

45TH MEETING OF BOARD OF MANAGEMENT VSSUT BURLA



MINUTES OF THE MEETING

Date: 30.09.2023, Saturday
Time: 10:30 AM (Hybrid Mode)
Venue: Board Room, VSSUT BURLA

MEMBERS PRESENT

1	Vice Chancellor, VSSUT, Burla, Chairman, Ex-Officio
2	Shri TK Satpathy, OAS(SAG), Addl. Secretary to Govt, SD&TE Govt. of Odisha (online)
3	Smt. A. Singh, OAS, Representative, DTET Odisha (Online)
4	Prof. D. Acharya, AICTE Nominee
5	Prof. C. Mahapatra, UGC Nominee
6	Prof. S. Karmalkar, Director, IIT, Bhubaneswar (online)
7	Prof. A K Rath, Vice-Chancellor, BPUT, Odisha
8	Prof. D. Mishra, VC Nominee
9	Prof. S. Panda, Academic Council Nominee
10	Prof. S K Patro, Academic Council Nominee
11	Prof. S. Mishra, Alumni Representative
12	Shri A. Padhi, Alumni Representative
13	Shri P K Dang, OAS(S), Registrar, Member Convenor

MEMBERS ABSENT

1	Additional Secretary to Govt. (ES-II), Finance Department, Govt. of Odisha
2	Sj. Sarada Prasad Nayak, Minister of Labour and Employees State Insurance Dept., Govt. of Odisha
3	Sj. Sudam Marandi, Minister of School and Mass Education, Govt. of Odisha

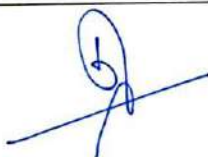
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VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA
45th Meeting of the Board of Management (BOM)

Date: 30.09.2023
Time: 10.30 A.M. (Hybrid Mode)
Venue: Board Room, VSSUT Burla

MINUTES OF THE MEETING


BOM:45-01	To confirm the Minutes of the 44 th meeting of the Board of Management held on 02.05.2023 at the Conference Hall of Sambalpur University, Burla. Annexure-1, pp. 07-16 <i>The BOM Confirmed the Minutes.</i>
BOM:45-02	Action Taken Report on the 44 th meeting of BOM held on 02.05.2023. Annexure-2, pp. 17-18 <i>The BOM has taken note of the Action Taken Report and sought a modification of item no. BOM: 44-12 on the Committee Report regarding anomalies in the date of promotion of faculty under CAS. BOM sought a fresh report by a Committee comprising of old members and Board representatives of the university. The report of the Committee be brought in the next meeting of BOM as an Agenda item.</i>
BOM: 45-03	Minutes of the 26 th Finance Committee meeting held on 09.09.2023 are placed for information and to approve the items recommended to BOM. Annexure-3, pp. 19-23 <i>The BOM took note of the 26th Finance Committee meeting held on 09.09.2023 and approved the items recommended for approval.</i>
BOM: 45-04	Minutes of the 32 nd Academic Council meeting held on 16.09.2023 are placed for information and to approve the items recommended to BOM. Annexure-4, pp. 24-27 Resolution: <i>The BOM took note of the 32nd Academic Council meeting held on 16.09.2023 and approved the items recommended for approval.</i>
Items for Approval/Recommendations of the Board of Management	
BOM:45-05	<i>The confidential agenda item was placed before the Board of Management for discussion and considered recommendations.</i> Annexure-5 Resolution: <i>After due deliberations, perusing all the relevant records, and taking all aspects into consideration, minutes have been recorded separately considering the confidentiality of the matter.</i>
BOM: 45-06	To consider and approve the Annual Faculty Appraisal and Audit of Programmes running in different Schools by Internal and External Expert Committee for the Academic Year 2022-23. The Faculty Appraisal and the School Audit were conducted from 03-10 July 2023 and 18-19 July 2023 by internal as well as external experts respectively. The summary report of faculty appraisal is attached. A list of Faculty who have performed miserably in R&D and Discipline during the present academic year or have not reported for assessment has been served advisory letters to improve their performance. Annexure -6, pp. 28-40



