed Organizations, having a minimum of three years of experience, and must have been conducted successfully. **(Copies of such work orders should be enclosed.)**
4. **Registration:** The bidder should be registered under the GST Act and have a PAN. Relevant proof shall be submitted.
5. Proof for payment of Income Tax return for the three financial years 2022-23, 2023-24 and 2024-25.
6. The Bidder should submit the tender fees. Non-submission of EMD or submission of less EMD than the desired one or submission of EMD in any other form except demand draft/Pay Order /Banker's Cheque shall result in rejection of the Bid. The EMD deposited against other Bids cannot be adjusted or considered for this Bid. No interest is payable on EMD.
7. The Bidder should not have been black listed by the Departments of State Govt. / Govt. of India Organizations.

Photocopy of the following documents, duly signed by the Proprietor/Partner/Director must be submitted along with the technical bid.

- a) Income Tax Return (Last 3 financial years: i.e. 2022-23, 2023-24 and 2024-25)
- b) PAN Card
- c) Turnover of last 3 years.
- d) GSTIN certificate
- e) Trade License issued by the Competent authority of the Govt. of India/Odisha.
- f) Previous experience (work order) in providing the event management services to any Institutions/ PSUs/ Universities/reputed Organizations.
- g) All pages of the tender documents should be signed and sealed by the bidder and should be numbered serially.



TENDER EVALUATION:

The committee constituted by the competent authority will evaluate the bids based on documents submitted by the firm and eligibility criteria.

- a) The Technical Bids will be opened at the office of the Registrar, Veer Surendra Sai University of Technology (VSSUT), Burla, Odisha, on the specified date and time. No bid shall be rejected at bid opening, except for late bids, and the bidder's representatives who are present shall sign a register evidencing their attendance. Bidders submitting bids would be considered who have well-thought-out and accepted all terms and conditions. No inquiry, verbal or written, shall be entertained in respect of the acceptance or the rejection of the bid during technical evaluation.
- b) The bid document shall be outrightly rejected and no correspondence will be entertained whatsoever if the bidder has not furnished the required tender fees, cost of EMD, or EMD exemption certificate from the competent authority, the bidder has not submitted the price as specified in the tender document, or furnished wrong/ambiguous information in the compliance statement.
- c) Shortlisting will be done based on the eligibility criteria mentioned in the tender in the presence of the tenderer or its representative, if so desired.
- d) The financial bids of those bidders whose Technical Bids are accepted shall be opened by the committee.
- e) Tender for this contract will be assessed in accordance with the Least Cost Selection i.e., L1 system and satisfying the event requirement. The bidder who has quoted the lowest overall in bundled price and not with reference to the lowest prices quoted for the sub-items and meet the overall event requirement satisfactorily, will be awarded the work.
- f) Being L1 will not be the sole criterion for eligibility for the award of a contract. The feasibility of the price determination method adopted by the bidder will be examined by the committee, and the pertaining bidder needs to be present in front of the committee to explain the same (if required).

AWARD OF CONTRACT:

After due evaluation of the bid(s) university will award the contract to the responsive tenderer who has quoted the overall lowest price and satisfying the event requirement.

PERFORMANCE SECURITY:

The EMD amount will be converted to Performance Security. The EMD/Security deposit can be forfeited by the university in the event of any breach or negligence, or non-observance of any condition of the contract, or for unsatisfactory performance as per the contract agreement. EMD/Performance Security will be returned after completion of obligations under the contract. The EMD will be returned to the unsuccessful bidders without any interest within 10 days after the award of the contract to the successful bidder. The EMD will be returned to the successful bidder without interest after successful completion of the programme, deducting University dues if any.

PAYMENT TERMS:

- a) 100% payment of the total order value shall be released after the successful completion of the Service and submission of a Clear Tax Invoice. Payment will be made as per the actual supply as per the work order, following University rules.



- b) The provision of Advance/part payment is not permissible.
- c) Conditional bids will be treated as unresponsive and therefore may be rejected.
- d) The University reserves the right to accept in part or in full, or reject any or more tenders/offers without assigning any reason, or cancel the tendering process and reject all tenders at any time prior to the award of the contract without assigning any reason thereof.

BID PRICES:

- a) The Rates should be quoted in Indian Rupees (INR), inclusive of all charges, including GST applicable as per the price schedule given in Annexure-II.
- b) The prices quoted by the bidder shall remain fixed during the entire period of the contract and shall not be subject to variation of any account.

