

# VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA, BURLA

(Formerly University College of Engineering, Burla)

Po: Engineering College, Burla, Dist: Sambalpur, Odisha, India, PIN: 768018

Phone: 0663-2430211, FAX: 0663-2430204, Website: [www.vssut.ac.in](http://www.vssut.ac.in)



## Quotation document

for

**supply of Surveying instruments for Civil Engineering Department of the University**

Quotation Call Notice No. VSSUT/ CIVIL/SURVEY/ 861

Date.13.02.2015

**Submitted by**

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Last Date and Time of Submission of : 26.03.2015 by Office Hours

Quotations

Cost of Quotation Documents : Rs.1000.00 (Rupees one thousand only)

The Document is prepared by VSSUT, Burla. It should not be reused or copied or used either in partially or fully in any form. The information provided by the bidders in response to this quotation document will become the property of VSSUT, Burla and will not be returned.

**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA, BURLA**

(Formerly University College of Engineering)

Quotation Call Notice No. VSSUT/ CIVIL/SURVEY/ 861

Date:13.2.2015

Quotation call notice for supply of Surveying Instruments

Sealed quotations are invited from the Original Equipment Manufacturer/Direct importers/Registered Authorized Dealers for supply of Auto Levels **(B20 SOKKIA MAKE)** for Surveying laboratory of Civil Engg Department of VSSUT, Burla. Detailed information and the quotation document are available in the University website [www.vssut.ac.in](http://www.vssut.ac.in).

Sd/-

REGISTRAR

Memo No. VSSUT/CIVIL/862(8)

Dated13.2.2015

Copy forwarded to:

1)M/s Display lines, 219, Saheed Nagar, Bhubaneswar-751007 with a request to publish the above advertisement in one issue of the Odisha daily edition (ALL ODISHA EDITION) of THE SAMAJ and the Odisha edition of The Indian Express using minimum space at I & PR approved/lowest rates. The bills may be sent to the Comptroller of Finance, VSSUT, Burla – 768018 in TRIPLICATE along with copies of the paper in which the publication is made, for necessary payment.

2) Prof. In-charge, University website with a request to hoist the Notice in the University website for wide publicity.

3) PA to VC/Registrar/SO Accounts/HOD (Civil Engg.) for information & necessary action.

**GUIDE LINES, TERMS AND CONDITIONS**

1. The bidder shall furnish an unconditional acceptance of all the terms and conditions of this quotation call document. The quotations without such certificate shall be liable for rejection. No correspondence will be entertained from the bidder on this subject.
2. **Cost of quotation documents:** The cost of quotation documents is Rs.1000.00 (Rupees one thousand only) (Non-refundable). The quotation documents can be downloaded from the University website [www.vssut.ac.in](http://www.vssut.ac.in). A bank draft towards the cost of quotation documents drawn in favor of **“Veer Surendra Sai University of Technology, Burla” payable at SBI, Burla** must be submitted along with quotation.

**Submission of quotation and Documents Required**

3. This quotation documents must be filled in completely and signed by the authorized signatory of the bidder on all the pages as acceptance of all the guidelines, terms and conditions laid in this quotation document. (This document should be printed on both sides of the A4 size paper sheet).
4. The completed document must reach to **“The REGISTRAR, Veer Surendra Sai University of Technology, Burla, PO. Burla, Dist. Sambalpur-768018 (Odisha)”** by the last date of submission i.e. 26<sup>th</sup> March 2015 by Office Hours under a sealed cover by **REGISTERED/SPEED POST** only. The quotations received after the due date & time is liable to be rejected. Quotation by FAX/ e-mail or any other media will not be entertained.
5. The envelope containing the quotation must be super-scribed as **“QUOTATION CALL NOTICE FOR SUPPLY OF INSTRUMENTS FOR SURVEYING LABORATORY”** with due date & time of submission.
6. The University is not responsible for delay, loss or non receipt of quotation documents sent by the post.
7. The quotation should contain the following documents.
  - a. This quotation document signed on each page by the authorized signatory of the bidder.
  - b. Detail Name & address with Phone no./FAX No., e-mail ID of the contact person.
  - c. Bank draft (Non-refundable) towards the cost of quotation documents.

