VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA
ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ

(A UGC Recognized State Government University by an Act of Assembly, Estd. -1956)
Siddhi Vihar, P.O. Engineering College, Burla, Dist: Sambalpur, Odisha, (India) -768 018

Minutes of the 43rd meeting of IQAC held on 08th October 2024 at 11.00 A.M. in the Board Room of the University.

Members Present :-

1. Prof. B.B. Pati, Vice-Chancellor   -   In chair
2. Prof. S.K. Swain, Director, IQAC
3. Prof. D. Mishra, Professor in Production - Member
4. Sri Pradeep Dang, Registrar - Member
5. Sri Tularam Kalet, COF - Member
6. Prof. Sanjay Agrawal, Dean Academic Affairs
7. Prof P. Mohapatra, Professor, Chemistry – Member
8. Prof Harish Ku. Sahu, Dean F&P - Member
9. Dr. Aurovinda Mohanty, Associate Professor in Mechanical Engg - Member
10. Dr. Rajat Kanti Samal, Asst. Professor in Electrical Engg- Member
11. Dr. B.K. Bhoi, Asst. Professor in ETC - Member
12. Dr. Sasmita Behera, Asst. Professor in EEE – Member
13. Dr. Alina Dash, Asst. Professor in CSE - Member
14. Dr. A.K. Barick, Asst. Professor in Chemistry – Member
15. Dr. Bighnaraj Naik, Asst. Professor in CSE – Member
16. Sri Biswabash Behuria – Deputy General Manager, MCL, Burla- Member (Industry)
17. Sri Dillip Bisi, Sambalpur- Member(Parents)

At the outset, Director, IQAC welcomed all the above members to the meeting and requested Vice-Chancellor to chair the meeting. The following matters were discussed and resolved.

A-2024-43-01:   To confirm the Minutes of the last IQAC meeting (42nd meeting held on 02nd July 2024).

Resolution: The minutes of 42nd IQAC meeting was approved by the IQAC members.

A-2024-43-02:   To approve the Action Taken Report of the last IQAC meeting (42nd meeting held on 02nd July 2024) for approval.

Resolution: The Action Taken Report of the 42nd IQAC meeting were discussed & circulated to all members as Annex-1.

A-2024-43-03:   The NBA Peer Team has confirmed that they will visit to the University campus during 08th November to 10th November 2024 for accreditation of 5(five) UG program i.e Civil Engg., Mechanical Engg., Electrical Engg., Electronics & Telecommunication Engg. and Production Engg

Resolution: Noted.

A-2024-43-04:   To approve the visit dates of NAAC Peer Team may be during the month of January/February 2025. i.e
01st Slot – 16th, 17th and 18th January 2025
02nd Slot – 05th, 06th and 7th February 2025
03rd Slot – 06th, 07th and 08th March 2025

Resolution: Approved.

A-2024-43-05: The Vision, Mission and PEO of Departments/ Programs were last revised in 2019. HODs/HOPs are advised to revised and update the same by stakeholder consultation. The university follows the practice of updating Vision, Mission, PEO of Departments/Programs every four/five years.

Resolution: Departments/Programs may be advised to constitute a committee to prepare a draft revised Mission/Vision of the Department. As per decision Vision/Mission must be inline of University Vision/Mission. Each Department should have single Vision and 3 Mission. IQAC will expedite the approval of draft Vision/Mission.

A-2024-43-06 The process for revising and updating Vision and Mission of the University should be initiated.

Resolution: It was decided to constitute a high level committee comprising of senior Alumni, Industry person, Parents, Director IQAC and Senior Professors of the University. The Committee will be constituted by Vice-Chancellor.

A-2024-43-07 Premium version/ paid version of online platform i.e Google meet/ Zoom etc. with facility for recording.

Resolution: It is approved to purchase the online platform of ZOOM with recording facilities.

A-2024-43-08: Complete revised UG/PG syllabus 2023-24 is to be uploaded in the VSSUT website for all Departments.

Resolution: Dean Academic Affairs is suggested to provide the course structure for 4 years and complete syllabus for 1st and 2nd years B.Tech to be displayed in the website.

A-2024-43-09: Direct and Indirect attainment of Course Outcome (final value) is proposed to be included in the mark foil.

Resolution: Approved.

A-2024-43-10: It is proposed to all concerned that the report of any program conducted in the University should be Mailed to IQAC.

Resolution: Approved.

A-2024-43-11: Credit should be given to student for Club/Societies activities. A student should earn a Grade in his/her mark foil.

Resolution: It is already in the new B.Tech regulation.

A-2024-42-12: Any other matter with permission of Chair.

