



VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY: BURLA

(Formerly University College of Engineering, Burla-Established by Govt. of Odisha in 1956 & Upgraded in 2009 to A State Govt. University Covered under Section 2(f) & 12(B) of UGC Act.)

P.O : Engineering College, Burla (Siddhi Vihar), Dist : Sambalpur Odisha -768018, INDIA

Website : www.vssut.ac.in, corresponding mail id-pic_electmaint@vssut.ac.in

VSSUT/EM/ 488

Date: 15/02/2023

EMPANELMENT OF CONTRACTORS FOR ELECTRICAL WORKS

EMPANELMENT NOTICE NO. VSSUT, BURLA

Date

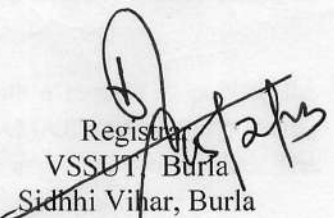
VSSUT, Burla invites applications for empanelment of Contractors from the Firm who are registered MV & HT registered from ELBO Odisha Contractors and other Autonomous Bodies under Govt. of India as Contractors for undertaking various Electrical works at VSSUT, Burla

The Contractors shall apply for empanelment in prescribed format, which can be downloaded from VSSUT, Burla's website www.vssut.ac.in.

Last date of receipt of complete empanelment document is up to **1600 hours on**

Dated: 03/03/2023.

VSSUT, Burla reserves the right to accept or reject, any or all the offers submitted in response to this advertisement without assigning any reason thereof.


Registrar
VSSUT, Burla
Siddhi Vihar, Burla
Sambalpur, 768017
REGISTRAR
V.S.S. University of Technology
Burla, Sambalpur, Odisha-768018

EMPANELMENT OF ELECTRICAL CONTRACTOR

VSSUT/E.M./ 488

Dated: 15/02/2023

Sealed Application are invited by the undersigned from eligible MV & HT registered from ELBO Odisha Contractors - having up to date Income Tax clearance, GST Clearance for the "Empanelment of contractor for Electrical works in VSSUT, Burla to participate in different tender works called by the under signed for execution of various maintenance work in the University Campus. ", as per the details given in University website on or before Dated 03/03/2023 Application received after the due date are liable to be rejected. The application format can be downloaded from the University website www.vssut.ac.in from dated

The downloaded documents duly filled in with Security deposit of Rs. 5000/- (to be deposited in the VSSUT Cash Counter) and photo copies of the same, photo copy of license, VAT clearance certificate/TIN No. & PAN No. are to be submitted with self attested as mentioned in terms and condition. The sealed Tenders mentioning the name of work on the top of the envelope will be received up to 4.00 P.M. on dated 03/03/2023 by speed post/regd. post only. The Authority reserves the right to accept/reject any or all the tenders without assigning any reason thereof.

Registrar

Memo No. VSSUT/E.M./ 489

Dated: 15/02/2023

Copy forwarded to:

1. The Executive Engineer (R&B) Division -II, Sambalpur/ The Executive Engineer, Main Dam Divison, Burla./ The Executive Engineer, Electrical Division, Sambalpur/ The Executive Engineer, PH Division, Sambalpur / The Registrar, Sambalpur University, / The Registrar VIMSAR, Burla / The with a request to display the notice on their Notice Board.
2. P.A. to Vice-Chancellor., / the Registrar, / Comptroller of Finance/ University Notice Board of VSSUT, Burla.
3. The Director, Dept of I & PR, Govt. of Odisha , Bhubaneswar with a request to publish the advertisement in one issue of the all Odia daily edition of "The SAMAJ" and in the National edition of "The Indian Express" using minimum space at the I&PR approved/lowest rates. The bill may be sent in triplicate along with a copy of the paper in which the publication is made.
4. Prof. In-charge, University website for uploading the quotation call notice and documents latest by dated

Registrar

REGISTRAR
V.S.S. University of Technology
Burla, Sambalpur, Odisha-768018

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA



P.O: Engineering College Burla (Siddhi Vihar), Dist: Sambalpur
Odisha- 768018, India

Website : www.vssut.ac.in, E-mail: registrar@vssut.ac.in, Ph:(0663) 2430 573/211,Fax-2430 592/204

No. VSSUT/E.M./ 488

Date 15/02/2023

EMPANELMENT OF CONTRACTORS FOR ELECTRICAL WORKS

EMPANELMENT NOTICE NO.

