



VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

No.VSSUT/OOR/

/2020

Dated:

NOTICE

In pursuance to notification issued by Government of Odisha General Administration & Public Grievance Department Vide No. GAD-COOD-MISC-0001-2018-17664/Gen., Dated the 31st July,2020 and No. 5625/Emg Dtd. 31.07.2020 of the Collector & Dist. Magistrate, Sambalpur it is for information of all concerned that the University will function from 09.00 AM to 05.00 PM from Monday to Friday with flexible break of one hour between 12.30 PM to 2.30 PM with immediate effect until further notification.

All the faculty and staff are required to attend the office as per timing mentioned above. Only 50% of the staff including contractual and outsourcing staff will attend duty due to restriction imposed relating to COVID-19. All the employees of the University are required to keep their mobile phones switched on and should be available on urgent notice/call. All the Deans/HODs/PICs are requested to submit the list of staff to perform the duty on the basis of 50% attendance on alternate day. The duty roster of staff be submitted to the establishment section by 05.08.2020. All the teaching and non teaching employees of the University must physically be available in Headquarters. Other conditions in connection to station leaving will remain strictly applicable to all staff members as per Notice vide No.: VSSUT/OOR/322/2020 Dated 03.07.2020

All employees are advised to maintain social distance within the campus and other necessary COVID-19 guidelines declared by Health & Family Welfare Department, Government of Odisha.

By order of the Vice-Chancellor

Sd/-
Registrar

Memo No: VSSUT/OOR/342/2020

Date: 04.08.2020

Copy to:-

All Deans/ Director-IQAC/Co-ordinator TEQIP/All HODs/All PICs/Workshop Supt./ COE/COF/OS/SOs for information with a request to circulate the Notice among all the faculties/staff members of their respective Departments. Dean F&P is requested to display in the University website. PA to VC for kind information of Hon'ble Vice Chancellor.

Sd/-
04.8.2020
Registrar

Memo No: VSSUT/OOR/ /2020

Date: 04.08.2020

Copy to:-

1. The Collector and District Magistrate, Sambalpur for kind information.
2. The Joint Secretary, SDTE Department, Govt. of Odisha, Bhubaneswar - 751001 for kind information.

Sd/-
Registrar