	<p>Resolution:</p> <p>(a) <i>The BOM appreciated the steps taken for Faculty appraisal and School Audit on time.</i></p> <p>(b) <i>It has also taken note of three faculty not appearing before the internal and external committees and expressed its displeasure and took a serious note of it.</i></p> <p>(c) <i>BOM also noted the advisory issued to seven faculty members.</i></p> <p>(d) <i>A committee may be constituted comprising of Internal Board Members, two external members, and two outside experienced persons.</i></p> <p>(e) <i>The committee will submit a detail report by interacting with these Faculty members through a presentation. The report of the committee be placed in the next meeting of the Board of Management.</i></p>
BOM:45-07	<p>Indiscipline activities of Dr. Rakesh Mohanty, Associate Professor, Computer Science & Engineering.</p> <p>Dr. Rakesh Mohanty, Associate Professor, Computer Science & Engineering Department is frequently availing earned leave on private grounds. He has taken EL from</p> <p>(a) 09.11.2022 - 15.11.2022, (b) 15.12.2022 - 31.12.2022 and (c) 06.2.2023 - 25.02.2023.</p> <p>Further, during the pendency of the sanction of earned leave applied from 08.04.2023 to 07.05.2023, he has taken up an assignment at Cambridge Institute of Technology, Bangalore. For this purpose, he has not taken any permission from the competent authority. He has received a remuneration of ₹ 92, 000/- during his engagement as Guest Faculty. This act of disobedience is misconduct which may lead to disciplinary action under OCS (CC&A) Rules 1962.</p> <p style="text-align: right;">Annexure-7, pp. 41-92</p> <p>Resolution:</p> <p><i>The BOM took serious note of the indiscipline made by Dr. Rakesh Mohanty and authorized the Vice-Chancellor to take legal advice to frame the charges and appoint a one-man Inquiry Officer to probe into the charges in conformity with the VSSUT ACT and Statutes including other conduct rules of the Govt. of Odisha. The final report of the Inquiry Officer be placed in a meeting of the Board of Management for necessary action.</i></p>
BOM:45-08	<p>Frequent absence of Mrs. Etuari Oram, Assistant Professor, Computer Application Department on medical grounds without submission of necessary documents.</p> <p>Mrs. Etuari Oram, Assistant Professor, Computer Application Department has been applying for leave on health grounds without submitting valid documents since 21.07.2022 to date on medical grounds. She did not attend the meeting of the Internal Academic Audit and Annual Faculty Appraisal conducted on 03-10 July 2023 and 18-19 July 2023 by internal and external experts respectively. When asked to submit the medical certificate from the Medical Board, she complained it as harassment.</p> <p style="text-align: right;">Annexure-8, pp. 93-131</p> <p>Resolution:</p> <p><i>As Mrs. Etuari Oram is continuing to extend her leave on Medical Grounds on the basis of a prescription from RGH Rourkela, the BOM has authorized the Vice Chancellor to write a letter to the Director, RGH Rourkela to submit a Medical Report through the Medical Board.</i></p>
BOM:45-09	<p>To approve the promotion of Sri Manas Ranjan Nayak, Senior Assistant to Section Officer.</p> <p>The Departmental Promotion Committee held on 19.08.2023 recommended the promotion of Sri Manas Ranjan Nayak from Senior Assistant to Section Officer. Accordingly, he is promoted to the post of Section Officer vide Office Order No.VSSUT/Estt./2130 dated 26.08.2023.</p> <p style="text-align: right;">Annexure-9, pp. 132</p> <p>Resolution:</p> <p><i>BOM approved the proposal.</i></p>




