



**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA**

**ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ**

(A UGC Recognized State Government University by an Act of Assembly, Estd. -1956)

P.O. Engineering College, Burla, Dist: Sambalpur, Odisha, (India) -768 018

[www.vssut.ac.in](http://www.vssut.ac.in). e-mail: registrar@vssut.ac.in

## **Tender For**

**Developing, Implementing and Support of Enterprise Resources  
Planning (ERP) Solutions**

for

**Veer Surendra Sai University of Technology Burla**



# VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA

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### TABLE OF CONTENTS

S. No.	Description
	Check List
1.	Press Notice
2.	Detail Notice Inviting Tender
3.	Objectives of The Tender
4.	Scope of Work
5.	Proposed Modules
6.	Implementation Methodology
7.	Functional Scope
8.	Number of Users
9.	Backup and Disaster Recovery
10.	Frontend Design
11.	Scope of Services
12.	Time Period for Engagement
13.	Eligibility Criteria
14.	Other General Terms
15.	Payment Terms
16.	Evaluation of Bids
	Annexure A (Undertaking)



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ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ

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Check List

To be filled by the bidder and submitted along with the Technical Bid.

S. No.	Technical Information	Annex. No.	Page No.	Remarks
1.	Self-Declaration (In format as given in Annexure A)	I		
2.	Proof of Tender Fee	II		
3.	Proof of EMD	III		
4.	Registration/Incorporation Certificate in support of the existence of the firm/company under the appropriate act/rules for required number of years as per the tender schedule eligibility criteria	IV		
5.	Authorization Certificate, if applicable	V		
6.	Average Annual turnover of the bidder, for the last three successive years, should be ₹1.5 Cr duly certified by the Chartered Accountant	VI		
7.	Copy of PAN and GST Registration Documents	VII		
8.	GST Annual Return - GSTR-9 for last 03 years	VIII		
9.	Income Tax Return (Last 03 assessment years)	IX		
10.	MSME Certifications, if applicable	X		
11.	List of Educational Institutions / Organizations where they have installed ERP with functionalities installed with Contact Details (Attach the proof)	XI		
12.	Proof of prior experience related to ERP solutions with reputed University for a minimum period of 03 years	XII		
13.	Work Satisfaction Certification from at least one reputed University	XIII		
14.	Proof of Concept of the Functionalities	XIV		
15.	Detailed statement/document about technology used in such installation	XV		
16.	Documents in support of technical specifications for the ERP Software and its implementation	XVI		

Note:

*The tenderer will be disqualified at any stage of the tender process, if found to have misled or furnished false information in the forms/Statements/Certificates submitted in proof as above.*

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#### 1. Press Notice

Tender is invited from reputed companies/firms for Developing, Implementing and Support of Enterprise Resources Planning (ERP) Solutions for Veer Surendra Sai University of Technology Burla in two cover system i.e. Request for Technical Bid and Request for Financial Bid.

Name of Organization	Veer Surendra Sai University of Technology Burla
Tender Type	Open
Tender Category	Services
Name of Services	Developing, implementing and support of Enterprise Resources Planning (ERP) Solutions for Veer Surendra Sai University of Technology Burla
Tender Document Fee (Nonrefundable)	₹ 2000
Earnest money (EMD) (Refundable)	₹ 1,00,000 (exempted, if MSME)
Last date and time for Bid submission	15/04/2024 up to 4.00 PM
Number of Covers (Two Bid System)	02 (Technical Bid + Financial Bid)
Date & Time of opening of Technical Bids	To be notified
Date & Time of opening of Financial Bids	To be notified
Address for Communication	Registrar, Veer Surendra Sai University of Technology Burla, Sambalpur-768018, Odisha
E-mail Address	registrar@vssut.ac.in
<b>Note:</b> The tender papers/bids will be received through registered post/speed post only. Cost of tender document is ₹2000 (non-refundable) to be paid online. The Earnest Money (EMD) of the tender is ₹ 1,00,000 to be paid online. <b>Account Details:</b> Account Name: VSSUT GENERAL FUND, Account Number: 110141739126, Bank Name: CANARA BANK, VSSUT Burla Branch, IFSC Code: CNRB0018062, MICR Code: 768015006	

Registrar



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### 2. Detail Notice Inviting Tender

Tender is invited from reputed companies/firms for Developing, Implementing and Support of Enterprise Resources Planning (ERP) Solutions for Veer Surendra Sai University of Technology Burla in two cover system i.e. Request for Technical Bid and Request for Financial Bid.

