



**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA**  
**PO- ENGINEERING COLLEGE BURLA, DIST-SAMBALPUR,**  
**ODISHA-768018**

No. VSSUT/ACD/ 489 /2024

Dated: 27/07/2024

**TENDER CALL NOTICE**

Sealed Tenders are hereby invited from interested Registered Firms / Dealers / S.S.I Units having valid GSTIN and PAN to supply folders for Degree Certificate at Academic Section of VSSUT, Burla. The sealed tenders shall reach the undersigned within the office hour on or before **16.08.2024 at 4:00 P.M.** by Regd. Post / Speed Post / Courier. Tenders received beyond the specified date and times are liable to be rejected. For details on specifications and terms and conditions to supply a folder for the degree certificate, please see the notice on the University website: [www.vssut.ac.in](http://www.vssut.ac.in).

REGISTRAR

Memo No. VSSUT/ACD/ 490 /2024

Dated: 27/07/2024

Copy to:

1. The Director, I & PR Department, Government of Odisha, Bhubaneswar with a request to publish the notice once in daily The Samaj (All Odisha Edition) & The Times of India (Odisha Edition) on or before **30.07.2024** using minimum space in I&PR rate as applicable to Government Educational Institute / Universities. The bills in triplicate along with copy of the concerned issue may be submitted for necessary payment after the publication.
2. The Dean, Faculty & Planning with a request to facilitate in uploading the advertisement in University website.
3. Comptroller of Finance / Registrar for information & necessary action.
4. PA to V.C for kind information of Hon'ble Vice-Chancellor.

REGISTRAR



# VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY: BURLA

(Formerly University College of Engineering, Burla-Established by Govt. of Odisha in 1956 & Upgraded in 2009 to A State Govt. University Covered under Section 2(f) & 12(B) of UGC Act.)

P.O : Engineering College, Burla (Siddhi Vihar), Dist : Sambalpur  
Odisha -768018, INDIA

No. VSSUT/ACD/ 491 /2024

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## SPECIFICATIONS AND TERMS & CONDITIONS

Description of Materials	Specification	Unit Price (₹)	Tax, if any (₹)	Total price(₹)
Degree Certificate Folder (around 1500 nos)	(i) Suitable for A4 size degree (ii) Overall Material Satin Fabric (iii) University Name & Logo printing on front side (iv) Four + Four corners of high silk satin to fit degree certificate & grade sheet on each side			

## TERMS AND CONDITIONS

1. The undersigned reserves the right to accept or reject any/all tenders without assigning any reason thereof.
2. The firms shall quote unit price as per specifications. Taxes and other duties liable, if any, to be mentioned separately.
3. The firms shall enclose their valid GST and PAN certificates.
4. The selected firms / agencies shall be required to supply the materials within **15 days** of receipt of the supply order failing which the supply order shall liable to be cancelled.
5. The Degree certificate folders shall be delivered to the office of Dean, Academic Affairs, VSSUT, Burla. No separate transportation charges or travelling charges shall be paid by university.
6. In case of any legal dispute the jurisdiction will be Sambalpur Courts only.
7. The Sealed Tender are to be addressed to the Registrar, Veer Surendra Sai University of Technology, Burla, PO- Engineering College, Burla, Dist- Sambalpur, Pin- 768018, Odisha and on the top of the sealed envelope to be mentioned as “ **Tender for Degree Certificate Folder** ”
8. A sample Degree Certificate Folder must be enclosed along with Tender.
9. A demand draft of ₹5,000/- (Rupees five thousand) only drawn in favour of VSSUT, Burla, payable at Canara Bank (Code-8062) or SBI, Burla (Code-2034) towards security to be deposited. The security amount will be refunded to unsuccessful firms after issue of work order to the successful firm.
10. The Tenders will be opened on **30.08.2024 at 4.00 P.M.** The participating firms/agencies in this tendering process may present during the opening of the tenders.

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1. University Notice Board.
2. The Dean, Faculty & Planning with a request to facilitate in uploading the advertisement in University website.
3. Comptroller of Finance / Registrar for information & necessary action.
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