<p>BOM:45-10</p>	<p>Engagement of Prof. Sanjay Mohapatra as Consultant, Ex-Professor, XIMB, Bhubaneswar</p> <p>The university is running short of experienced and trained manpower to handle different works related to IT Infrastructure, Administrative matters, tracking of the Institute Development Plan etc. Prof. Sanjay Mohapatra, Ex-Professor, XIMB Bhubaneswar has shown interest in working for the university. A committee was formed to evaluate the possibility of such an engagement and asked to submit a report after due interaction with Prof. Mohapatra. The report along with his Curriculum Vitae is attached.</p> <p style="text-align: right;">Annexure – 10, pp. 133-149</p> <p>Resolution:</p> <p><i>The BOM authorized the Vice Chancellor to proceed with due procedures. The roles and responsibilities of any persons recruited on contract may be clearly outlined in the proposal.</i></p>
<p>BOM:45-11</p>	<p>To consider and ratify the grading for non-teaching employees and the DPC guidelines.</p> <p>The evaluation form for the ministerial staff has been changed vide BOM-43-08 w.e.f. Academic 2022-23 and the grading patterns as well as their fitness criteria for promotion are different. Hence, the criteria for promotion are to be adopted before 2022-23 as per the old evaluation form.</p> <p style="text-align: right;">Annexure-11, pp. 150-155</p> <p>Resolution:</p> <p><i>The BOM approved the proposal.</i></p>
<p>BOM:45-12</p>	<p>Renewal of subscription to Science Direct (Elsevier Journals) for the year 2023.</p> <p>The journals under Science Direct have been subscribed by the University since 2014 at a subsidiary rate with an increment of 5% per year. Due to an expected proposal of One Nation, One Subscription by the Govt. of India, the renewal could not be done on time and the same was paused on 31.05.2023. Now, it has been decided to continue with the Science Direct subscription for the year 2023 and the subscription has been restarted on 08 September 2023 with a recommendation by a special committee.</p> <p style="text-align: right;">Annexure-12, pp. 156-168</p> <p>Resolution:</p> <p><i>The BOM approved the proposal.</i></p>
<p>BOM:45-13</p>	<p>To consider and ratify the change of nomenclature of Dean of Schools and HODs to Head of Schools and Associate Head of Schools respectively.</p> <p>By observing the structure followed at IIT Bhubaneswar and subsequent discussion with the Vice Chancellor, OUTR, and considering the SDTE's proposition of uniform ACT and Statutes of technical universities under SD&TE, the following has been decided after due recommendation of Deans and School Heads</p> <p>(a) To avoid confusion in the nomenclature of University Deans the School will have a <i>Head of School (HoS) and Associate Heads (AHoSs)</i>. The number of AHoSs will depend on the number of programs offered in the School.</p> <p>(b) The Vice-Chancellor will appoint HoSs based on their interest in the position from among the Professors. AHoSs will be appointed from among the Professors and Associate Professors in a similar way to HoSs. Normally, the tenure of HoSs and AHoSs will be for a period of two years and can be extended up to one more year. However, the Vice-Chancellor will have the jurisdiction to terminate the appointment prematurely and appoint HoSs & AHoSs from different disciplines if the situation demands a required period.</p>