S. No.	Name of work/services	EMD (₹)	Tender Document Fee (₹)	Start date of bid submission	End date & time of bid submission
1	Developing, Implementing and support of Enterprise Resources Planning (ERP) Solutions	1,00,000	2,000	15.03.2024	15.04.2024 (4.00 PM)

- Bidding documents are available on website [www.vssut.ac.in](http://www.vssut.ac.in).
- The bidders would submit bids through registered post/speed post only.

#### Notes:

- The bidders will be shortlisted after a meeting at the university and giving a demo/presentation before a committee constituted by Vice Chancellor.
- The Price bid under the second cover shall be opened for only those bidders whose technical bids are responsive to eligibility requirements as per the tender documents and are shortlisted by the committee.
- The EMD deposited by the successful bidder will be converted to a refundable non-interest bearing security deposit with the university. However, it will be refunded after completion of the work.
- The bidders can submit their tender documents as per the dates mentioned below:

#### Key dates

S.No.	Document state	Bidder's stage	Start date	End date & time
1		Tender document download and bid preparation/ submission	15.03.2024	15.04.2024 (4.00 PM)
2	Technical Bid			To be notified later
3	Financial Bid	Amount for about 5000 students per year		To be notified later

#### Important Notes:

- The bidders have to complete 'Bid Submission' on scheduled time as mentioned above. If any bidder failed to complete his/ her aforesaid stage in the stipulated time schedule for this stage, his / her bid status will be considered as 'Bid not submitted as scheduled'.

3



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- ii. In the first instance, the online payment details of tender document fee and EMD and technical bid envelope shall be opened. Henceforth, financial bid quoted against each of the item by the shortlisted bidder/ agency wherever required shall be opened in the presence of such bidder / agency who either themselves or through their representatives choose to be present. The bidders must submit bids in two separate envelopes:

#### **Envelope 1: Technical Bid**

The bidders shall submit the documents as per the requirements stated in the tender.

#### **Envelope 2: Financial Bid**

The bidders shall quote the prices including one time set up charges, per student charge annually (for 5000 students and for 10,000 students), Cloud server charges (both read and write), any other components chargeable.

- iii. A hard copy of the tender along with all relevant documents (as mentioned in check list) should be submitted to The Registrar, Veer Surendra Sai University of Technology Burla.
- iv. Documentary proofs for each of the item need to be submitted along with the tender. Bids without documentary proofs would be rejected and no further correspondence in any form would be made with the bidders in this regard.
- v. Correspondence with the qualified and shortlisted bidders would be done through email only except mentioned otherwise. Primary contact number, fax number, email-id and name/designation of the contact person are required to be submitted alongwith the tender.
- vi. Participation by qualified and shortlisted bidders throughout the bidding process is compulsory and lack of interest or non-participation in any event mentioned in the calendar of events would be a sufficient reason to cancel the bid at any stage.
- vii. Technical bid should include schedule for modular implementation.
- viii. The billing shall commence only after complete implementation and training as per agreed schedule of implementation.

#### **Conditions:**

- i. Conditional tenders will not be entertained & are liable to be rejected.
- ii. In case, the day of opening of tenders happens to be holiday the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remain unchanged.
- iii. The Veer Surendra Sai University of Technology Burla reserves the right to reject any tender or all the tenders without assigning any reasons thereof.
- iv. The tender without earnest money (EMD) will not be opened.
- v. The jurisdiction of court will be at Sambalpur.
- vi. The tender of the bidder who does not satisfy the eligibility criteria in the bid documents are liable to the rejected summarily without assigning any reason thereof and no claim whatsoever on this account will be considered.