Resolution: The Vice-Chancellor suggested the following maters at the end of the meeting:
(a) Dean Academic Affairs will published in the booklet form B.Tech / PG regulation.
(b) Librarian is requested to provide the detail facilities and resources in the library.
(c) Director, IQAC is requested to prepare the Green Audit, Energy Audit and Gender Audit for 2023-24 immediately.
(d) Academic Calendar and holiday list to be prepared by Dean Academic Affairs with consultation of the IQAC Cell.
(e) Dean SRIC suggested to provide R&D project to IQAC Cell.
(f) Language Lab need to be improved.

Director
IQAC, VSSUT
Odisha-768018

Vice-Chancellor
V.S.S. University of Technology, Odisha
Burla-768018

ACTION TAKEN REPORT ON THE MINUTES OF 43rd IQAC MEETING HELD ON 08th October 2024 at 11.00 A.M.

A-2024-43-01: To confirm the Minutes of the last IQAC meeting (42nd meeting held on 02nd July 2024).

Resolution: The minutes of 42nd IQAC meeting was approved by the IQAC members.

Action Taken Report: No action needed.

A-2024-43-02: To approve the Action Taken Report of the last IQAC meeting (42nd meeting held on 02nd July 2024) for approval.

Resolution: The Action Taken Report of the 42nd IQAC meeting were discussed & circulated to all members as Annex-1.

Action Taken Report: No action needed.

A-2024-43-03: The NBA Peer Team has confirmed that they will visit to the University campus during 08th November to 10th November 2024 for accreditation of 5(five) UG program i.e Civil Engg., Mechanical Engg., Electrical Engg., Electronics & Telecommunication Engg. and Production Engg

Resolution: Noted.

Action Taken Report: Action has been taken.

A-2024-43-04: To approve the visit dates of NAAC Peer Team may be during the month of January/February 2025. i.e
01st Slot – 16th, 17th and 18th January 2025
02nd Slot – 05th, 06th and 7th February 2025
03rd Slot – 06th, 07th and 08th March 2025

Resolution: Approved.

Action Taken Report: It has been uploaded in NAAC portal.

A-2024-43-05: The Vision, Mission and PEO of Departments/ Programs were last revised in 2019. HODs/HOPs are advised to revised and update the same by stakeholder consultation. The university follows the practice of updating Vision, Mission, PEO of Departments/Programs every four/five years.

Resolution: Departments/Programs may be advised to constitute a committee to prepare a draft revised Mission/Vision of the Department. As per decision Vision/Mission must be inline of University Vision/Mission. Each Department should have single Vision and 3 Mission. IQAC will expedite the approval of draft Vision/Mission.

Action Taken Report: Committee has been constituted for revision of Mission and Vision in 35th Academic Council meeting.

A-2024-43-06 The process for revising and updating Vision and Mission of the University should be initiated.

Resolution: It was decided to constitute a high level committee comprising of senior Alumni, Industry person, Parents, Director IQAC and Senior Professors of the University. The Committee will be constituted by Vice-Chancellor.

Action Taken Report: The letter has been sent to all HODs and HOPs for constitution of Committee for revision of Mission Vision and PEO of the Department.

A-2024-43-07 Premium version/ paid version of online platform i.e Google meet/ Zoom etc. with facility for recording.

Resolution: It is approved to purchase the online platform of ZOOM with recording facilities.

Action Taken Report: Action is pending.

A-2024-43-08: Complete revised UG/PG syllabus 2023-24 is to be uploaded in the VSSUT website for all Departments.

Resolution: Dean Academic Affairs is suggested to provide the course structure for 4 years and complete syllabus for 1st and 2nd years B.Tech to be displayed in the website.

Action Taken Report: Dean Academic Affairs has been requested to upload the B. Tech Syllabus of 3rd year and 4th year in University Website.

A-2024-43-09: Direct and Indirect attainment of Course Outcome (final value) is included in the mark foil.

Resolution: Approved.

Action Taken Report: IT has been informed to Controller of Examination to include Direct and Indirect attainment of Course Outcome (CO) in the mark foil.

A-2024-43-10: It is proposed to all concerned that the report of any program conducted in the University should be Mailed to IQAC.

Resolution: Approved.

Action Taken Report: Letter has been sent to Dean Student Welfare for necessary action.

A-2024-43-11: Credit should be given to student for Club/Societies activities. A student should earn a Grade in his/her mark foil.

Resolution: It is already in the new B.Tech regulation.

Action Taken Report: No action needed.

A-2024-42-12: Any other matter with permission of Chair.

