



**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA, BURLA
(Formerly University College of Engineering, Burla)**

P.O.- ENGINEERING COLLEGE BURLA, 768 018, DIST.-SAMBALPUR

Please fill up either PART-I or PART-II as applicable and send to The Dean, Academic Affairs latest by 11/12/2012	Paste your recent stamp size photograph attested by Head of the concerned Department or a competent authority
--	--

**PART-I
OPTION FOR ATTENDING CONVOCATION IN PERSON**

I shall be present at the Convocation and receive the Degree Certificate/Diploma in person. I shall report to the University on Date: 13/12/2012. I have also paid the prescribed fee of Rs.500/- vide enclosed Bank Draft in favour of **VSSUT, Burla** payable at Burla.

1. Name in full (in block letters) :
2. University Registration No. :
3. Hall of Residence :
4. Father's Name :
5. Period of Study at the University :
6. Branch of Study :
7. Degree obtained :
8. Year of Passing the final examination :
9. Permanent Address with PIN Code :
10. Completed Postal Address where the degree certificate is to be sent (in block letters) with PIN Code.
11. Cell No. & Email ID :
12. Details of payment of fee of Rs.500/- (Enclosed cash receipt/bank draft) :

Date:

Signature of the applicant

PART - II

OPTION FOR ISSUE OF DEGREE/DIPLOMA IN ABSENTIA

I desire to receive the Degree/Diploma in absentia.

I desire to receive it by Registered Post, for which the prescribed fee of Rs. 1500/- is being enclosed in the shape of Bank Draft on..... (mention name of the bank) payable at Burla (Branch Code No.....) bearing Draft No.....dated.....drawn in favour of **VSSUT, Burla**.

1. Name in full (in Block Letters) :
2. University Registration No. :
3. Hall of Residence :
4. Father's Name :
5. Period of Study at the University :
6. Branch of Study :
7. Degree obtained :
8. Year of Passing the final examination :
9. Permanent Address with PIN Code :
10. Completed Postal Address where the degree certificate is to be sent (in block letters) with PIN Code. :
11. Cell no. & Email ID :

Date:

Signature of the applicant

ADDRESS SLIP

Name: _____

C/O: _____

Address: _____