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- vii. The bid for the work shall remain open for acceptance during the bid validity period to be reckoned from the last date of submission of the tender. If any bidder withdraws his/her bid/tender before the said period or makes any modification in the Terms and Conditions of the bid, during the fixed validity period, the earnest money (EMD) shall stand forfeited.

Bids shall be valid for 60 days from the date of bid closing. In case the last day to accept the tender happens to be holiday, validity to accept tender will be the next working day.

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### 3. Objectives of the Tender

The objective of this tender document is to solicit ERP proposals from the prospective bidders for providing a web based end-to-end ERP system.

Veer Surendra Sai University of Technology Burla has the following supporting sections and offices which take care of the various academic and administrative activities of the university:

- Vice Chancellor office
- Registrar Office
- Various Teaching schools of University
- Establishment Section
- Academic Section
- Account Section
- Central Stores and Purchases
- Scholarship Section
- Controller of Examinations Office
- Training and Placement cell
- Dean Student Welfare office
- IQAC Cell
- Students/ Halls of Residence Section
- Central Computer Facility Cell
- Medical Section
- RTI and Legal Cell
- Library
- Deans section (PGSR/F&P/SRIC/CDCE/Alumni Relations)
- Automation Cell
- Civil maintenance cell
- Electrical maintenance cell
- Guest house
- Other cells/administrative offices

More detailed mapping of the organizational structure will be provided during the implementation phase of the ERP project.





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#### 4. Scope of Work

Proposal for design, development, implementation and support of ERP Solution for Veer Surendra Sai University of Technology Burla

- Veer Surendra Sai University of Technology Burla invites tenders to automate the mentioned activities of the university effectively through a software management system in the form of an ERP System based on existing State Government/University/AICTE/UGC Rules and Regulations and as updated from time to time.
- Most of the manual work, document flow, data entry and processing and subsequent storage which will be shifted or supplemented by this ERP system. This will enable processing, analyzing, reporting, retrieving, managing and rearranging the data and information much easier. At the same time work, process and document flow will be more in automated manners.
- The high-level scope of services for the bidder is defined below. Please refer to complete tender document for detailed requirements relevant to the scope of this tender, as well as elaboration on each of the items below.

#### Required Features

- Data (historical as well as current) of the University need to be incorporated in new ERP Solution.
- The ERP portal/software should accompany a comprehensive content management system to support a variety of users ranging from Administrators to Guests. It should allow the administrator to create user roles and allow the setting up of access rights ranging from entire solution to some specific modules.
- It should provide for flexibility to modify the design when a major event has to be published.
- Design should be flexible to accommodate new customizable sections/ modules based on the scope of work defined in this tender.
- Design should allow changing the interface templates for fresh new look as and when required.
- It should be compatible to various browsers (i.e. IE, Mozilla Firefox, Chrome, Opera etc.) and should be available as Apps on mobile platforms such as Android and iOS.
- The ERP portal/software must be capable of managing examinations (Pre examination-Conduct of Examination-Post examination work) through a centralized examination controller of the university. In such case, the ERP portal/software must be able to integrate third-party plagiarism software.



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- It should provide secure integration with payment gateway for online payment transactions involved in processes such as admission form, student fees, examination fees, migration fees, registration fees, conferenceregistration etc.
- It should allow users to share their views, feedback, solutions and suggestions online through the webmaster.
- It should provide a search module for efficient information retrieval.
- The ERP portal/software should incorporate necessary security features against hacking and defacement. All logins and payments transaction must operate on secure protocols.
- It should comply fully with the guidelines issued from time to time by the Government of Odisha and the Government of India for development and any other law in force in India.
- The portal/software for LMS should allow display of video lectures with extra space (if required after server audit) for purchase of additional cloud facility by Veer Surendra Sai University of Technology Burla.
- A helpline center need to be created to resolve the various technical/ non-technical grievances of the students in specific time period as defined by the university.

#### 5. Proposed Modules

The following modules need to be developed for the ERP solutions for Veer Surendra Sai University of Technology Burla.