Resolution: The Vice-Chancellor suggested the following maters at the end of the meeting:

(a) Dean Academic Affairs will published in the booklet form B.Tech / PG regulation.
   Action Taken Report: Dean Academic Affairs has been requested to published in the booklet form B.Tech / PG regulation

(b) Librarian is requested to provide the detail facilities and resources in the library.
   Action Taken Report: Librarian has been requested to be produced the details facilities and resources in the library during MBA visit.

(c) Director, IQAC is requested to prepare the Green Audit, Energy Audit and Gender Audit for 2023-24 immediately.
   Action Taken Report: Green Audit, Energy Audit and Gender Audit for 2023-24 has been completed.

(d) Academic Calendar and holiday list to be prepared by Dean Academic Affairs with consultation of the IQAC Cell.
   Action Taken Report: Academic Calendar and holiday list are prepared.

(e) Dean SRIC suggested to provide R&D project to IQAC Cell.
   Action Taken Report: Dean SRIC has been requested to provide R&D project.

(f) Language Lab needs to be improved.
   Action Taken Report: Minor repairmen and renovation have been occurred before the NBA visit.

21/11/2024

Director, IQAC
Director
IQAC, VSSUT
Odisha-768018

21/11/2024

21.11.2024

Vice-Chancellor
Vice-Chancellor
V.S.S. University of Technology, Odisha
Burla-768018

2/2

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA
ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ

(A UGC Recognized State Government University by an Act of Assembly, Estd. -1956)
Siddhi Vihar, P.O. Engineering College, Burla, Dist: Sambalpur, Odisha, (India) -768 018

Minutes of the 44th meeting of IQAC held on 03rd January 2025 at 12.00 Noon in the Board Room of the University.

Members Present :-

1. Prof. B.B. Pati, Vice-Chancellor   -   In chair
2. Prof. D. Mishra, Professor in Production - Member
3. Prof. S.K. Swain, Director, IQAC
4. Prof P. Mohapatra, Professor, Chemistry – Member
5. Prof Harish Ku. Sahu, Dean F&P - Member
6. Sri Pradeep Dang, Registrar - Member
7. Sri Tularam Kalet, COF - Member
8. Dr. Aurovinda Mohanty, Associate Professor in Mechanical Engg - Member
9. Dr. Rajat Kanti Samal, Asst. Professor in Electrical Engg- Member
10. Dr. Sasmita Behera, Asst. Professor in EEE – Member
11. Dr. B.K. Bhoi, Asst. Professor in ETC - Member
12. Dr. Alina Dash, Asst. Professor in CSE - Member
13. Dr. Bighnaraj Naik, Asst. Professor in CSE – Member
14. Shri Anil Ojha, Head Technical Service, TPWODL, Burla- Member, Employer

At the outset, Director, IQAC welcomed all the above members to the meeting and requested Vice-Chancellor to chair the meeting. The following matters were discussed and resolved.

A-2024-44-01: To confirm the Minutes of the last IQAC meeting (43rd meeting held on 08th October 2024).

Resolution: Approved.

A-2024-44-02: To approve the Action Taken Report of the last IQAC meeting (43rd meeting held on 08th October 2024) for approval.

Resolution: The Action Taken Report of the 43rd IQAC meeting were discussed and noted.

A-2024-44-03: Result of NBA Accreditation for 5 UG Programs i.e Civil Engg, Electrical Engg., Mechanical Engg, Electronics & Telecommunication Engg and Production Engg.

Resolution: It was noted that accreditation for 5 UG programs i.e Civil Engg, Electrical Engg, Mechanical Engg, Electronics & Telecom Engg and Production Engg. has been approved from AY 2024-25 to 2026-27 i.e up to 30.06.2027 by NBA

A-2024-44-04: AQAR submitted in NAAC portal. NBA approval obtained for Electrical and Electronics Engg and 4 PG Programs.

Resolution: It was noted that AQAR 2023-24 has been submitted on 27.12.2024 in NAAC portal.
It was resolved to apply in NBA portal for one UG program (Electrical and Electronics Engineering) and four PG program [Machine Design of Mechanical Engg., Structural Engineering of Civil Engg, Power System Engineering of Electrical Engineering and Manufacturing System Engineering of Production Engg.] at earliest.

