47TH MEETING OF BOARD OF MANAGEMENT VSSUT BURLA

MINUTES OF THE MEETING

Date: 20.07.2024, Saturday
Time: 10:00 AM **(Hybrid Mode)**
Venue: Board Room, VSSUT Burla

MEMBERS PRESENT

1	Vice Chancellor, VSSUT, Burla, Chairman, Ex-Officio
2	Shri Tapan Satapthy, OAS, Addl. Secretary to Govt, SD&TE Govt. of Odisha (online)
3	Shri Soumyajit Rout, OFS, Joint Secretary, Finance Department Govt. of Odisha (online)
4	Prof. Damodar Acharya, AICTE Nominee
5	Prof. Chintamani Mahapatra, UGC Nominee (online)
6	Prof. Amiya K Rath, Vice-Chancellor, BPUT, Odisha (online)
7	Prof. Debadutta Mishra, VC Nominee
8	Prof. Pusparaj Dash, VC Nominee
9	Prof. Sidhartha Panda, Academic Council Nominee
10	Prof. Sanjay K Patro, Academic Council Nominee
11	Prof. Sukumar Mishra, Alumni Representative
12	Shri Ashesh Padhi, Alumni Representative
13	Shri Pradeep Dang, OAS(SAG), Registrar, Member Convener
14	Shri Tularam Kalet, COF, Special Invitee

MEMBERS ABSENT

1	Director, DTET Odisha
2	Prof. S. Karmalkar, Director, IIT, Bhubaneswar
3	MLA – 1, Odisha Legislative Assembly
4	MLA – 2, Odisha Legislative Assembly

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CONFIDENTIAL

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA

47th Meeting of the Board of Management (BOM)
Date: 20.07.2024, Saturday Time: 10:00 AM (Hybrid Mode)
Venue: Board Room, VSSUT Burla

MINUTES

BOM:47-01	*To confirm the Minutes of the 46th meeting of the Board of Management held on 13.02.2024 at SCTEVT Conference Hall, Bhubaneswar.* The final minutes of the 46th meeting of Board of Management held on 13.02.2024 was circulated over the mail after necessary correction on the comments received. The final minutes is placed in the Board for its confirmation. **Annexure-1, pp. 1-13** ***Resolution: The BoM confirmed the minutes of 46th meeting of BoM held on 13.02.2024***
BOM:47-02	*The Action Taken Report on the 46th Meeting of Board of Management held on 13.02.2024 is placed for the kind information of the Board.* **Annexure-2,pp. 14-18** ***Resolution: The BoM noted the Action Taken Report on the Minutes of the 46th meeting of Board of Management***
BOM:47-03	*Minutes of the 28th Finance Committee meeting held on 03.07.2024 are placed for information and approval of the items recommended to Board of Management.* **Annexure-3, pp. 19-22** ***Resolution: The BoM noted the Minutes of 28th meeting of Finance Committee held on 03/07/2024 and approved the items as proposed and appreciated the efforts made in preparing the financial statements of the university.***
BOM:47-04	*Minutes of the 34th Academic Council Meeting held on 16.05.2024 are placed for information and approval of the items recommended to Board of Management.* **Annexure-4,pp. 23-27** ***Resolution: The BoM noted the Minutes of 34th meeting of Academic Council held on 16/05/2024 and approved the items as proposed.***
Items For Approval/Recommendations of the Board of Management	
BOM:47-05	*To consider and approve the modification in the qualification and experience for the post of Assistant Registrar:* The Board of Management in its 20th meeting vide resolution **No.20-4** held on 01.10.2016 has approved the qualifications and experience for recruitment of Assistant Registrar as mention below: (i) A Post Graduate Degree with 55 percent of marks or its equivalent grade from a UGC/AICTE recognized institute.