APPLICABLE LAW:

- a) The contract shall be governed by the laws and procedures established by Govt. of India/Odisha, within the framework of applicable legislation and enactments made from time to time concerning such Commercial dealings/processing.
- b) Any dispute arising out of this contract shall be settled mutually. If the dispute persists, it will be referred to the Vice Chancellor, VSSUT, Burla. The decision of the Vice Chancellor shall be final and binding on both parties.
- c) The agency shall nominate a person with a mobile telephone to receive the instructions. Another alternative telephone Number of the owner or his representative of the firm shall also be conveyed to convey the instruction.
- d) Any dispute arising out of the deal shall be subject to the jurisdiction of the court at Sambalpur in the state of Odisha.



toharrum
red as h
nd May
I.VS

FORMS AND ANNEXURES

Annexure -I

Stage (OAT) preparation and Star nights: VASSAUNT-SAMAVESH 2026

S/N.	ITEMS	DETAILS	NO. OF DAYS
1	Stage light decoration at Open Air Theatre	Sharpy-28 nos	16 th to 18 th January 2026
		Led Parcen RGBW-50 nos	
		Smoke-5 nos	
		Laser jumbo-1 no	
		Strobe-8 nos	
		4 way Blinders - 8 nos	
		Audience light - as per requirement	
		Dimmer-as per requirement	
		Haze- 4 nos	
		Box Truss with Center Bar	
		Avolite Arena- 1 nos	
		SGM17R follow spot	
2	Stage light for Open Air Theater (special effects included)	Co2-6 nos	16 th to 18 th January 2026
		Fireshots-4 nos	
		Confetti blasters-10 nos	
		Paper blasters-10 nos	
		Cool pyro-30 nos	
		Ribbon blaster- 10 nos	
3	Stage sound for Open Air Theatre	Line array speakers-16 nos	16 th to 18 th January 2026
		Eaw Sb 1000 sub woofers- 12 nos	
		Stage Monitors JBL SRX712- 12nos	
		Snake cable 48 channel-1 nos	
		Cord and cordless microphone -as required	
		Dj console pioneer CDJ 2000	
		Side fill- 4nos, Noise gate- 12nos	
		Composer limiter 12 channel jack to jack- as required	
		Drum fill -1 pair	
		Drum kit	
		Driver back -1 nos	
		Inearmonitor -6 nos	
		Sennheiser935-4 nos	
		Guitar stand-4 nos	
		Keyboard stand- 2nos	
		Artist's technical requirement and percussion	

Op



4	Open Air Theatre stage backdrop	Led p3 wall for backdrop-40x10 ft	16 th to 18 th January 2026
		For 2 wings-12x10-2 pc	
5	Open Air Theatre requirements	Square truss- 60x40ft	16 th to 18 th January 2026
		Truss pulley-4	
6	Singers (2 nos., Performance, travel, accommodation, hospitality, ARTIST TECH-RIDER, if any)	1. Kuldeep Pattnaik, Archana Padhi, Antara Chakraborty. or level of them 2. Nimisha Deb, Simran Choudhary, Kushagra or level of them Combination of Two singers, one from each 1 and 2 are to be selected in such a way that there will be no delay for the onstage technical arrangement.	17 th January 2026 (7 PM onwards)
7	Singer (Bollywood, 1 no.) (Performance, travel, accommodation, hospitality, ARTIST TECH-RIDER, if any)	Ash King, Mitraz, Amit Mishra or level of them (prices for any one or each one may be submitted)	18 th January 2026 (7 PM onwards)
8	Chairs at OAT	200 Nos. (16 th), 200 Nos. (17 th), 300 Nos (18 th)	16 th to 18 th January 2026
9	Sofa for guests	15 Nos (16 th) 15 (17 th) 20 (18 th)	16 th to 18 th January 2026
10	Stage barricading, Green room tent and matting	Barricading of the guest sitting area and a small area exclusively for final year students, matting at the guest sitting area.	16 th to 18 th January 2026
11	Special Security	4 Nos (17 th), 6 Nos (18 th)	17 th and 18 th January 2026
12	Crackers	At the end of the event	18 th January 2026

(ON LETTER HEAD OF THE FIRM)

FORMAT FOR PRICE BID (to be given in a separate envelope)**Tender for Stage (OAT) preparation and Star nights: VASSAUNT-SAMAVESH 2026****Tender No:****PRICE SCHEDULE / FINANCIAL BID**