A-2024-44-05:	Youth day to be celebrated on 12th January 2025 by PIC, Seminar.
Resolution:	Approved, PIC Seminar will be communicated regarding this.
A-2024-44-06:	CO-PO direct, indirect percentage is finalized in 35th Academic Council. Weightage for Direct and Indirect Assessment of CO Attainment may be 80% and 20% respectively and weightage for Direct and Indirect Assessment of PO attainment may be 70 and 30 respectively.
Resolution:	Noted.
A-2024-44-07:	Currently Attendance and Assignment (20 marks) are not included in attainment computation. From 2024-25 Even semester onwards Attendance and Assignment marks to be included in the attainment computations.
Resolution:	It was resolve to include "Attendance and Assignment" (20 marks) in the attainment computation from 2024-2025 Even Semester (January 2025 onwards).
A-2024-44-08:	As per observation from recent NBA visit, continuous evaluation for lab may be entered in Lab record.
Resolution:	Approved.
A-2024-44-09:	Implementation of award of Honours in B.Tech Program.
Resolution:	It was resolved that Honours may be awarded in B.Tech programe who will secured final CGPA of 9.0 and above in single sitting (without any back paper) of all courses. It will be implemented for 2024 batch.
A-2024-44-10:	During publication of results, the direct and indirect attainment of subjects may be mentioned for each subject.
Resolution:	Noted.
A-2024-44-11:	Audio system should be provided in big class rooms.
Resolution:	It was resolved that the Dean Academic Affairs may be requested to identify the class rooms for set up of audit system.
A-2024-44-12:	Suggestion box should be available at outside all Deans offices, HOPs offices, Wardens office in all Hall of Residence for students.
Resolution:	Approved.

A-2024-44-13   Relative grading should be introduced for hard subjects.

Resolution: Deferred.

A-2024-44-14:   Modalities to be fixed for Industry person to teach some classes of a regular theory courses from next semester.

Resolution: It was resolved to constitute a committee of following members to prepare details modalities regarding the teaching of industry person in theory subject.
1. Prof. D. Mishra, Chairman
2. Dean PGS&R
3. Dean Academic Affairs
4. Prof. P. Mohapatra
5. COE
6. Prof. S.K. Swain, Director, IQAC, Convener
7. Prof. T Z P.

A-2024-42-15:   The following items need to be ratified.
(a) Holiday list /Academic fee structure.
(b) DAIP/IAIP
(c) OBE/NEP/NAAC workshop
(d) Saturday time table
(e) Result of odd Sem.
(f) All audit statements
(g) Student activities (Extra Curricular/ Co-curricular)

Resolution: Noted and ratified.

A-2024-44-16:   Any other matter with permission of Chair.

Resolution: Members suggested the following items:

i) Fire Audit to be conducted for 2025-26.
ii) Statistics Graph of Training Placement data to be uploaded in the University website.
iii) Ramp/ Lift in e-learning and computer building to be created.
iv) Fire escape path in building.
v) Faculty profile data should be updated in the University website.
vi) Trainer for Gymnasium and Swimming pool should be appointed by DSW.

Director, IQAC   03/01/2025   Vice-Chancellor   03.01.2025

INTERNAL QUALITY ASSURANCE CELL(IQAC)
VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, (VSSUT), SIDDHI VIHAR, BURLA, ODISHA
ACTION TAKEN REPORT ON THE MINUTES OF 44th IQAC MEETING HELD ON 03rd January 2025 at 12.00 Noon in the Board Room of the University.

A-2025-44-01: To confirm the Minutes of the last IQAC meeting (43rd meeting held on 08th October 2024).

Resolution: Approved.

Action Taken Report: No Action needed

A-2025-44-02: To approve the Action Taken Report of the last IQAC meeting (43rd meeting held on 08th October 2024) for approval.

Resolution: The Action Taken Report of the 43rd IQAC meeting were discussed and noted.

Action Taken Report: No Action needed

A-2025-44-03: Result of NBA Accreditation for 5 UG Programs i.e Civil Engg, Electrical Engg., Mechanical Engg, Electronics & Telecommunication Engg and Production Engg.

Resolution: It was noted that accreditation for 5 UG programs i.e Civil Engg, Electrical Engg, Mechanical Engg, Electronics & Telecom Engg and Production Engg. has been approved from AY 2024-25 to 2026-27 i.e up to 30.06.2027 by NBA

Action Taken Report: No action required

A-2025-44-04: AQAR submitted in NAAC portal. NBA approval obtained for Electrical and Electronics Engg and 4 PG Programs.
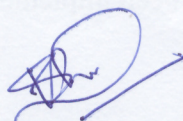
Resolution: It was noted that AQAR 2023-24 has been submitted on 27.12.2024 in NAAC portal.
It was resolved to apply in NBA portal for one UG program (Electrical and Electronics Engineering) and four PG program [Machine Design of Mechanical Engg., Structural Engineering of Civil Engg, Power System Engineering of Electrical Engineering and Manufacturing System Engineering of Production Engg.] at earliest.