- University Management & Branch Management
- Admission Management
- Student Information Management
- Fee Management
- Program Management
- Course Management
- Time Table Management
- Attendance Management & Monitoring
- Examination Management
- University Calendar Management
- Assignment & Home Work Management
- Certificate & Document Module (LC, Bonafide, Experience Certificate and similar)
- Resource & Infrastructure Management
- Course Completion Module
- SMS, Email, Messaging Engine
- Student Portal
- Alumni Portal
- System Admin
- Dashboard



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- Faculty Portal
- Reports
- Integration with Tally
- Leave Management
- HR & Payroll
- Staff Profile
- Teachers Academic Diary
- Training & Placement
- Learning Management System
- Library Management
- Inventory Management
- Procurement Management
- Course Outcome/ Program Outcome Reports for NBA/NIRF/IQAC&NAAC Accreditation
- Mid Term/ End Term Analysis Reports
- Hostel Management
- Transport Management
- Discipline
- Training & Placement
- ID Card
- Mobile App for students and faculty
- Mentor module
- Feedback module
- SMS/notification management

Other requirements, if any, will be provided during the implementation phase of the ERP project. In addition to above, the following are the key requirements for the proposed ERP system.

#### General Scope

- Web-based ERP application should be hosted on cloud based server or on the in-house data-server of the University
- A replica server may be maintained at University campus
- Replica server data must be updated once in the week
- All applications accessible by replica server if required on intranet.
- Secure web-based access using https
- Interfacing with third-party payment gateways
- Capability for continuous improvement and upgradation
- Configurability through web-interface and client interface



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- Provision for decision support mechanism
- Facilitate paperless working
- Workflow based process approval and archival mechanism
- Comprehensive data and application security features
- Adequate security provisions for preventing tampering of the software as well as data
- Archival of information and data
- Audit logs of user sessions
- Provision for role based access rights
- Provision of interactive validations of data entries
- Provision for data item based access rights
- Provision for reports generation as per requirements

#### 6. Implementation Methodology

The methodology to be used by the bidder to implement the ERP solution will have different work elements and activities. All these activities and work elements should coherently focus on achieving the following key results.

- Quality of the solution deployed
- User satisfaction while deploying and usage
- Successful implementation in terms of completeness and timely accomplishment of the outcome

#### 7. Functional Scope

The supplier shall supply the services as per following schedule:

- Beginning of the implementation process of Modules within 60 days

#### 8. Number of Users

Number of regular users (i.e., students, faculty and staff) accessing the ERP portal will be around 5000 (may increase in future).

#### 9. Backup and Disaster Recovery

- The bidder must provide a detailed backup strategy plan, disaster recovery plan, storage recovery plan that ensure minimal downtime of the ERP system while keeping the cost to be minimal.
- The proposed solution must ensure a high degree of automation of incremental backup, full backup, data recovery, health monitoring of various services, etc. All necessary scripts, code, triggers, training and documentation must be provided with respect to health monitoring, backup and disaster recovery.

#### 10. Frontend Design

- The user interface must follow principles of responsive design. The interface for all modules must ensure that the rendering of any pages/ forms are aesthetically pleasing as well as ensures better user experience by accommodating flexible designs that can cater to devices of all form factors (laptop/ desktop/ tablet/ mobile).



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- All user interfaces must ensure compatibility across most of the popular browsers (Google Chrome/ Firefox/ Opera/ Safari/ Edge/ Internet Explorer) for at least last 3 of their versions.
- Input data validation/sanitization should be done both at the front end as well as at the back end to ensure security and safety.
- User interface design along with the back end sanitization should ensure that attacks such as SQL injection, cross site scripting, buffer overflow and any other similar attacks are ineffective against the proposed ERP solution.

**11. Scope of Services**

The scope of services for the successful bidder is as follows.

