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## A Unit of Multi-Services Organisation

Regd. Office: A/62, Krishna Garden Complex, Phase-II, Jagamara, Bhubaneswar - 751030

Corporate Office: 1/D, Mahaveer Apartment, A.D. Market, Cuttack - 753012

GSTIN: 21AAAAP8664J1ZE PSARA: 623/2021, Dt.: 26.11.2021

PAN : AAAAP8664J

10-07-2024

Ref. PR/428/24-25

## Advertisement for engagement of outsourcing personnels in Unit: VSSUT, Burla

Applications are invited for the engagement of following personnel on outsourcing basis at Veer Surendra Sai University of Technology, Burla. The term of engagement will be for One year or till the joining of regular staff in the concerned post whichever is earlier.

Sl. No.	Department	Name of the post	No. of post	Qualifications
1.	Dean, Students Welfare	Yoga Teacher	01	Diploma in Yoga with One year experience in related fields.
2.	Dean, Students Welfare	Physical Training Instructor	01	1 <sup>st</sup> Class Bachelor's Degree in Physical Education (BP Ed.) / MP Ed. from any recognized University and Two year's experience of imparting physical training in an institution.
3.	Electronics & Telecomm. Engg.	Jr. Instructor	01	1 <sup>st</sup> Class Diploma in Electronics / EEE with one year experience in Lab. instruction work.
4.	Architecture	Jr. Instructor	01	1 <sup>st</sup> Class Diploma in Architecture with one year experience in Lab. instruction work.
5.	Chemistry	Demonstrator	01	1 <sup>st</sup> Class M.Sc. with one year experience desirable in related works
6.	Central Library	Professional Asst.	02	1 <sup>st</sup> Class M. Lib. Sc. with one year experience in reputed library.
7.	Administrative Office	Office Executive	02	1 <sup>st</sup> Class B.Tech. (CSE/IT) / MCA / M.Sc.(CS) with one year experience in office automation and other computer related official works.
8.	Electrical Maintenance	Electrician	01	Matric with ITI (Electrician) with One year experience in electrical works
9.	Electrical Maintenance	Electrical Helper	01	Matric with experience in electrical works
10.	Finance Section	Junior Office Asst. (Accounts)	01	1 <sup>st</sup> Class / 2 <sup>nd</sup> Class Commerce Hon's Graduate with Tally course certificate from a reputed Tally Institute and Two year experience in working with tally software.
11.	Administrative Office	Attendant	05	Matric with one year experience in official work preferred.

Candidates should apply in the enclosed bio-data along with all certificates, mark sheets (matric onwards) and experience certificates along with a passport size photo in hard copy to M/s Pratyush, A/62, Krishna Garden Complex, Phase-II, Jagamara, Bhubaneswar – 751030 on or before 20<sup>th</sup> July, 2024. A soft copy of the application with all documents in One PDF format will be sent to email: pratyushpra717@gmail.com with a copy to registrar@vssut.ac.in. The firm reserves the rights to accept or reject any or all applications without giving any reason. Only shortlisted candidates will be called for interview.

Copy to: VSSUT website for information and wide circulation.

## BIO-DATA

						Photo					
1.	Post applied	for	:								
2.	Name of the	Applicant	÷								
3.	Father's Nan	me									
4.	Date of Birth	1	:								
5	Present Addı	ress									
٥.	1 resent radices										
6.	Educational Qualifications : (attach copy of certificates & marksheets)										
	Exam	Name of the Board / Univ.	Name of the School /	Year of	Division / Class	% of Marks					
	passed	Board / Univ.	Institution	passing	Class						
7.	Other Qualif (attach certif		÷								
8.	Mobile Number :										
9.	E-mail ID :										
10.	. Religion :										
11.	. Nationality		:								
12.	. Aadhar Card										
13.	Experience (attach certif	icates)	:								
	Certified that all the information and documents submitted are correct to the best of my knowledge and belief.										
Date:											
Place :	lace: Signature of Candidate										