- d. Self attested copies of Certificates of registration for VAT, sales tax & service tax etc., issued by appropriate government authority for the required services with seal of the quotationer.
- e. Self attested copy of anyone of VAT clearance certificate/IT return/service tax clearance certificate.
- f. Documentary evidences/ technical literature for the quoted model.

**Price and its Validity**

- 8. The quotation shall contain the firm and final rates in clear and unambiguous terms in Indian Rupees **(Please quote price in Format enclosed as annexure-A)**.
- 9. The quoted price must be inclusive of VAT, freight, packing, forwarding, transit insurance etc. for delivery at site. The installation, commissioning and demonstration shall be at the supplier cost.
- 10. The quotation and the quoted prices shall be valid for 60 days from the date of submission of the quotation.
- 11. Prices will be quoted on F.O.B. as well as estimated CIF Burla basis for imported goods, Indian Agency charges payable to Indian Agent, if any, shall be shown separately and that will be payable in INR directly to Indian Agent . The supplier shall be responsible to get the goods air –freighted/sea freighted & air insured/marine insured up to the Institute.

**(Please quote price in Format enclosed as annexure-B)**

**Evaluation and Award of Contact**

- 12. On all the matters relating to this quotation call document, the decision of the University shall be final and binding and the same cannot be referred to the court of law. The University reserves the right to reject any or all of the quotations without assigning any reason what so ever.
- 13. Any deviation in technical specifications shall not be entertained ordinarily. The University reserves the right to modify the specifications during the execution stage of the purchase process. Wherever the technical specifications of items are changed either at the University request or at Bidder's request, revised price will be fixed, if necessary, by negotiations and as agreed upon by both parties.
- 14. The quantities in the schedule may be increased or decreased to any extent depending upon the actual requirement.
- 15. Unless otherwise specified in the order, the order price shall remain firm and will not be subject to escalation of any description during the pendency of the order,

notwithstanding the change in the cost of materials, labour and/or variations in the taxes, duties and other levies on raw materials and components may take place while the order is under execution even if the execution of the order is delayed beyond the completion date specified in the order for any reason whatsoever.

16. The University may reject the bid even if it is accepted but the successful bidder fails to execute any of the guidelines, terms and conditions mentioned in this quotation document.
17. The supplier shall not assign or makeover the contract, the benefit or burden thereof to any other person or persons or body corporate. The supplier shall not underlet or sublet to any person(s) or body corporate for the execution of the contract or any part thereof.

**Delivery Period**

18. All the instruments are to be door-delivered to the University within 60 days of the issue of the purchase order. In case the supplier fails to deliver the goods within the due period, the University reserves the right to cancel the purchase order and to place orders with other firms without assigning any reason thereof.
19. The supplier must supply all ordered items at a time. Part supplies are not acceptable and will not be entertained on any account. Any loss or damage during transit will be replaced at the cost of supplier.

**Installation and Demonstration**

20. The supplier shall be liable to complete all installation and demonstration of the instruments at the site within 30 days from the date of receipt. All packing must be opened at the site and be handed over to the consignee, at the supplier's cost.
21. If the supplier does not complete the supply, installation and successful demonstration of the all the instruments within the stipulated date, it shall be open to the University to cancel the purchase order.

**Warranty**

22. The instruments supplied will be under warranty for a period of 1year from the date of installation and demonstration. Free replacement of faulty parts including free technical support shall be provided during the warranty period. **Warranty Certificate should be submitted at the time of delivery.**

**Services**

23. The supplier shall have a service support base and shall submit full detail address with phone no., fax no. and e-mail ID of the contact person for after sale service. The

manufacturer or their Indian representative will ensure proper after sales service, against the guarantee/warranty clause as per terms and conditions agreed under negotiations, would be provided to our University without fail. Any negligence on this account shall be the sole responsibility of the vendor/their agent and the liability for compensation will be fixed up by the Comptroller of Finance, VSSUT, Burla.

