



**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA, BURLA
CENTRAL STORE AND PURCHASE**

CALL FOR QUOTATIONS FOR OFFICE FURNITURES

No. VSSUT/CSP/ 8737

Dated 20.10.2016

The Central Store and Purchase section of Veer Surendra Sai University of Technology, Odisha, Burla, invites quotations for procurement of office furniture.

The interested firms may download the details from the University web site and submit the sealed quotations to the undersigned by 31.10.2016 up to 4.00 PM through registered/speed post only. The envelope containing the quotations must be superscribed "Furniture-CSP" at the left hand top corner.

For detail information visit University website: www.vssut.ac.in

Copy to:

1. University Notice Board.
2. The Dean, Faculty & Planning with a request to display the advertisement in University website www.vssut.ac.in.
3. The Comptroller of Finance for information & necessary action.
4. PA to V.C for kind information of Vice-Chancellor, VSSUT, Burla
5. PA to Registrar for kind information of Registrar, VSSUT, Burla


REGISTRAR I/c

1. Specifications of the Furniture

SL NO	ITEM DESCRIPTION / SPECIFICATION
1	Officers Table: Steel Table of size of approximately 1800mm(W) x 900mm (D) x 740mm (H) made up of round MS pipe of approximately 18 gauge with 18mm wood based particle bound (PLPB) top having PVC edge binding. There shall be 3 drawers on right hand side and 1 drawer and 1 file cabinet on the left hand side. There should be front covering. All the MS material must be treated with 4 tank processes of antirust treatment and be painted with gray color in hot chamber.

2. Terms and Conditions

- i. The vendor firm should be ISO- 9001:2008 certified. The supply of the items should preferably be made through DGS & D rate (if any).
- ii. The supplier **must display the items for inspection at their own cost** before any decision is made.
- iii. The supplier must supply all items at a time, part supply will not be acceptable. Any loss or damage during the transit will be solely borne by the supplier.
- iv. All duties and other levies payable by the supplier under the contract shall be included in the unit price.
- v. Applicable taxes will be quoted separately for all items
- vi. The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- vii. Each bidder shall submit only one quotation as well as relevant certificates.
- viii. The purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are properly signed and conform to the terms and conditions and specifications
- ix. The quotations would be evaluated for all items together.
- x. The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- xi. Notwithstanding the above, the purchaser reserves the right to accept or to reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- xii. The bidder, whose bid is accepted, will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- xiii. 90% Payment shall be made in Indian Rupees as follows after Delivery and installation and satisfactory acceptance, payment of the rest 10% will be made after 15 days of observation.
- xiv. All supplied items are under warranty of 36 months from the date of successful acceptance of items.
- xv. The bidders are requested to provide their offer latest by 4.00 pm on 31.10.2016.
- xvi. Tentative specifications of the items have been provided herewith.
- xvii. Information brochure/product catalogue, if any, must be accompanied with the quotation clearly indicating the model quoted for.
- xviii. Sealed quotation are to be submitted/delivered at the address mentioned below: Registrar, Veer Surendra Sai University of Technology, Burla – 768018, Odisha.
- xix. Any dispute arising out of the deal shall be subjected to the jurisdiction of the court at Sambalpur in the state of Odisha.


REGISTRAR