- Procurement and Supply of software product/s licenses and associated solution components. The bidder must use free/open source components available to the maximum extent possible in the solution.
- Procurement and supply of database and operating systems
- Hardware / Infrastructure estimation and sizing and assistance in procurement
- ERP Implementation Services till Go-Live of Stable Version of ERP system
  - Project Preparation
  - Configuration / Customization / Development
  - Testing & Go-Live of Beta Version of ERP system
  - Data Migration
  - Training
  - Documentation
  - Go-Live of Stable Version of ERP system
- Warranty Support
- Application Maintenance & Support Service
- Replica Server is to be maintained at the University

**12. Time Period for Engagement**

The contract for ERP will be for a period of two years from the date of successful implementation of the ERP Solution. Further extension may be provided if a technical panel appointed by Veer Surendra Sai University of Technology Burla recommends the same. In such case, the extension will be awarded on similar terms and conditions.

**13. Eligibility Criteria**

S. No.	Bidder's Eligibility Criteria
1.	The bidder must be registered with the competent authority under the appropriate Act / Rules for carrying on business relating to ERP/Software related activities
2.	The bidder should submit a proof of having an average annual turnover of ₹ 1.5 Cr



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	relating to ERP Solution for the last three successive years. Proof to be duly certified by a registered Chartered Account
3.	The GST Annual Return for last three years - GSTR-9 of the tenderer must reflect profitability
4.	Copy of Income Tax Return filed during last three assessment years
5.	The bidder must submit an Affidavit on non-judicial stamp paper duly attested to the effect that they have not been debarred/ blacklisted by any State Government / Central Government / PSU Department in India / Public or Private Institute / Organization (as Annexure A)
6.	The bidder should have prior experience relating to ERP solutions for a minimum period of three years as on date in reputed universities
7.	The bidder is required to produce a Work Satisfaction Certificate from at least one reputed university
8.	The individual signing the tender or other document in connection with the tender must certify so as to whether he / she has signed as: a. A "Sole Proprietor" of the firm or constituted attorney of such proprietor b. A Partner of the firm, if it be partnership in which case he must have authority to refer to arbitration disputes concerning the business partnership either by virtue of the partnership agreement or a power of attorney. The alternative, all the partner should sign the tender. c. Authorized Signatory of Pub. Ltd. Corp. or Pub. Ltd. Co.
9.	Copy of Permanent Account No. (PAN) under Income Tax Act
10.	Only the firm which has possessed the GST No. can quote their rates for the tender
11.	HSN Code, if any, must be entered in the hard copy while quoting the rates
12.	Earnest Money (EMD) of ₹ 1,00,000 through online mode
13.	Tender fee of ₹ 2000/- through online mode
14.	Earnest Money (EMD), Tender Fee through any other mode is not acceptable

#### Note:

- Relevant documents supporting eligibility criteria are to be submitted along with the technical bid.
- The Veer Surendra Sai University of Technology Burla, reserves the right to consider/reject any such proposal without assigning any reason. In case of rejection of application, the decision of competent authority will be final and binding and the party shall not be entitled to any compensation whatsoever for non- issue of work.

#### 14. Other General Terms

- Please ensure that the date of establishment of the registered office, branch office, details of all partners into the firm should be invariably indicated in the application.
- All submitted documents should be signed by a Managing Partner with his name and under the seal of the firm.
- No proposal shall be entertained in Joint venture/Consortium.



## VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA

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- iv. The tenderer should allocate single point of contact who can provide support during the development and implementation stage.
- v. The registered users include only students, faculty, non-teaching staff and administrators of Veer Surendra Sai University of Technology Burla. Limited access provided to parents/legal guardian for only viewing selective data concerning the educational progress of their ward. Similarly, limited access will be provided to alumni of Veer Surendra Sai University of Technology Burla for viewing activities pertaining to the alumni. The contract for ERP will be for a period of two years from the date of successful implementation of the ERP Solution. Further extension may be provided if a technical panel appointed by Veer Surendra Sai University of Technology Burla recommends the same. In such case, the extension will be awarded on similar terms and conditions.
- vi. The tenderer needs to implement the external API according to the requirements, ensuring that only authorized personnel from the university can access the data. Unauthorized access to data by other individuals is prohibited without permission.
- vii. All updates to the solution will be provided to the university at free of cost over the period of contract. However, the Veer Surendra Sai University of Technology Burla reserves the right to terminate the contract by giving three months' notice. In case of termination, the tenderer shall provide all data in Excel/PDF format to the university authority.
- viii. The tenderer will make the development/customization of the various modules as per need of the University to find the solution.
- ix. A team of technical persons should be allotted for the training and implementation of various tasks using ERP software to all the users for the agreed time in the university campus.
- x. The tenderer will create a nodal office at University campus under the supervision of a nodal officer and deploy sufficient number of staff to perform the work satisfactory (only regular staff not Interns) in Coordination with University Officers.
- xi. The tenderer will have to provide identity card to its staff and will be responsible for any type of consequences happened with staff during the working. The staff deployed by the tenderer will be the employees of firm and firm will be responsible for all dues payable to them. Such staff will have to maintain the discipline and decorum as per University rules.
- xii. A penalty clause shall be a part of the final agreement/contract signed between the university and the successful bidder. The terms of the penalty clause shall be worked out at the time of the signing of the final contract.
- xiii. Secrecy of work is to be maintained as per norms/instructions of the University.
- xiv. The University will ensure and provide proper power supply, internet facility, Computer, Printer, Stationery and proper space for staff etc.



## VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA

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- xv. The firm or any partner of the firm should not have been black listed by any Government Departments/Universities or any other organization in respect of any assignment or behavior. The firm has to submit the "No blacklisting certificate" as per Annexure-A.
- xvi. In case the firm / agency quoting the lowest rates declines to accept the offer, the Earnest Money (EMD) of such firm shall be forfeited and firm shall be blacklisted by the university for any kind of dealing in future.
- xvii. Any other conditions as may be deemed appropriate shall be announced at the time of opening of tenders in the presence of bidders. The agency / firm shall also append the declaration as Annexure A with the tender.
- xviii. In case, the supplier / vendor backs out of its contract, its Earnest Money (EMD) shall be forfeited, and / or other action will be taken as deemed fit by the university.
- xix. The firm shall not sublet the work allotted to it, to any other firm. If it is found, action as deemed fit shall be taken against the defaulting firm.
- xx. The firm, which is assigned the Work Order for "Developing, implementing and support of Enterprise Resources Planning (ERP) Solutions for Veer Surendra Sai University of Technology Burla" shall be required to continue its services till the new tender is honored / invited, on the same rate and terms & conditions as applicable for the present works.
- xxi. The quality of services of the Firm / Vendor shall be got tested/verified from experts, if required, and in case, the quality of services is found poor / low according to specification, the firm will be liable for imposing any kind of penalty as decided by the Committee. Besides penalty, the expenses for testing of services shall also be recovered from the supplying firm.
- xxii. In case of dispute of any kind, Courts at SAMBALPUR only shall have the jurisdiction. Further, all the disputes shall be settled at SAMBALPUR only.
- xxiii. The scale of services during the period of Contract can, however, be increased or decreased at the discretion of the University.
- xxiv. The firm shall be responsible for the safe custody and security of all data related to the students/staff of university. In case, at any time, it comes to the notice of the University that data has been leaked/manipulated, through its connivance or negligence, the action as deemed fit by the University will be taken which could be to the extent of forfeiture of whole payment and also the security deposited, blacklisting of the firm, prosecuting the firm even if it comes to the notice of the University after release of security / payment of the bill. The firm shall have to deposit amount of penalty as imposed by the University within a fortnight from the date of issue of the letter, failing which the Registrar, Veer Surendra Sai University of Technology Burla shall have the right to recover the amount through the Court of Law and all expenses incurred on litigation by the University, shall be borne by the firm.
- xxv. The firm shall begin the implementation process of modules within 60 days from the date of allotment of work order.