	<p>(c) There will be a single office for each Head of School and AHoSs will operate from their respective offices. All the official papers will be routed through AHoS and HoS.</p> <p>Resolution:</p> <p><i>After due deliberations, the BOM approved the following:</i></p> <p>(a) <i>There will be various Schools and under one school there will be various departments to utilise resources (Faculty, Technical Staff, Labs, Equipment etc.).</i></p> <p>(b) <i>Each School will have a Head of School (HoS)</i></p> <p>(c) <i>Each department will have a Head of the Department and will report to HoS. There will be one office for HoS. HoDs will work from their own office chambers.</i></p> <p>(d) <i>A department can offer more than one UG and PG programmes. It may so happen the programmes will be offered by the School and there may not be any Department under it.</i></p> <p>(e) <i>The Faculty of various departments will be considered as one pool under the school and work in tandem with HoDs and HoS. The faculty can be assigned classes/labs/other duties by HoS to any of the programmes/departments of the school.</i></p> <p>(f) <i>The Vice-Chancellor will appoint HoS from among the Professors of the School and HoDs from among the Professors/Associate Professors of the School on the basis of EOI and their vision for the position interested in.</i></p> <p>(g) <i>The Vice-Chancellor can appoint a Professor as HoS/HoD of a School/Department from another School/Department if so needed.</i></p> <p>(h) <i>The tenure of HoSs and HoDs will be generally two years extendable to one more year by the Vice Chancellor. However, if the Vice Chancellor is not satisfied with the functioning of the School/Department, he shall have the power to change HoS/HoD at any instant.</i></p> <p>(i) <i>All the letters must be routed through HoD/HoS to the higher authority with comments/remarks, not just forwarded.</i></p>
BOM:45-14	<p>Empanelment of additional Advocates for Court Cases</p> <p style="text-align: right;">Annexure – 13, pp. 169-205</p> <p>Resolution:</p> <p><i>The BOM approved the proposal.</i></p>
BOM:45-15	<p>Overlapping Experience certificate by a few faculty in two different Institutions. Put up for suggestions for necessary actions. Letters of explanation have been issued to the faculty. They are also applicants for the recent advertisement for promotion under the Career Advancement Scheme (CAS).</p> <p style="text-align: right;">Annexure – 14, pp. 206-211</p> <p>Resolution:</p> <p><i>The BOM decided not to shortlist these two faculty for the present interview for promotion under CAS till the aforesaid issue is resolved.</i></p>
BOM:45-16	<p>Consideration for remuneration to University Deans and Associate Deans.</p> <p>Resolution:</p> <p><i>The BOM suggested to constitute a committee and the recommendations be routed through the Finance Committee.</i></p>
BOM:45-17	<p>Govt. of Odisha offices and other universities of the State are having 2nd and 4th Saturdays as holidays with both Faculty and Staff as non-vacational.</p> <p>Resolution:</p> <p><i>The BOM authorized the Vice Chancellor to constitute a committee and the recommendations be sent to the SDTE Department for approval.</i></p>

BOM:45-18	<p>The list of obsolete items identified through the write-off committee is attached here for approval of the Board of Management for auction through the tender process. Annexure – 15, pp. 212-247</p> <p>Resolution: <i>The BOM approved the list of items to be auctioned.</i></p>
BOM:45-19	<p>Dr. Santosh Kumar Majhi, Asst. Professor, CSE has been selected as an Associate Professor at Guru Ghasidas University Bilaspur and applied for two-years lien. Put up for the approval of the BOM. Annexure – 16, pp. 248-252</p> <p>Resolution: <i>The BOM recommended the proposal for approval by the SDTE Dept., Govt. of Odisha.</i></p>
Items for Ratification/Appraisal of Board of Management	
BOM:45-18	<p>To consider and ratify the list of experts for CAS and Direct recruitment of faculty approved through circulation dated 14.07.2023.</p> <p>Resolution: <i>The BOM ratified the earlier approval of the lists of experts for CAS promotion and Direct Recruitment.</i></p>
BOM:45-19	<p>Enhancement of sitting fee of members of Board of Management with effect from 02.05.2023 approved by Chairman, BOM. Annexure-17, pp. 253</p> <p>Resolution: <i>The BOM ratified the approval.</i></p>
Items for Information of Board of Management	
BOM:45-20	<p>(a) Faculty Recruitment Guidelines under CAS and Direct Recruitment Annexure – 18, pp. 254-266</p> <p>(b) To report the engagement of outsourcing personnel in the University Annexure – 19, pp. 267</p> <p>(c) OGFR, 2023 circulated by Govt. of Odisha to be implemented at the university with immediate effect. Annexure – 20, pp. 268-269</p> <p>Resolution: <i>The BOM noted the above items.</i></p>


REGISTRAR
 Convener-cum-Secretary


Vice Chancellor
 Chairman