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	(ii) Minimum 20 years of experience in administration, establishment, academic, accounts, store purchase etc. in Government Engineering College/ University/ institutions of higher education, out of which 15 years of experience in the pay scale of Rs..9300/- to 34800/- with Grade pay Rs.4200/- or 05 years of experience in the pay scale of Rs.9300/- to 34800/- with Grade pay Rs.4600/- Note: For employees working in VSSUT, Burla, the minimum qualification may be any Graduate from a UGC/AICTE recognized institute. As it will be difficult to get sufficient numbers of applicants with minimum 20 year of experience in administration, establishment, academic, accounts, store, purchase in Government Engineering college/ University institution of higher education, out of which 15 years of experience in the pay scale of ₹ 9300/- to 34800/- with Grade pay Rs.4200/- or 05 years of experience in the pay scale of ₹ 9300/- to 34800/- with Grade pay Rs.4600/-, and to attract more numbers of applicants, the qualification and experience for the post of Assistant Registrar is modified as follows:- (i) P.G. Degree in any discipline with at least 55% marks or its equivalent grade from UGC/AICTE recognized Institute with good academic record. **or** Employees having at least 05 years of experience in Administration, Establishment, Accounts, Store Purchase in Govt. Engineering College/Technical University/University/ Institution/Govt./Semi Govt. Organization as Section Officer in PB-II of 6th Pay Commission with a P.G. Degree. (ii) Degree in Law/Management/Engineering from a UGC/AICTE recognized Institute is desirable. The post of Assistant Registrar is the base level post, hence it will be filled up through direct recruitment. ***Resolution: The BoM deliberated on the item and approved that the Assistant Registrar should be filled up through direct recruitment with qualification experience as proposed keeping aside the earlier approval vide item no. 20-4 in the 20th meeting of BoM. Further, it was felt that as the university has close to 5000 students and 500 faculty and staff, a request may be made to the SD&TE Department to sanction more number of Assistant Registrars for establishment, finance, academic section, examination section, training placement etc. for better operation of the university. Vice Chancellor may articulate the need and put up a proposal to the SD&TE Department for approval.***
BOM:47-06	*To consider and approve the draft Performance Appraisal Report (PAR) for the Officers of VSSUT, Burla in line with format of* ***Group-A*** *officers of Govt. of Odisha to be implemented from the academic session 2022-23.* There is no Performance Appraisal Report format for the **officers** of the VSSUT Burla. A draft format is prepared in line with the format of **Group A** Officers of Govt. of Odisha. **Annexure – 5 pp. 28-38** ***Resolution: The BoM discussed the Performance Appraisal Report format for the officers and approved to make if effective from 2022-23 Academic Year.***

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BOM:47-07	*To consider and approve the creation of new school under the name "School of Electronics Science."* At present, the Department of Electronics & Telecommunication (ETC) offers (a) B.Tech. Electronics & Telecommunication Engineering, (b) M.Tech Communication Systems Engineering, (c) M.Tech. VLSI Signal Processing, (d) M.Tech. RF & Microwave Engineering and (e) M.Tech. Machine Learning in Signal Processing. In the process of Institute Development Plan (IDP), where one of the mandate is to increase students intake to 2000 per year, it is proposed to offer additional programmes like (a) B.Tech. Electronics & Instrumentation (b) B.Tech. Electronics System Design Further this will also help to get NBA accreditation to M.Tech. programmes to cater to the prerequisite of existence of B.Tech. Programmes. Presently, the ETC is under the School of Electrical Sciences. It is requested by the Department to create a "**School of Electronics and Communication Engineering**" to facilitate the growth of the Electronics and Communication independently. ***Resolution: The BoM discussed on the suggested approval and asked to bring a fresh proposal when such expansion for Electronics and Communication Engineering takes place.***
BOM:47-08	*Nomination of one external member from BPUT, Odisha for Academic Council* Prof. B.B. Choudhury, Professor in Mechanical Engineering Department, IGIT, Sarang is nominated as external member for a period of two years from April, 2024 as per the decision in the 34th Academic Council meeting held on 16.05.2024. **Annexure – 6 pp. 39** ***Resolution: The BoM approved the proposal.***
BOM:47-09	*To consider and approve the suggestion of the committee on the prayer received for re-consideration of the case of Rajib Lochan Bag who has been expelled from the University as per the decision of the 46th Board under item No.BOM 46-18.* As per the decision of the Board of Management in its 46th meeting under item BOM 46-18, Sri Rajib Lochan Bag, Roll No.2202020049, a year back student has been expelled from the University on the ground of indiscipline activities in the hall of residence. Father of Mr. Rajib Lochan Bag has prayed to re-consider the decision of the Board and requested to allow his son to appear the back paper examination. In view of this a committee was constituted vide Office Order No.VSSUT/OOR/303/2024 dated 05.04.2024. As per the recommendation of the committee, Mr. Rajib Lochan Bag has been allowed by the Vice Chancellor provisionally to appear all his back paper examinations during supplementary/backlog examination 2023-24 (only one chance) pending decision of Board of Management on the request letter of Sri Bag's father. It has been communicated to Sri Bag that the declaration of the result and withdrawal of the punishment is subject to decision of the Board of Management in the next meeting.