S/N	ITEMS	DETAILS	NO. OF DAYS	Amount in INR (Excluding GST)
1	Stage light decoration at Open Air Theatre		16 th to 18 th January 2026	
2	Stage light for Open Air Theater (special effects included)		16 th to 18 th January 2026	
3	Stage sound for Open Air Theatre		16 th to 18 th January 2026	
4	Open Air Theatre stage backdrop		16 th to 18 th January 2026	
5	Open Air Theatre requirements		16 th to 18 th January 2026	
6	Singers (2 no., Performance, travel, accommodation, hospitality, artist tech-rider)		17 th January 2026 (7 PM onwards)	
7	Singer (1 no. Performance, travel, accommodation, hospitality, artist tech-rider)		18 th January 2026 (7 PM onwards)	
8	Chairs at OAT		16 th to 18 th January 2026	
9	Sofa for guests			
10	Stage barricading, Green room tent, and matting			
11	Special Security		17 th and 18 th January 2026	
12	Crackers		18 th January 2026	
	Total (in figure):			
	Total in words:			

GST % over and above the total amount:

The price is inclusive of Stage (OAT) preparation and Star nights, according to general terms and conditions, all charges, taxes, and statutory liabilities.

Signature of Tenderer
With Seal & Date

Page 9 of 17



LETTER OF UNDERTAKING AND DECLARATION

To
The Registrar,
VSSUT, Burla

Ref: Invitation of Tender Notice No.

Dated.

I/We, the undersigned, declare that:

1. I/We have examined the tender document and its terms and conditions and we have understood the details.
2. I/We are ready to execute the contract in conformity with the tender document, in case we are found successful as a tenderer.
3. Our bid shall be valid for a period of _____ days from the date of Opening of price bid and shall not revoke the same.
4. If our bid is accepted, I/We undertake to comply all other formalities as per the tender document and work order.
5. I/we also declare that neither our firm/company/Proprietorship concerned was blacklisted in past nor any of our office bearer was convicted in any court of law.
6. We accept all the terms and conditions of this Tender document and undertake to abide by them including the condition that you are not bound to accept highest ranked bid/lowest bid or any other bid you may receive.
7. The detailed particulars of the tenderer are mentioned and attached separately.
8. The contract will be awarded to the successful bidder whose bid matches with the L-1 Price and satisfying the event requirements via face-to-face discussion.

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my /our knowledge and belief. No part of it is false and nothing has been concealed therein.

Yours sincerely,

Authorized signatory of the Tenderer

(Authorized person shall attach a copy of the authorization for signing on behalf of the Bidding Company)

Full name and designation



(ON LETTER HEAD OF THE FIRM)

Tender for “**Stage (OAT) preparation and Star nights**” at Veer Surendra Sai University of Technology, Burla”

Detailed Particulars of the Tenderer

Sl. No.	Particulars	Supporting document page No.
1	Name of Agency/Firm/Proprietor	
2	Full Address	
3	Registration Certificate/Certificate of incorporation, if any	
4	Name (s) of Proprietor/Partner/Director	
5	E-mail ID	
6	Mobile No.	
7	Proof of Income Tax return for the last three financial years 2022-23, 2023-24 and 2024-25 (Copies should be enclosed)	
8	PAN No.	
9	GSTIN	
10	Past experience in similar business (enclose relevant documents/order copies of other organizations).	

Signature of Bidder with seal



Checklist for Technical Bid

Supportive Documents must be enclosed for fulfilling the Eligibility criteria, to be submitted by the Tenderer

Sl. No.	Particulars	Yes/No	Page No.
1	Self-attested copy of valid Registration number of the firm/agency		
2	Tender Cost in shape of DD for Rs.		
3	Bid Security (EMD) in shape of DD for Rs.		
4	Bid Security Self Declaration Form for EMD exemption		
5	Details of bidder's profile		
6	Acceptance of terms and conditions of tender		
7	Minimum Three (3) years' experience in successful completion of event management services		
8	Copy of GST registration certificate and up to date return		
9	Permanent Account Number (PAN) Furnish copy of PAN, Copy of IT Return Acknowledgement for the preceding three financial years		
10	Average Annual Turnover of at least 20 lakhs INR during last 3 financial years i.e. 2022-23, 2023-24 and 2024-25		
11	Bidder's Authorization Form		
12	Criminal liability Form/ Black listed undertaking		
13	Signed & stamped copy of Tender document		

