

STUDENT REGISTRATION INFORMATION FOR 10TH CONVOCATION, VSSUT

Deposit of Registration Fee (If not registered previously):

Cash Counter (Room No. A-212) or Syndicate Bank (VSSUT Campus)

Registration, Issuing of Robe, Deposit of Refundable amount of Rs 500 for robes:

Timing: 9 am to 1.15 pm and 2.15 pm to 3 pm on 10-12-2018

Room No. B-205 (Near HOD, Civil Engg. office)

Returning of robes:

Timing: 2.30 pm (after lunch) to 3.30 pm on 11-12-2018

Room No. B-205 (Near HOD, Civil Engg. office)

❖ **If student not registered till 08-12-18 follow the following steps on 10-12-18:**

Step 1: Deposit Rs 500/- as cash or by draft at cash counter/ syndicate bank and get the money receipt/challan for the same.

Step 2: Fill up the **REGISTRATION FORM** (form will also be available in Registration Room).

Step 3: Submit the **REGISTRATION FORM, MONEY RECEIPT** at the concerned registration counter.

Step 4: Show your **ID card**.

Step 5: Deposit Refundable amount of Rs 500 for issuing robes at the concerned registration counter.

Step 6: Put signature on the 'students list' available at the registration counter and collect your robe.

Step 7: Collect food coupon.

❖ **If student already registered follow the step 4 to step 7.**

❖ **Robe Colour for students**

Dark Red: B.Tech.

Yellow: M.Tech.

Blue: Integrated M.Sc., M.Sc., MCA, M.Phil.

Dark blue (Gown): Ph.D.

Notes:

- 1. Issuing of robe and registration will be stopped at 3 pm sharp on 10.12.2018**
- 2. Returning of robes will not be entertained after 3.30 pm on 11.12.2018**



(Dr. R R Dash)

**Convener, 10th Convocation
Registration & Costume Committee**