	An undertaking in Non-judicial stamp paper be submitted by Mr. Bag that he will be abided by the decision of the Board of Management. **Annexure- 7 , pp. 40-47** ***Resolution: The BoM discussed on the request letter of the Parent of Shri Rajib Lochan Bag and on the action taken by the university. BoM decided to give him an opportunity to continue as he has realized his mistakes, if he clears his back papers during supplementary examination 2023-24. Further, an undertaking be obtained from him and his parents that he will not get associated in any indiscipline failing which he will be terminated from the university.***
BOM:47-10	*To consider and approve the change of assignment of Head of the Department (HoD) to Head of the Programme (HoP) with effect from the academic session 2024-25.* The Head of the Schools (HoS) have already been assigned to look after the activities of different Schools. Consequent upon, there is an administrative problems in the operation of day to day activities of various departments. After the introduction of school concept, now it is necessary to rename the position of HODs. In order to avoid confusion and problem of dual administration, it is suggested to rename the "Head of the Department" (HOD) as "Head of the Programme (HOP)" from the academic session 2024-25. A necessary approval has been obtained from SDTE Department for School of Computer Sciences. ***Resolution: The BoM suggested to implement the following proposition for university.*** ***1. There Faculty of Engg., Faculty of Science, Faculty Humanities and Social Sciences, Faculty of Management etc.*** ***2. Each Faculty will have Departments and Each Department will offer different UG and PG programmes*** ***3. Each Programme may have a Head of Programme appointed by the Head of the Department.*** ***4. The term of HoDs, HoPs, Deans, CoE and other positions appointed by the Vice Chancellor from time to time shall be of ordinarily two years which may extended to another one more year.*** ***5. The appointment will be made based on the Expression of Interest (EOI) and vision.*** ***6. HoDs will be from among Professors, HoPs will be from among Faculty preferably from Professors/Associate professors/Asst. Professors based on the Expression of Interest (EOI) and vision.***
BOM:47-11	To consider and approve the Students Discipline Manual and Manual for Hall of Residences of the University **Annexure – 8, pp. 48-95** ***Resolution: The BoM discussed on the manuals drafted on Students Discipline and Hall of Residences and appreciated the effort for bringing transparency among the students. Vice Chancellor is authorized constitute a committee to give a final shape to the proposals before their implementations.***