Action Taken Report: AQAR has been submitted in NAAC portal. Regarding application for accreditation of one UG and 4 PG programme, it is essential the revise the PG Curriculums. This may be applied during July- August after the completion of the session.

A-2025-44-05: Youth day to be celebrated on 12th January 2025 by PIC, Seminar.

Resolution: Approved, PIC Seminar will be communicated regarding this.

Action Taken Report: Youth day has been celebrated.

A-2025-44-06: CO-PO direct, indirect percentage is finalized in 35th Academic Council. Weightage for Direct and Indirect Assessment of CO Attainment may be 80% and 20% respectively and weightage for Direct and Indirect Assessment of PO attainment may be 70 and 30 respectively.

Resolution: Noted.

Action Taken Report: No action needed.

A-2025-44-07: Currently Attendance and Assignment (20 marks) are not included in attainment computation. From 2024-25 Even semester onwards Attendance and Assignment marks to be included in the attainment computations.

Resolution: It was resolve to include "Attendance and Assignment" (20 marks) in the attainment computation from 2024-2025 Even Semester (January 2025 onwards).

Action Taken Report: Notification has been circulated in this regard.

A-2025-44-08: As per observation from recent NBA visit, continuous evaluation for lab may be entered in Lab record.

Resolution: Approved.

Action Taken Report: The format for continuous evaluation for laboratory is including the Laboratory record.

A-2025-44-09: Implementation of award of Honours in B.Tech Program.

Resolution: It was resolved that Honours may be awarded in B.Tech programe who will secured final CGPA of 9.0 and above in single sitting (without any back paper) of all courses. It will be implemented for 2024 batch.

Action Taken Report: The matter has been passed in Academic Council meeting which need to be approved by BOM for implementation.

A-2025-44-10: During publication of results, the direct and indirect attainment of subjects may be mentioned for each subject.

Resolution: Noted.

Action Taken Report: Notification has been circulated for inclusion of Direct and Indirect Assessment of course in the result.

A-2025-44-11: Audio system should be provided in big class rooms.

Resolution: It was resolved that the Dean Academic Affairs may be requested to identify the class rooms for set up of audit system.

Action Taken Report: Dean Academic is requested in this regard.

A-2025-44-12: Suggestion box should be available at outside all Deans offices, HOPs offices, Wardens office in all Hall of Residence for students.

Resolution: Approved.

Action Taken Report: It has been implemented.

A-2025-44-13   Relative grading should be introduced for hard subjects.

Resolution: Deferred.
Action Taken Report: No action needed.

A-2025-44-14:   Modalities to be fixed for Industry person to teach some classes of a regular theory courses from next semester.

Resolution: It was resolved to constitute a committee of following members to prepare details modalities regarding the teaching of industry person in theory subject.
1. Prof. D. Mishra, Chairman
2. Dean PGS&R
3. Dean Academic Affairs
4. Prof. P. Mohapatra
5. COE
6. Prof. S.K. Swain, Director, IQAC, Convener

Action Taken Report: The committee has been constituted to prepared the modalities regarding the teaching of industry person in theory subject.

A-2025-44-15:   The following items need to be ratified.
(a) Holiday list /Academic fee structure.
(b) DAIP/IAIP
(c) OBE/NEP/NAAC workshop
(d) Saturday time table
(e) Result of odd Sem.
(f) All audit statements
(g) Student activities (Extra Curricular/ Co-curricular)
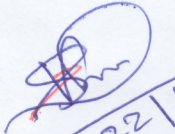
Resolution: Noted and ratified.
Action Taken Report: No action needed.

A-2025-44-16:   Any other matter with permission of Chair.

Resolution: Members suggested the following items:

i) Fire Audit to be conducted for 2025-26.
ii) Statistics Graph of Training Placement data to be uploaded in the University website.
iii) Ramp/ Lift in e-learning and computer building to be created.
iv) Fire escape path in building.
v) Faculty profile data should be updated in the University website.
vi) Trainer for Gymnasium and Swimming pool should be appointed by DSW.

Action Taken Report: (i) No action has been taken in this regard.
(ii) Statistics Graph of Training Placement has been uploaded.
(iii) No action has been taken in this regard.
(iv) No action has been taken in this regard.
(v) Faculty profile data has been uploaded in University website.
(vi) Action has been taken.

22|4|2025

Director, IQAC
IQAC, VSSUT
Odisha-768018

24.4.'25

Vice-Chancellor
V.S.S. University of Technology, Odisha
Burla-768018