VSSUT, BURLA

1.0 NOTICE INVITING APPLICATION FOR EMPANELMENT

VSSUT, Burla is a Govt. of Odisha Technical University under Ministry of Skill Development & Technical Education, Govt. Of Odisha, having its Campus at VSSUT, Burla – 768018.

Registrar, VSSUT, Burla invites applications for empanelment of Contractors from the Firms who are registered with MV&HT Electrical licensing board odisha/ Govt. of India as Contractor for undertaking various Electrical Works at VSSUT, Burla 768018.

SCOPE OF THE WORK.

The empanelled Contractors have to carry out all electrical related works viz. Domestic, Industrial & Overhead up to Rs. 5.00 lakhs, at VSSUT, Burla -768018 as and when required.

For the works costing more than **Rs.5.00 Lakhs**, an open tender will be called and for such tenders, the empanelled contractors under this process meeting the stipulated criteria of tender can also participate.

ELIGIBILITY CRITERIA :

Prospective Agencies will be required to fulfill following criteria for participating in the tendering process :

- The Firm/contractor shall be registered from Electrical Licensing board, Odisha.
- The Firm/Contractor shall be registered with Income Tax and Service Tax Department/GST as per Govt. rules and regulations.
- The Firm/Contractor should have average annual turnover (Gross) for the last three years of **Rs.1,00,000.00 (Rupees One Lakh only)** and should not have incurred any loss in more than two years during the immediate last three consecutive financial years ending on 31.10.2022.

d) The Contractor should have carried out similar type of works during last five years as below :-

i. Three Electrical related works costing not less than Rs. 1,00,000/- or

ii. Two Electrical related works costing not less than Rs. 2,00,000/-

ISSUE OF APPLICATION FORMS

The application form for empanelment shall be downloaded from the VSSUT, Burla 's website www.vssut.ac.in. The application form is also available with **The Registrar, VSSUT, Burla - 768018.**

SUBMISSION OF APPLICATION :

The completed empanelment documents shall be submitted to the Registrar, VSSUT, Burla -768018, on or before **Dated 03/03/2023**

VSSUT, Burla reserves the right to accept or reject, any or all the offers submitted in response to this advertisement without assigning any reason thereof.


Registrar
VSSUT, Burla
REGISTRAR
V.S. University of Technology
Burla, Sambalpur, Odisha-768018

EMPANELMENT OF CONTRACTORS FOR ELECTRICAL WORKS

EMPANELMENT NOTICE NO.

VSSUT, BURLA

TERMS AND CONDITIONS FOR EMPANELMENT OF CONTRACTORS FOR ELECTRICAL WORKS

- 2.1 Application form for empanelment shall be submitted in a sealed envelope super scribing thereon 'Application for Empanelment as Electrical Contractors.
- 2.2 The application shall be submitted strictly in the prescribed format along with supporting documents.
- 2.3 The application shall be signed by the applicant or authorized person on behalf of the applicant or their organization by enclosing an Authority Letter / Power of Attorney.
- 2.4 If the space in the application form is insufficient for furnishing full details, the applicant may give the details on a separate sheet which is their official letter head.
- 2.5 Application containing false and / or incomplete information is liable for rejection.
- 2.6 If any information or details furnished by applicants are found to be false at any time in future, the empanelment of such applicant will be cancelled immediately.
- 2.7 The Bidder should sign each page of the application.
- 2.8 Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, Initialing, dating and rewriting.
- 2.9 Documentary proof with respect to the details furnished in the application form regarding eligibility criteria shall be furnished along with the application form. With regard to the completed works, copies of the work order and completion certificate shall be submitted.
- 2.10 The applicant has to submit the Client's Certificate from at least one of their clients mentioned in the list of work executed.
- 2.11 Decision of VSSUT, Burla in selection of contractors will be final and binding and no further correspondence will be entertained. Contractors empanelled will be informed by post.
- 2.12 The enlistment of a contractor with VSSUT, Burla shall only entitle him to be considered for issue of tender paper. It shall not confer any right on him either to be necessarily issued the tender papers or for award of work.
- 2.13 Generally, the routine works at VSSUT, Burla will be awarded by calling competitive quotations / tenders from the empanelled contractors.



