



## **VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY: BURLA**

(Formerly University College of Engineering, Burla-Established by Govt. Odisha in 1956 & Upgraded in 2009 to A State Govt. University Covered under Section 2(f) & 12(B) of UGC Act.)  
P.O.: Engineering College, Burla (Siddhi Vihar), Dist: Sambalpur Odisha-768018, India  
Website: [www.vssut.ac.in](http://www.vssut.ac.in)

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**No.VSSUT/PGSR/ 1222 / 2023**

**DATE: 01/08/2023**

### **NOTICE**

The Physical reporting of the candidates admitted into 5-Yr Integrated-M.Sc, 2-Yr M.Sc, M.Tech & Ph.D. Programmes 2023 will be held as per the below mentioned schedule. Details of the documents required at the time of the Physical reporting is enclosed herewith. All the admitted candidates are required to physically report at Sir Visveswaraya Auditorium, VSSUT Burla for the confirmation of their admission into respective Programmes without fail.

Enclosures:

- 1) Important Dates
- 2) Documents to be produce at the time of Physical Reporting
- 3) Affidavits on ₹ 20/- Stamp Paper as per the format available in Annexure I, II & III
- 4) Medical Fitness Certificate
- 5) Identity card Format
- 6) Undertaking

## 1. Important Dates

| Date & Time       | Programme       | Departments   | Venue  |
|-------------------|-----------------|---|--|
| 07/08/2023, 10 AM | Int. M.Sc.&M.Sc | Physics, Chemistry, Mathematics   | <b>Sir<br/>Visveswaraya<br/>Auditorium,<br/>VSSUT Burla.</b> |
| 08/08/2023, 10 AM | M.Tech          | Civil Engg.,<br>Computer Sc. & Engg.<br>Information Technology                    |  |
| 09/08/2023, 10 AM | M.Tech          | Electrical Engg.<br>Electrical & Electronics Engg,<br>Electronics & Telecom. Engg |  |
| 10/08/2023, 10 AM | M.Tech          | Mechanical Engg.<br>Metallurgical & Materials Engg.                               |  |
| 11/08/2023, 10 AM | Ph.D.           | All Departments   |  |

## 2. Documents to be produced at the time of reporting

| Sl. No. | List of the documents to be produced in Original (Sl. No. 1 - 10)  |
|---------|--|
| 1       | <b>Print Out of Online Admission fee</b>   |
| 2       | Original College Leaving Certificate/Transfer Certificate/ULC issued by the Institution/University last attended.  |
| 3       | Original Conduct Certificate from Institution/University last attended.  |
| 4       | Migration Certificate issued by the Institution/University last attended.  |
| 5       | Original Valid GATE Score card, if applicable  |
| 6       | Court Affidavit (in original) as per the format available in <b>Annexure I, II and III (mentioned below in section 3)</b> separately on Rs.20/- Stamp Papers |
| 7       | Physical Fitness Certificate (in original) from a doctor of any Government Hospital as per the format available below in <b>section 4</b>                    |

|               |   |
|---------------|---|
| 8             | Information for University Identity card(mentioned below in section 5)  |
| 9             | Relieve order from employer (if Applicable)   |
| 10            | Undertaking (if any of the above document(s) the candidate could not produce at the time of physical reporting) in the format <b>mentioned below in section 6.</b>  |
| <b>Sl. No</b> | <b>Attested photocopies of documents (Sl. No. 11- 20).</b><br>The candidates should bring the ORIGINAL documents in support of the self-attested photocopies of documents for verification by Officials at the time of Reporting. |
| 11            | Valid Photo Identity Card (such as Voter ID Card, Aadhaar Card, PAN Card, Driving License, Passport, Govt. ID cards, etc.)  |
| 12            | High School Certificate Examination or equivalent Examination Certificate showing Date of Birth   |
| 13            | Memorandum of Marks of HSC/10 <sup>th</sup> Pass Certificate Examinations.  |
| 14            | Pass Certificates of I.Sc./+2 Science/Diploma (Engg.), etc. Examinations.   |
| 15            | Memorandum of Marks of +2 Science/I.Sc./Diploma (Engg.) etc..   |
| 16            | Pass Certificate of the qualifying Examinations (B.Sc/B.Tech), if applicable  |
| 17            | Memorandum of Marks in the qualifying Examinations (B.Sc/B.Tech), if applicable   |
| 18            | Pass Certificate of the qualifying Examinations (M.Sc/M.Tech/M.Phil), if applicable   |
| 19            | Memorandum of Marks in the qualifying Examinations (M.Sc/M.Tech/M.Phil), if applicable  |
| 20            | Certificate in support of SC/ST Category (if applicable).   |
| 21            | Two passport-size photos  |

### 3. Affidavit of following annexures separately in ₹ 20/- Stamp Paper

#### ANNEXURE-I

#### **VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA, BURLA**

As per the directions of the Hon'ble Supreme Court of India and the UGC, ragging in any form, in the University premises including halls is strictly prohibited. Any students found indulging in any such activities and against whom there is prima facie evidence thereto will be expelled from the University immediately or handed over to Police. Each of the students of VSSUT is hereby required to submit an undertaking in the prescribed format which is mandatory, to abstain from ragging in any form and other antisocial activities. Violation of this will attract expulsion of the guilty from the University, lodging a FIR with police and handed over to the law enforcing authorities (Refer to the UGC website <http://www.ugc.ac.in/notices/> and Hon'ble Supreme Court Order, Dated: 08.05.2009).