**Billing and Payment**

24. The supplier shall submit all bills in triplicate on printed forms to the University. The billing must be done with Odisha State VAT billing.
25. The supplier must submit valid and up-to-date VATCC and IT return along with the bill before release of payment.
26. The University will make payments through account payee cheque drawn on SBI Burla, in Indian Rupees. No interest on any deferred claim arising out of this purchase shall be payable in any case whatsoever. No payment will be made for instruments rejected at site during demonstration.
27. The prices charged by the supplier for instruments delivered and services performed under the contract shall not be higher from the prices quoted by the supplier in this quotation.
28. The 100% of the billed amount will be released only if the instruments have been received in good conditions and successfully demonstrated as per the specifications.
29. **Payment Terms for imported instruments:-**  
In case of imported instruments, the payment schedule will be as follows.  
A – FOB price against shipment to be paid through irrevocable letter of credit  
B - Indian Agency Charges or Technical Services charges in Indian rupees will be released only if the instruments have been received in good condition and successfully demonstrated as per the specifications at our University.
30. Any dispute arising out of the deal shall be subjected to the jurisdiction of the court at Sambalpur within the State of Odisha.

**DELIVERY AS WELL AS BILLING ADDRESS**

**THE REGISTRAR,  
VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA  
BURLA-768018  
DIST. SAMBALPUR (ODISHA)**

**Table 1. Desirable specifications for Auto Level – 10 Nos**

1) Magnification	32X
2) Field of view(At 100m)	1°20'(2.3 m)
3) Minimum focusing distance	0.3m from instrument centre
4) Stadia multiplying constant	100
5) Stadia additive constant	0
6) Reticle	Wedge/Cross line
7) Damping system	Magnetic
8) Setting accuracy	0.3"
9) Working range	+/-15'
10) Standard deviation for 1km double run leveling	0.7 mm
11) Resolving power	3"
12) Image	Erect

**A. Price Bid Proforma for INR**

Name of the OEM/Business Partner of OEM: \_\_\_\_\_

Item Description	Price Description	Price per Unit (INR)	Price for 10 Nos (INR)
<b>Auto level</b> (As per Table-1)	(A1) Base Price		
	(A2) VAT @		
	(A3) Freight Charge (if any)		
	(A4) Any Other (If any, Mention Details)		
	(A ) Total= A1+A2+A3+A4		
	(In words)		

- Taxes like VAT, Freight and or other taxes/ Charges, if any applicable must be explicitly mentioned in this price schedule. Any type of correction/ addition in price schedule shall not be permissible.
- Any other OEM having auto level with same quality & specification can quote.
- **The rates must be inclusive of all the standard accessories including tripod.** Any extra charge for any accessory must be mentioned in the quotation.

## **B. Price Bid Proforma for Foreign Currency**

Name of the OEM/Business Partner of OEM:	
<b>Make .</b>	<b>Model No.</b>
EQUIPMENT Name: <u>Auto level</u> (As per Table-1)	Price for 10 Nos
FOB PRICE: (SGD/JPY/Euro/USD/YEN )	
FOB PRICE in INR on the date of quotation	
Customs duty @	
Indian Agency Charges+Clearance Charges+freight & insurance/entry tax, if any, to be quoted in INR	
Total CIF at VSSUT Burla(in INR)	

- Taxes like Customs duty, CST, Freight and or other taxes/ Charges, as applicable to our university with DSIR certification, must be explicitly mentioned in this price schedule. Any type of correction/ addition in price schedule shall not be permissible.
- Any other OEM having auto level with same quality & specification can quote.
- **The rates must be inclusive of all the standard accessories including tripod.** Any extra charge for any accessory must be mentioned in the quotation.