- 2.14 VSSUT, Burla reserves the right to call open tenders in which agencies not empanelled in this process but meeting the qualification criteria for the tender can participate. For such tenders, the Empanelled contractors under this process meeting the stipulated criteria of tender can also participate.
- 2.15 The empanelment shall be valid for a minimum period of 3 years.
- 2.16 The contractors who would be empanelled are required to deposit Rs.5000/- as security deposit. Such deposit does not carry any interest and it will remain with VSSUT, Burla till the validity period of the empanelment.
- 2.17 The empanelled firm is required to keep updated VSSUT, Burla about the change of address, change of the Management etc. from time to time.
- 2.18 The applicant should ensure that the application is delivered at the given address within prescribed date and time as mentioned in the advertisement.
- 2.19 VSSUT, Burla may remove the name of the firms from the empanelled list if the contracting firm,
- Has, on more than one occasion failed to execute a contract or has executed it unsatisfactorily or
 - is proved to be responsible for construction defects in two or more works; or
 - persistently violates any important conditions of the contract; or
 - does not start the work after the same is awarded to him on three occasions.
- 2.20 VSSUT, BURLA reserves the right to accept or reject, any or all the offers submitted in response to this advertisement without assigning any reasons thereof.

3. TERMS OF PAYMENT :

Payment of bills, which are ready in all respects as per Govt. Of Odisha norms, shall be made within **3 weeks** of receipt of bill at VSSUT, Burla.

Any clarification/correction/modification, if required, in the bill will be sought from the contractor/supplier/service provider within 1-2 working days from the date of submission of bills in VSSUT, Burla and same shall be re-submitted after making required corrections, to VSSUT, Burla within the next 2-3 working days except in exceptional circumstances. In this case, the date of receipt of bill at VSSUT, Burla will be the date on which the corrected bill, ready in all respects, is resubmitted by the vendor in VSSUT, Burla

In case of any disagreement between VSSUT, Burla and the contractor/supplier/service provider on any part of the bill, such part may be severed from the rest. Payment against agreed and admissible part can be processed as per laid down procedure, while the disputed part can be dealt as per contract provisions viz. conciliation, dispute resolution, arbitration as mentioned in the tender.



(a) The Bidder(s)/Contractor(s)/Buyer(s)/Vender(s) shall not, directly or through any other person or firm offer, promise or give or otherwise allow any of VSSUT, Burla's employee(s) any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind, whatsoever, during the tender process or during the execution of the Contract.

(b) The Bidder(s)/Contractor(s)/Buyer(s)/Vender(s) shall not enter with other bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

(c) The Bidder(s)/Contractor(s)/Buyer(s)/Vender(s) if in possession of any information regarding fraud/suspected fraud, hereby agree and undertake to inform VSSUT, Burla of same without any delay.

2 (I). Damages: If VSSUT, Burla has disqualified the Bidder(s) from the tender process prior to the award or during execution according to Clause (2), VSSUT, Burla shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value of the amount equivalent Performance Bank Guarantee.

4. Holiday- Listing Clause:

"Notwithstanding anything contained in this agreement, VSSUT, Burla's policy for Holiday-Listing of an Agency mutual understanding applies to this agreement and in the event, the agency(s) while discharging its obligations under the Agreement or otherwise, come(s) within the ambit of the said policy, VSSUT, Burla at its sole discretion reserves the right to suspend/discontinue dealings or take any curative measures with the agency(s) in accordance with the policy in force."


Registrar
VSSUT, Burla
REGISTRAR
V.S.S. University of Technology
Burla, Sambalpur, Odisha-768018



**EMPANELMENT OF CONTRACTORS FOR ELECTRICAL WORKS INSIDE THE
UNIVERSITY BUILDING/ALL HOSTELS AND STAFF QUARTERS.**

EMPANELMENT NOTICE NO. VSSUT/EM/

APPLICATION FORM

1. Name of the Contracting Firm :
2. Postal Address :
3. Contact Details :
4. Mobile No & Email address :
5. Year of Establishment :
6. Nature of Company-Proprietorship/Partnership/Private Ltd. Etc.
7. Name of the Director/Partners/Proprietor :
8. Registration with Tax Authorities :
9. Registration with Govt. Organization /Statutory bodies such as ELBO
:
10. Name and Address of the Bankers :
11. Security deposit payment details:
DD No/Transaction ID: _____ Amount: _____.

Signature of the applicant with seal