Items For Post Facto Approval/Ratification/Information of the BOM	
BOM:47-12	*To consider and approve the new format of Performance Appraisal Report (PAR)* The new format of Performance Appraisal Report (PAR) has been prepared and approved by the 34th Academic Council to be affective from Academic year 2023-24. **Annexure – 9, pp. 96-103** ***Resolution: The BoM discussed on the suggested Performance Appraisal Report format for the faculty and approved to make if effective from 2023-24 Academic Year. Vice Chancellor is authorized to modify the format receiving inputs from stakeholders, implement, and bring it the notice of the Board.***
BOM:47-13	*To ratify the decision taken on the application under Voluntary Retirement Scheme by Dr. Rakesh Mohanty, Associate Professor, Department of Computer Science & Engineering* Dr. Rakesh Mohanty, Associate Professor, Department of Computer Sc. & Engineering has applied for Voluntary Retirement Scheme (VRS) on 12.02.2024. All the esteemed member of BOM had been intimated on this matter vide e-mail dated 8.5.2024 that (i) Departmental Proceedings initiated against Dr. Rakesh Mohanty Vide Memorandum No.VSSUT/Estt/3372, dated.06/11/2023 under 15 of OCS (CC&A), 1962 is subjudice in the Hon'ble High Court. (ii) Another Departmental Proceedings is initiated against him vide Memorandum No.VSSUT/Estt/1039, dated 24.04.2024 under 15 of OCS (CC&A), 1962 for which reply is awaited. Accordingly, his application for VRS was not considered for approval and he was intimated vide letter No.VSSUT/VCS/0124/2024, dated.09.05.2024. Further, Dr. Rakesh Mohanty has submitted his final prayer through e-mail dated 05.07.2024 for consideration of Voluntary retirement from service based on his application dated 12.02.2024 Rule 71(A) of Government of Odisha Service code and Rule 42 of OCS Pension Rules, 1992 stipulate that "At any time after a government servant has completed 20 years qualifying service, he may be giving notice of not less than three months in writing to the appointing authority for retirement from service voluntary. Such acceptance may be generally given in all cases except those in which disciplinary proceedings are pending or contemplated against the government servant concerned". **Annexure – 10 pp.104** ***Resolution: The BoM deliberated on the request letter of Dr. Rakesh Mohanty for Voluntary Retirement and learnt the followings:*** ***(a) There are two disciplinary proceedings pending against Dr. Rakesh Mohanty, one is subjudice and the other one on enquiry stage.*** ***(b) He has remained absent on various medical grounds of his family and self and personal grounds and it is close to 246 days. Further, in many occasions he has joined before a long vacation and availed salary from the university.*** ***(c) He has taken answer scripts from CoE office for a paper "Computer Architecture" of Odd semester of AY 2023-24 for which he has not even set the question paper and on that plea he has not submitted the marks nor the answer scripts in spite of several letters. To add to this, he has taken its evaluated midterm answer scripts of "Computer Architecture" influencing the***

