



VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA

ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ଟେକ୍ନୋଲୋଜି ବିଶ୍ୱବିଦ୍ୟାଳୟ

STUDENT GRIEVANCE REDRESSAL

In pursuance to the AICTE letter with enclosure vide F.No.1-101/PGRC/AICTE/ Regulation/2020, dated 03.12.2020, New Delhi and UGC guidelines (Gazette notification CG-DL-E-11042023-245095 dt 11 April 2023), a Student Grievance Redressal Committee (SGRC) has been constituted at VSSUT Burla as given below:

SGRC COMMITTEE MEMBERS WITH TENURE:

Sl. No.	Name	Capacity	Tenure	Mobile No.
1.	Dr.R.R.Dash (Dean Students welfare)	Chairman	07.11.2024 to 06.11.2026	82080122184
2.	Dr.P.K.Sahu (Asso. Prof, IT)	Member	07.11.2024 to 06.11.2026	9437141295
3.	Dr.Subhasini Panigrahi (Asso. Prof., CSE)	Member	07.11.2024 to 06.11.2026	7978030253
4.	Dr. Hrudananda Pradhan (Asst. Prof.EL&TC)	Member	07.11.2024 to 06.11.2026	9778189596
5.	Dr. Bidyadhar Rout (Asst. Prof, EE)	Member	07.11.2024 to 06.11.2026	9438388655
6.	Sri Laxmi Prasad Dhal (3rd Year B.Tech. IT Student)	Member	07.11.2024 to 06.11.2026	7077195743

The above committee will only deal with student grievances that are not adhered in purview of Internal Complaints Committee, Anti-Ragging Committee, SC/ST Committee and Disciplinary committees.

Students are required to fill out the Student Grievance Form <https://forms.gle/ngd8kyxUg57thaFy5> and submit the same via email or through a handwritten letter to the Chairperson of the Student Grievance Redressal Committee (SGRC).

In case, the issue of appropriate forum for handling a specific grievance arises, Dean (Student Welfare) can be consulted by the Committee. The Committee may at its own discretion, invite the aggrieved student for a personal hearing on the basis of a written request. The above Committee may hold its meetings from time to time as required. All the written grievances received from students by the end of each month shall be taken up in its forthcoming meetings.

The Committee can also address grievances from applicants to admission for various programs.

The committee can address individual as well as collective grievances of the students of the University.

Students may approach different people for different types of grievances. Below are various level for addressing the issues. In case the issue remains unresolved at the first level or the issue is due to the person at the first level, student may go to the second level and further. If a student is still not satisfied, may contact the Vice-Chancellor. The Vice-Chancellor will seek report for Grievance Redressal Committee.

List of various level for addressing the issues on grievances are as under:-

Grievance	FIRST LEVEL	SECOND LEVEL	THIRD LEVEL
Particular Course Related	Concerned Heads	Dean Academic Affairs	Student Grievance Redressal Committee' (SGRC)
Academics Related	HoDs concerned/CoE	Dean Academic affairs	
Halls of Residences / Facilities Related	Asst Warden/Warden	Dean Student Welfare	
Mess affairs	Asst Warden/Warden	Dean Student Welfare	
Ragging	Warden/Dean Student welfare	Anti Ragging Cell	
Student Clubs/Societies	Faculty Advisor/Vice-President	Dean Student Welfare	
SC/ST Complaint	<u>SC-ST Cell</u>		
Sexual Harassment	Internal Complaints Committee		

Grievances not resolved by the Students' Grievance Redressal Committee within the time period provided in these regulations may be referred to the Ombudsperson of VSSUT Burla.

- (i) The Ombudsperson shall, after giving reasonable opportunities of being heard to the parties concerned, on the conclusion of proceedings, pass such order, with reasons thereof, as may be deemed fit to redress the grievance and provide such relief as may be appropriate to the aggrieved student
- (ii) The institution, as well as the aggrieved student, shall be provided with copies of the order under the signature of the Ombudsperson.
- (iii) The Ombudsperson may recommend appropriate action against the complainant, where a complaint is found to be false or frivolous.

OMBUDSPERSON:

- Prof. Prakash Chandra Swain, Retired Professor, Civil Engg Dept. VSSUT, Burla
- Tenure: 03.02.2024 to 02.02.2027
- Contact Number: +91-9437257968
- Email-ID : pccswain.vssut@hotmail.com



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(A UGC Recognized State Government University by an Act of Assembly, Estd. -1956)
P.O. Engineering College, Dist: Sambalpur, Odisha, (India) -768 018
www.vssut.ac.in. e-mail: vc@vssut.ac.in, registrar@vssut.ac.in

No. VSSUT/OOR/ 876/2024

Dated: 07/11/2024

OFFICE ORDER

The Student Grievance Redressal Committee (SGRC) is constituted with the following members with immediate effect.

- | | | |
|---|---|-----------------|
| 1. Prof. R.R. Dash, Dean Student Welfare | - | Chairman |
| 2. Dr. P.K. Sahu, Asso.Prof, IT | - | Member |
| 3. Dr. Suvasini Panigrahi, Asso. Prof, CSE | - | Member |
| 4. Dr. Hrudananda Pradhan, Asst. Prof, EL&TC | - | Member |
| 5. Dr. Bidyadhar Rout, Asst. Prof, EE | - | Member |
| 6. Sri Laxmi Prasad Dhal, 3 rd Year IT Student | - | Special Invitee |

The term of all members is two years and term of special invitee is one year

By the order of Vice-Chancellor,

REGISTRAR

Dated: 07.11.2024

Memo No: - VSSUT/OOR/ 877/2024

Copy to:

1. All committee member for information and necessary action.
2. O.S Estt. for information and necessary action.
3. COF for information and necessary action.
4. PA to VC for kind information of Hon'ble Vice-Chancellor.

REGISTRAR



VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA

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www.vssut.ac.in. e-mail: vc@vssut.ac.in

No.VSSUT/OOR/

118

/2024

Dated, 03/02/2024

OFFICE ORDER

In pursuance with the notification of University Grants Commission No.F.1-13 / 2022 (CPP-II) dated 11th April, 2022, Prof. Prakash Chandra Swain, Retired Professor, Civil Engineering Department of Veer Surendra Sai University of Technology, Burla is appointed as Ombudsperson of the University for a period of three years from the date of his joining.

By order of Vice-Chancellor,

REGISTRAR

Dated, 03/02/2024

Memo.No.VSSUT/OOR/

119(5)

/2024

Copy to:-

- 1) Prof. Prakash Chandra Swain, Retired Professor, Civil Engg. Department, VSSUT, Burla for kind information and necessary action.
- 2) Deans/HOS/HODs/Prof.T&P/PICs/Workshop Supdts/COF/COE/OS/SOs for information and necessary action.
- 3) Dean,F&P with a request to hoist in the University website.
- 4) PIC, Security for information and necessary action.
- 5) PA to VC for kind information of the Hon'ble Vice-Chancellor.

REGISTRAR