

# VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA



ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ

(A UGC Recognized State Government University by an Act of Assembly, Estd. -1956)

P.O. Engineering College, Burla, Dist: Sambalpur, Odisha, (India) -768 018

www.vssut.ac.in. e-mail: vc@vssut.ac.in

No. VSSUT/SCH/ 42 /2023

Dated: 25.11.2023

## NOTICE

It is hereby inform to all the eligible students who are applying for Fresh / Renewal of Post-Matric Scholarship for the Academic Year - 2023-2024 have to fill-up the attendance report (**Annexure-I(a), I(b) & I(c)**) along with **Annexure-II** recommended by respective HODs with signature and seal and submit the hardcopy to the office of Scholarship cell, VSSUT, Burla within 7.12.2023 positively.


### For Queries:

Name: Pradep Kumar Baral

Contact No. : 6371639366

Timing of submit hardcopy: 3:00 PM- 5:00PM (Office hour only)

Yours Faithfully


  
Institute Nodal Officer,  
Scholarship Section, VSSUT, Burla  
**Institute Nodal Officer**  
**Scholarship Section**  
**VSSUT, Burla-768018**

Memo No. VSSUT/SCH/ 43 /2023

Copy to:

1. University Notice board.
2. Dean Student welfare for wide circulation of notice to respective HORs.
3. All Deans/All HODS/COF/COE for kind information and necessary action.
4. PA to Registrar for kind information.
5. PA to VC for kind information of Hon'ble Vice-Chancellor.

Date: 25.11.2023

  
Institute Nodal Officer,  
Scholarship Section, VSSUT, Burla.  
**Institute Nodal Officer**  
**Scholarship Section**  
**VSSUT, Burla-768018**

**Attendance Report(August-2022 to December - 2022)**

<b>Course Name-</b>		<b>Name of Department-</b>					
<b>Name of Student-</b>			<b>Semester-</b>				
<b>Registration No.-</b>							
<b>Sl. No.</b>	<b>Name of Subject</b>	<b>Month &amp; Year</b>	<b>No. of Classes held</b>	<b>No. of Classes Attended</b>	<b>% of Attendance</b>	<b>Teacher Name</b>	<b>Signature</b>
1		Aug-22					
		Sep-22					
		Oct-22					
		Nov-22					
		Dec-22					
2		Aug-22					
		Sep-22					
		Oct-22					
		Nov-22					
		Dec-22					
3		Aug-22					
		Sep-22					
		Oct-22					
		Nov-22					
		Dec-22					
4		Aug-22					
		Sep-22					
		Oct-22					
		Nov-22					
		Dec-22					
5		Aug-22					
		Sep-22					
		Oct-22					
		Nov-22					
		Dec-22					

**Attendance Report(January-2023 to June- 2023)**

<b>Course Name-</b>		<b>Name of Department-</b>					
<b>Name of Student-</b>			<b>Semester-</b>				
<b>Registration No.-</b>							
<b>Sl. No.</b>	<b>Name of Subject</b>	<b>Month &amp; Year</b>	<b>No. of Classes held</b>	<b>No. of Classes Attended</b>	<b>% of Attendance</b>	<b>Teacher Name</b>	<b>Signature</b>
1		Jan-23					
		Feb-23					
		Mar-23					
		Apr-23					
		May-23					
		June-23					
2		Jan-23					
		Feb-23					
		Mar-23					
		Apr-23					
		May-23					
		June-23					
3		Jan-23					
		Feb-23					
		Mar-23					
		Apr-23					
		May-23					
		June-23					
4		Jan-23					
		Feb-23					
		Mar-23					
		Apr-23					
		May-23					
		June-23					
5		Jan-23					
		Feb-23					
		Mar-23					
		Apr-23					
		May-23					
		June-23					

**Attendance Report(August-2023 to December - 2023)**

<b>Course Name-</b>		<b>Name of Department-</b>					
<b>Name of Student-</b>			<b>Semester-</b>				
<b>Registration No.-</b>							
<b>Sl. No.</b>	<b>Name of Subject</b>	<b>Month &amp; Year</b>	<b>No. of Classes held</b>	<b>No. of Classes Attended</b>	<b>% of Attendance</b>	<b>Teacher Name</b>	<b>Signature</b>
1		Aug-23					
		Sep-23					
		Oct-23					
		Nov-23					
		Dec-23					
2		Aug-23					
		Sep-23					
		Oct-23					
		Nov-23					
		Dec-23					
3		Aug-23					
		Sep-23					
		Oct-23					
		Nov-23					
		Dec-23					
4		Aug-23					
		Sep-23					
		Oct-23					
		Nov-23					
		Dec-23					
5		Aug-23					
		Sep-23					
		Oct-23					
		Nov-23					
		Dec-23					

**ANNEXURE-II**

Name of Student:

Regd. No:

Department:

Name of Scholarship:

Fresh/Renewal:

Academic Year:

Oct-22		Nov-22		Dec-22		Jan-23		Feb-23		Mar-23		Apr-23	
Total days	Total present	Total days	Total present	Total days	Total present	Total days	Total present	Total days	Total present	Total days	Total present	Total days	Total present
May-23		Jun-23		Jul-23		Aug-23		Sep-23		Oct-23		Nov-23	
Total days	Total present	Total days	Total present	Total days	Total present	Total days	Total present	Total days	Total present	Total days	Total present	Total days	Total present

**Head of Department  
Signature with seal**