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- xxvi. In case, the services are not honored within the prescribed time limit, the Vice Chancellor, Veer Surendra Sai University of Technology Burla reserves the right to cancel the Order and forfeit the entire amount of security, blacklist the firm and recover the difference of cost whatsoever in getting the services and allot the work to any other party or may relax the time limit maximum up to 45 days in addition to the above limit.
- xxvii. The services of the firm will be accepted subject to the approval by the Review Committee constituted by the Vice Chancellor.
- xxviii. No advance payment will be made to the firm, which are assigned, the Work Order for "Developing, implementing and support of Enterprise Resources Planning (ERP) Solutions for Veer Surendra Sai University of Technology Burla". The bank draft / cheque of amount of each bill shall only be handed over to the firm after work progress report by committee constituted by Vice Chancellor.
- xxix. The Completion Certificate is also required to be given by the firm.
- xxx. Successful bidder must submit / execute an Agreement on non-judicial stamp papers duly attested with UNIVERSITY before taking up the job to follow up the Terms & Conditions of the Tender.
- xxxi. The successful bidder must sign an integrity pact with the university before beginning the work.

Registrar  
12/13/2020

**15. Payment Terms**

- The professional fee quoted by the vendor shall be valid for the entire contract period. Payment will be made on the recommendation of the committee constituted by Vice Chancellor.
- Invoice should be raised in duplicate in favor of the Comptroller of Finance, Veer Surendra Sai University of Technology Burla.
- Statutory Taxes will be paid at prescribed rate during the contract period.
- TDS will be deducted as per prevailing rates prescribed in the Income Tax Act from all payments made by the University.

**16. Evaluation of Bids**

The bidder will be shortlisted on the basis of technical qualification only.

- Financial proposals of only those firms, which are declared technically qualified, shall be opened publicly/in front of committee, on the date & time specified, in the presence of service provider's representatives who choose to attend.
- The proposal with the lowest financial bid will be considered for award of work, subject to fulfillment of other terms and conditions. If more than one bidder happens to quote same lowest price, Vice Chancellor of University reserves the right to decide the criteria and



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- The proposal with the lowest financial bid will be considered for award of work, subject to fulfillment of other terms and conditions. If more than one bidder happens to quote same lowest price, Vice Chancellor of University reserves the right to decide the criteria and further process for awarding the contract. The decision of Vice Chancellor of University shall be final for awarding the contract.

*As the services relating to Developing, implementing and support of Enterprise Resources Planning (ERP) Solutions for Veer Surendra Sai University of Technology Burla involves special importance and sanctity, hence, before making allotment, the reputation, quality of services, technical expertise and capacity of firm shall be taken into account. Merely fulfilment of minimum eligibility and rates alone will not be the deciding factor. Thereafter, the UNIVERSITY reserves the right to reject any / all the tender(s) without assigning any reason, and assign the work to any of the bidder / vendor.*

The rates for " Developing, implementing and support of Enterprise Resources Planning (ERP) Solutions for VSSUT Burla to be quoted for about 5000 students per year inclusive of all taxes except GST as per government rules in the prescribed Schedule of Specifications and Scope of Work as mentioned in the Tender Document. The number of students will be calculated on the basis of number of registered students in particular session (Data will be taken from RR/CRR data). GST under Govt. Rules as applicable, shall be extra, if so quoted by the Firm in the Tender / Quotation subject to the certificate in the bill of costs as follows:

"Certified that the Taxes charged in this bill is liable under govt. Rules"

**End of Tender Document**



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**ANNEXURE-A**

**Undertaking**

I / We the following partners of M/s \_\_\_\_\_, do here by jointly and severally verify and declare –

1. That the particulars given are complete and correct and that if any of the statements made or the information so furnished in the application form is later found not correct or false or there has been suppression of material information, the firm would not only stand disqualified from allotment but would be liable for disciplinary action under the Chartered Accountants Act, 1949 and the regulations framed there under;
2. That the firm, or partners has not been blacklisted/debarred or cautioned by any university/Govt./autonomous body/organization, (if debarred, give details);

Signature of Authorized Person \_\_\_\_\_

Name of Authorized Person \_\_\_\_\_

Place ..... Seal of the Firm      Date .....

Attested:

(Public Notary / Executive Magistrate)