Place:

Date:

Name, Signature & Seal of Bidder



(ON LETTER HEAD OF THE FIRM)

BID SECURITY SELF-DECLARATION FORM

Date: _____

Bid No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with Veer Surendra Sai University of Technology, Burla, Odisha-768018 for a period of Two years from the date of notification if I am/We are in a breach of any obligation under the bid conditions, because I/We

- (a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- (b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for and on behalf of: (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)



(ON LETTER HEAD OF THE FIRM)

Bidder's Authorisation Certificate

To
The Registrar,
Veer Surendra Sai University of Technology,
Burla, Odisha-768018

Sub: Bidder's Authorization Certificate

Sir,

With reference to the Tender Notice No. _____ Ms./Mr. <Name>, <Designation>, is hereby authorized to attend meetings & submit pre-qualification, technical & commercial information as may be required by you in the course of processing the above said Bid. Her/his contact mobile number is _____ and Email id is _____. For the purpose of validation, his/ her verified signature is as under.

Thanking you

The specimen signature is attested below:

Name:

(Specimen Signature of Representative)

Signature of Authorizing Authority

Name of Authorizing Authority
Designation: Company Seal:



(ON LETTER HEAD OF THE FIRM)

FORMAT FOR PRICE BID (to be given in a separate envelope)

Tender for Stage (OAT) preparation and Star nights: VASSAUNT-SAMAVESH 2026

Tender No:

PRICE SCHEDULE / FINANCIAL BID

S/N	ITEMS	DETAILS	NO. OF DAYS	Amount in INR (Excluding GST)
1	Stage light decoration at Open Air Theatre		16 th to 18 th January 2026	
2	Stage light for Open Air Theatre (special effects included)		16 th to 18 th January 2026	
3	Stage sound for Open Air Theatre		16 th to 18 th January 2026	
4	Open Air Theatre stage backdrop		16 th to 18 th January 2026	
5	Open Air Theatre requirements		16 th to 18 th January 2026	
6	Singers (2 no., Performance, travel, accommodation, hospitality, artist tech-rider)		17 th January 2026 (7 PM onwards)	
7	Singer (1 no. Performance, travel, accommodation, hospitality, artist tech-rider)		18 th January 2026 (7 PM onwards)	
8	Chairs at OAT		16 th to 18 th January 2026	
9	Sofa for guests			
10	Stage barricading, Green room tent, and matting			
11	Special Security		17 th and 18 th January 2026	
12	Crackers		18 th January 2026	
	Total (in figure):			
	Total in words:			

GST % over and above the total amount:

The price is inclusive of Stage (OAT) preparation and Star nights, according to general terms and conditions, all charges, taxes, and statutory liabilities.

Signature of Tenderer
With Seal & Date

Page 15 of 17




(ON LETTER HEAD OF THE FIRM)

Name of the Tender "Selection of Agency for Stage (OAT) preparation and Star nights" at Veer Surendra Sai University of Technology, Burla

CRIMINAL LIABILITY UNDERTAKING

Date: _____

To

The Registrar,
Veer Surendra Sai University of Technology,
Burla, Odisha-768018

The bidder has to furnish a certificate as per the format specified below along with the bid for not committed any offence.

I aged about
S/o.....Proprietor/ Partner/ Director of
M/s..... At:..... Po:
....., P.S:....., Dist:.....do
solemnly pledge and affirm that I/my firm/company have not committed any offence.

(a) Under the Prevention of Corruption Act 1988; or

(b) The Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

(c) That neither any criminal case nor any vigilance case is pending against me/my firm/company before any forum.

(d) I/my firm/company have not been blacklisted/debarred by any Central/State Government Organisation/Bodies for the last 3 years.

Signature

(Name)

Seal of the Bidder



FORM FOR FINANCIAL CAPACITY

Description	Financial Years		
	2022-23	2023-24	2024-25
Annual Turnover			
Net Worth			
Current Asset			
Current Liabilities			
Total Revenue			
Profit before Tax			
Profit after Tax			

CERTIFICATE BY CHARTERED ACCOUNTANT

I / We, _____, Chartered Accountants, certify that the figures regarding over all Annual Turnover for the financial years mentioned above in respect of M/s. _____ are checked and found correct and true as per their Books of Accounts and other related records.

SIGNATURE & SEAL OF THE CHARTERED ACCOUNTANT
NAME, ADDRESS AND CONTACT DETAILS:
UDIN:

