

Veer Surendra Sai University of Technology (VSSUT), Burla, Sambalpur,
Odisha, India- 768018

Expression of Interest

No.VSSUT/Estt/CAN/ 2083

Dated: 20.06.2018

Veer Surendra Sai University of Technology (VSSUT), Burla, Sambalpur, intends to engage a Caterer/Food Business Operator (FBO) to run its Canteen No. 1 on annual contract basis. Interested parties may submit their offer to the undersigned in sealed envelope with mentioning on the envelope "Expression of Interest for Canteen No. 1" on or before 15th July 2018 by 5pm by Registered Post /Speed post. Mere submission of EOI does not entitle the applicant to stake any claim. The University authorities reserve the right to accept any or reject all the EOI without assigning any reasons thereof. For details including terms and conditions visit University web site www.vssut.ac.in.

Interested person may have site visit with prior appointment from the Prof. I/C University Canteen having Contact no.9437083891.


20/6/18
REGISTRAR

No: VSSUT/Estt/CAN/2084(25)

Copy to:

1. University Notice Board.
2. Prof I/C University Canteen
3. The Dean, Faculty & Planning with a request to display the advertisement in University website www.vssut.ac.in.
4. The Dean DSW, for information with request for wide circulation
5. All HODs of VSSUT,Burla for information with request for wide circulation
6. The Comptroller of Finance for information & necessary action.
7. PA to V.C for kind information of Honorable Vice-Chancellor, VSSUT,Burla
8. Director VIMSAR /Registrar Sambalpur University/ Executive officer Municipality Sambalpur with a request to display the same in their office notice board.
9. Display Lines, Plot No. A/149, Sahid Nagar, Bhubaneswar-751007, Ph. No 0674-2547125, 9861028004, with request to , with a request to publish the above advertisement in one issue of the all Orissa daily edition of The Samaj , Sambad and Prameya and Indian Express on 24.06.2018


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Sd/-REGISTRAR
Registrar
VSS University of Technology
Burla, Sambalpur

TERMS AND CONDITIONS FOR CANTEEN SERVICE OF VSSUT

ON CONTRACT

1. The Catering services for refreshments, snacks, tea, meals etc will be provided to the staff, students and the beneficiaries attending the University and Visitors at the rate settled down/approved by the University authority time to time.
2. The contractor/FBO (Food Business Operator) selected for canteen service will be required to maintain highest level of cleanliness of the canteen and its surroundings and also require maintaining standard hygiene with regards to the persons under his employment and utensils for serving foods.
3. The contractor/FBO shall also be responsible to deliver good quality of food in all respect and for the safe and hygienic disposal of the canteen garbage and left over food. The quality of the raw material to be used for preparation of food in the canteen should be of highest standard and fresh.
4. The contractor/FBO shall arrange for items i.e crockery, utensils, boilers, juice machine, cooking gas cylinders, cooking store etc. and items of similar nature of good quality at his own cost and maintain the said items in proper and hygienic conditions for due discharge of obligations in respect of running of canteen.
5. The fuel to be used for cooking will be only LPG and shall be arranged by contractor, and no electricity will be permitted for cooking except Micro oven for heating purpose.
6. The canteen will run on all working days (Monday to Saturday) from 8 AM to 8 PM and shall remain open during Special occasion only with prior approval of the university authority.
7. The monthly rent for operating the canteen will be decided on the basis of highest open bid available from the interested bidders, satisfying the all other parameter but not less than Rs.10, 000/- per month including water charges. Electricity charge of Rs.6, 000/- per month will be extra.

The monthly rent must be deposited to University account through bank in one month advance.

8. Validity of the Contract will be for one year from the date of signing the agreement and can be extended up to maximum three years subjected to satisfactory performance and due approval of the University Authority. For every consecutive year of extension the rent as well as electricity charge will be increased at the rate of 10%. The Authority reserves the right to repudiate the contract at any time after giving one month's notice, if not satisfied with the working of the said contractor/FBO. The contractor(FBO), if he so desires, may seek termination of the contract by giving written notice of not less than two months duration, during the agreement period.


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9. The contractor/FBO will, at all time, ensure discipline, decent and courteous behavior by his employees while they remain in premises of the University. In case any of his employees indulges in any act of indiscipline, misbehavior or indulges in violent act(s) or abets others in doing so and it is prima facie proved, the contractor shall remove the employee concerned from the premises immediately on receipt of written communication from the authorities which will be duly acknowledged by the contractor.
10. There shall be no compromise on the quality of food supplied by the contractor and if any such incidence or food adulteration is found, action deemed fit, including termination of the contract shall be taken by the university authority.
11. In case of failing to fulfill any of the obligation of the contract at any time during the contract period, action deemed fit, including termination of the contract shall be taken by the university authority.
12. The contractor/ FBO shall furnish contract agreement of not to violate the terms and condition on non judicial stamp paper of Rs. 10/- at his own cost.
13. The applicant/FBO must have experience of running canteen in Govt./Semi Govt./ Private organizations and having food license as per Food Safety and Standard (FSS) ACT 2006. Suitable documentary evidence to be submitted along with the application. Those applicant/FBO are black listed by other organization in past, their cases will not be considered.
14. The selected FBO will need to furnish and decorate the internal and external ambience of the existing canteen in order to uplift the look to any good looking canteen in the country at their own cost in consultation with University Authority.
15. The canteen must have multiple separate service counter for juice, Ice cream, snacks and bakery items, south Indian food, Chinese food and conventional meal with common billing counter.
16. The canteen must maintain auto vending machine for coffee and cold drinks.
17. The price list of the food items proposed by the bidder will be fixed by canteen committee and monitored by PIC Canteen.
18. Any other terms and conditions may be incorporated with mutual discussion of both parties.


20/6/18
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APPLICATION FORM TO RUN THE CANTEEN No. 1

Advertisement No. and Date:

Full Name of the Candidate:

Date of Birth:

Fathers Name:

Present Address:

Permanent Address:

Voter ID and Aadhar Card No.:

(Attach Copy)

Mobile No.:

Years of Experience in running canteen:

(Attach Copy)

Food/ Safety License (As per FSS ACT 2006):

(Attach Copy)

GST No.:

(Attach Copy)

Income Tax Return of Last year:

(Attach Copy)

Rent for operation of the Canteen

Sl. No.	Minimal Rent for Operation of the Canteen	Rates to be Quoted by Bidder in Fig	Rates to be Quoted by Bidder in words
1.	10,000/-		

(Full Signature of Tendered/FBO with Date)


25/6/18 Registrar
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Burla, Sambalpur