

APPLICATION FOR RE-ADMISSION

1. Full Name (in Block Capital Letters) _____
2. Registration No _____ B.Tech/M.Tech/MCA 3. Semester _____
4. Branch/Specialisation _____
4. Semester to which to be admitted _____
- 5 (i) Regular/Self Sustaining _____ (ii) Day Scholar: Yes/No _____
6. Notification No. & date of year drop/Admission cancellation _____
7. Reason for Year Drop/ Registration Cancellation (tick the reason)
 - i) Failure to clear theory back log
 - ii) Failure to clear Lab/Sessional papers
 - iii) Failure to register for non-payment of dues
 - iv) Failure due to shortage of attendance
 - v) Failure to register due to long illness
 - vi) Any other (mention reason)
8. Reason for Re-admission _____
9. Whether paid all the arrear dues of the University up to date _____
10. Enclosures :
 - i) Copy of University Registration Card
 - ii) Copy of money receipt of last semester
 - iii) Copy of Grade Sheet of the semester at the time of year drop
 - iv) Copy of the Grade Sheet of the examination last appeared

Date.....
Place.....

Full Signature of the student

FOR OFFICE USE

Dean, Academic Affairs

On verification of relevant records and original documents, the above applicant is found eligible for Re-admission to _____ Semester of B.Tech/M.Tech/MCA 20.....

Dealing Assistant

Recommended for Re-admission to B.Tech/M.Tech/MCA 20.....If approved, the notice may please be signed.

Section Officer (Academic)

Allowed for Re-admission to _____ Semester B.Tech/M.Tech/MCA. The notice in this regard is signed.

Dean, Academic Affairs

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- N.B:*
- 1) A student is not allowed to take re-admission after 08 years (in case of B.Tech), 06 years (in case of MCA) and 04 years (in case of M.Tech) of his/her first Admission/Registration to this University.
 - 2) After issue of notice for re-admission, student need to deposit the readmission fee of Rs.1000/- in the Collection Counter.
 - 3) After payment of Re-admission fee and issue notice for registration, the candidate need to pay the semester registration dues as applicable and fill up the subject registration form duly countersigned by the concerned HOD.

