



VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA

ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ

(A UGC Recognized State Government University by an Act of Assembly, Estd. -1956)

P.O. Engineering College, Burla, Dist: Sambalpur, Odisha, (India) -768 018

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No. VSSUT/ACD/ 313 /2025

Dated: 27/03/2025

NOTICE

The summer office timing of the University will be as follows from **02/04/2025 (Wednesday)** to **30/06/2025 (Monday)** is mentioned below.

Days	Timing (For all categories of Employees except Central Library / CCF)	Timing for Central Library / CCF
Monday to Saturday (Except 2 nd & 4 th Saturday)	7.00 A.M. to 1.00 P.M.	1st Shift 7.00 A.M. to 1.00 P.M. 2nd Shift 3.00 P.M. to 9.00 P.M.

The classes will be held as per the following timing.

1 st Period	-	7.00 AM	to	7.50 AM
2 nd Period	-	7.50 AM	to	8.40 AM
3 rd Period	-	8.40 AM	to	9.30 AM
4 th Period	-	9.30 AM	to	10.20 AM
RECESS	-	10.20 AM	to	10.30 AM
5 th Period	-	10.30 AM	to	11.20 AM
6 th Period	-	11.20 AM	to	12.10 PM
7 th Period	-	12.10 PM	to	1.00 PM

By order of Hon'ble Vice-Chancellor

Memo No. VSSUT/ACD/ 314 /2025

Copy to:

- 1) University Notice Board
- 2) All HoDs / HoPs / Deans / COF / COE / PICs / Central Library / Workshop Superintendent/ All Wardens of Halls of Residence / OS for information and necessary action.
- 3) Dean, F&P for information with a request to facilitate in hoisting this notice in University Website.
- 4) PA to Registrar for information.
- 5) PA to Vice-Chancellor for kind information of Hon'ble Vice-Chancellor.

REGISTRAR
Dated: 27/03/2025

REGISTRAR