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	CoE office staff after one semester on May 10,2024 for which the question paper setting and evaluation was made by another faculty. ***Considering the above, it is resolved that the activities of Dr. Mohanty is detrimental to the university and his continuance is no more required. The BoM approved the Voluntary Retirement of Dr. Rakesh Mohanty w.e.f. 31/07/2024. His retirement benefits as per rules is subject to the outcomes of the disciplinary proceedings. The Vice- Chancellor is authorised to issue necessary order to this effect.***
BOM:47-14	*To ratify the lien granted to Dr. D.Chandrasekhar Rao, Asst. Professor, Department of Information Technology to join as Associate Professor in CUPGS, BPUT Rourkela.* Dr.D. Chandrasekhar Rao, Asst. Professor, Department of Information Technology had applied for grant lien for a period of one year in order to join as associate professor in the Department of Computer Science & Engineering, CUPGS, BPUT, Rourkela. The said matter was circulated among all the esteemed members of BOM vide e-mail dated 11.03.2024 mentioning that the matter is submitted to the government of Odisha and on approval, he will be relieved from the University. Accordingly, a letter vide No.VSSUT/Estt/786 dated 23.03.2024 was sent to the Government for necessary approval. The Government in SD & TE Department granted the lien to Dr. D. Chandrasekhar Rao vide letter No.SDTE-HTE-HTE-II-0119-2022/3050/SDTE dated 03.04.2024. Dr. Rao was relieved from the University on 09.04.2024. **Annexure – 11 pp. 105-108** ***Resolution: The BoM ratified the Lien approval of Dr. Chandrasekhar Rao.*** ***Further, it is learnt that few faculty have gone on lien, but neither an order regarding the acceptance of their joining on lien nor remittance of their lien contributions is received from their joining organisations. In such cases, it is decided that if no such information or lien contributions are received within THREE months of relief date of the employees, their lien will be cancelled.***
BOM:47-15	*To appraise the allotment of Golden Jubilee Building (under construction) to various Schools and Administrative Sections of the University.* The Golden Jubilee Building which is under construction has been allotted to various Schools and Administrative Sections of the University vide Office Order No.VSSUT/VCS/0142/2024 dated 03.07.2024. **Annexure -12, pp.109** ***Resolution: The BoM accepted and ratified the allotment made by the Vice Chancellor.***
BOM:47-16	*To ratify the decision of the Departmental Promotion Committee (DPC) held on 11.03.2024, 03.05.2024 & 05.06.2024 respectively and recommended the promotion of staff members.* The Departmental Promotion Committee (DPC) has recommended the promotion of following staff members from Mechanic Grade-III to Mechanic Grade-II 1. Sri Mrutyunjay Das, Mechanic Grade-III to Mechanic Grade-II 2. Sri Suryakanta Sahoo, Mechanic Grade-III to Mechanic Grade-II 3. Sri Chandan Kumar Pradhan, Mechanic Grade-III to Mechanic Grade-II Accordingly, they are promoted to the post of Mechanic Grade –II vide O.O. No.VSSUT/Estt/874 dated 28.03.2024, No.VSSUT/Estt/1130 dated 07.05.2024 and

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	No.VSSUT/Estt/1301 dated 08.06.2024 respectively. **Annexure-13, pp. 110-118** ***Resolution: The BoM ratified the Departmental Promotion Committee (DPC) recommendations post facto.***
BOM:47-17	*To ratify the decision of the Departmental Promotion Committee (DPC) held on 11.07.2024 recommended the promotion of Sri Padmanav Biswal, Senior Assistant to Section Officer.* The Departmental Promotion Committee (DPC) recommended the name of Sri Padmanav Biswal, Senior Assistant for the promotion to Section Officer. Accordingly, Sri Biswal is promoted to the post of Section Officer vide O.O. No.VSSUT/Estt/1752 dated 12.07.2024. **Annexure-14, pp. 119** ***Resolution: The BoM ratified the Departmental Promotion Committee (DPC) recommendations post facto.***
BOM:47-18	To appraise the Board regarding the disposal of the following Court Cases filed against the University. The following cases filed against the University have been disposed off by the Hon'ble High Court of Orissa. (i) Sri B.C.Behera, WPC No. 17529/2008 (ii) Sri C.D.Patra & others, WP(C) No.7876/2024 (iii) Ramesh Kumar Pati, WP(C) (PIL) No.28966/2023 (iv) Abhilash Purohit & others, WP(C) No.36614/2021 ***Resolution: The BoM noted the item placed.***
BOM:47-19	*To approve the minutes of 41st and 42nd meeting of the Internal Quality Assurance Cell (IQAC) held on 18.05.2024 and 02.07.2024 respectively.* **Annexure – 15, pp. 120-123** ***Resolution: The BoM noted and approved post facto the* minutes of the 41st and 42nd meeting of the IQAC.**
BOM:47-20	*BoM suggested and approved to open* ***Fire and Safety Engineering*** *Programme in the University. The Vice Chancellor was suggested to take further necessary steps for the same.*

REGISTRAR
Convener-cum-Secretary

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Vice Chancellor
Chairman