**(All the candidates and their parents should submit separate court affidavit in the format given below at the time of admission)**

#### **AFFIDAVIT FORMAT FOR UNDERTAKING BY THE CANDIDATE/STUDENT** **(To be submitted in ₹ 20/- Stamp Paper)**

1. I.....Son/Daughter of  
Sri/Smt..... have carefully read and fully understood the law prohibiting ragging and the directions the Supreme Court and the Central/State Govt. in this regard.
2. I have received a copy of the UGC regulations on curbing the menace of ragging in higher educational Institutions-2009 and have carefully gone through it.
3. I hereby undertake that
  - I will not indulge in any behavior or act that may come under the definition of ragging.
  - I will not participate in or abet or propagate ragging in any form.
  - I will not hurt anyone physically or psychologically or cause any other harm.
4. I hereby agree that if found guilty of any aspect of ragging, then I may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.
5. I hereby affirm that I have not been expelled or debarred from admission by any institutions.

Signed this.....day of.....month of.....year.

**Witness (with detailed address)**

**Full Signature:**

- 1.
- 2.

Name:  
Address :

**ANNEXURE-II**

**AFFIDAVIT FORMAT FOR UNDERTAKING BY PARENT/GUARDIAN**

**(To be submitted in ₹ 20/- Stamp Paper)**

1. I,.....Father/Mother/Guardian of  
..... have carefully read and fully understood the law prohibiting  
ragging and the directions of the Supreme Court and the Central/State Govt. in this regard  
as well as the UGC Regulations on curbing the menace of ragging in Higher Educational  
Institutions-2009.
2. I assure you that my son/daughter/ward will not indulge in any act of ragging.
3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be  
punished as per the provisions of the UGC Regulations mentioned above and/or as per  
the law in force.

Signed this.....day of.....month of.....year.

**Witness(with detailed address)**

**Full Signature:**

1. Name:
2. Address :

**ANNEXURE – III**  
**AFFIDAVIT FORMAT FOR DECLARATION/UNDERTAKING**  
**(To be submitted in ₹ 20/- Stamp Paper)**

1. Name of the Student : \_\_\_\_\_  
S/o,D/o of : \_\_\_\_\_  
Residential address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Mobile No. : \_\_\_\_\_  
Email : \_\_\_\_\_
2. Name of the Father/Mother/Guardian : \_\_\_\_\_  
S/o,D/o of : \_\_\_\_\_  
Residential address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Mobile No. : \_\_\_\_\_  
Email : \_\_\_\_\_

I do hereby declare and undertake to abide by and comply the following:

1. Myself / my ward shall not indulge in any unlawful activities in the University campus.
2. Myself / my ward shall not consume / keep any alcoholic beverages and / or psychotropic substance while pursuing study in the University.
3. Myself / my ward shall not use / keep any motor vehicle within the hostel and University premises.
4. Myself / my ward shall not indulge in ragging in any form.
5. Violation of any of the aforesaid and undertaking / declaration shall entail us / my ward appropriate action including suspension / termination of studentship and other disciplinary actions deemed proper by the authorities of the University.

Full Signature of Student:

Full Signature of the Father/Mother/Guardian:

Place:

Date:

#### 4. Physical Fitness format

### **PHYSICAL FITNESS CERTIFICATE** **FOR ADMISSION TO PROFESSIONAL COURSES**

I, Dr.....after careful personal examination of the case do hereby certify that Sri/Kum.....is found physically fit to undergo professional education. His / Her height....., weight.....and vision..... are found to be as mentioned.

Signature of Student

Signature of the Medical Officer

Name:

Regd.No:

Office Stamp/Seal:

## 5) Identity Card Format

### **IDENTITY CARD**

1. Name of the Candidate:
2. Name of the Father:
3. Name of the Mother:
4. Address:

Paste here  
recent  
Passport  
size  
Photograph

5. Department:
6. Course:
7. Specialization (if any):
8. Mobile Number(self):
9. Blood Group:
10. Date of Birth:

Signature of the Candidate



## 6. Undertaking Format

### **UNDERTAKING**

I \_\_\_\_\_ Son/Daughter of \_\_\_\_\_

of Village/Town \_\_\_\_\_ P.O. \_\_\_\_\_

P.S. \_\_\_\_\_ District \_\_\_\_\_

do hereby undertake to

submit \_\_\_\_\_

\_\_\_\_\_ by \_\_\_\_\_ failing which my provision admission

to \_\_\_\_\_ 2023 in \_\_\_\_\_ shall automatically

stand cancelled and the fees deposited by me shall be forfeited and I shall have no claim for the same in future.

Place:

Date:

Full Signature of the Candidate

Counter Signature of Father/Mother/Guardian

Witness:

1.

2.

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**Dean, PGS&R**

No.VSSUT/PGSR/ 1223 /2023

DATE: 01/08/2023

Copy to:

1. All HODs/Deans/School of Dean, for kind information and necessary action.
2. Dean, Academic Affairs /PIC, Automation/ COE / COF / Registrar for kind information.
3. The Registrar for kind information.
4. PA to Vice Chancellor for kind information of Hon'ble Vice-Chancellor.

**Dean, PGS&R**