

# VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

## SKILL DEVELOPMENT PROGRAMMES

### *Information Brochure*

The following Skill Development Programmes shall be conducted during **3<sup>rd</sup> July 2017 to 8<sup>th</sup> July 2017** at VSSUT, Burla. Applications are invited from candidates having educational qualification minimum 8<sup>th</sup> pass as indicated against each programme listed below.

#### **Eligibility for Skill Development Programmes (SDPs)**

Sl.No	Name of the SDP	Conducting Department	Minimum educational Qualification
1.	Electrical wiring	Electrical & EEE	8 <sup>th</sup> Pass
2.	Carpentry	Central Workshop	8 <sup>th</sup> Pass
3.	Welding	Central Workshop	8 <sup>th</sup> Pass
4.	Repairing of Cell Phone	Electronics & Tele-Comm.	10 <sup>th</sup> Pass/ITI
5.	Microsoft Office	Computer Science & IT	10 <sup>th</sup> Pass/ITI
6.	Microsoft Excel	Computer Science & IT	10 <sup>th</sup> Pass//ITI
7.	Internet & e-Payment	Computer Science & IT	10 <sup>th</sup> Pass//ITI

#### **Procedure for application:**

1. The application form can be downloaded from University website: [www.vssut.ac.in](http://www.vssut.ac.in) or can be obtained from office of Dean CDCE, VSSUT, Burla during 9 AM to 1 PM on working days.
2. The registration fee for each programme is Rs. 200/- which shall be paid in shape of a bank draft Payable to “**Skill Development Programme, VSSUT, Burla**”, Payable at “**Syndicate Bank, VSSUT, Burla**” or shall also be paid by cash along with the completed and signed application form in the office of Dean, CDCE, VSSUT, Burla on or before **26<sup>th</sup> June 2017** during 9 AM to 1 PM on working days.
3. The registration fee along with completed and signed application form can also be sent by speed post/ Registered post/ Courier to:

PROF. P.K.HOTA,  
DEAN, CDCE  
VSSUT, BURLA  
PO: ENGINEERING COLLEGE BURLA  
DIST: SAMBALPUR, PIN: 768018, ODISHA

**The list of the selected candidates for each programme shall be displayed in the University website and in the Notice Board of office of Dean, CDCE, VSSUT, Burla after 27<sup>th</sup> June 2017.**

**Important Information**

1. The duration of Skill Development Programmes is one week (3<sup>rd</sup> July 2017 to 8<sup>th</sup> July 2017).
2. The timing is from 8 AM to 1.15 PM.
3. The last date for receiving completed application form along with registration fee is **26<sup>th</sup> JUNE 2017.**
4. The venue for each programme is the concerned conducting department as shown in the table. However, the inauguration and valedictory sessions shall be held in Golden Jubilee Seminar Hall of University for all programmes.
5. In the inauguration session i.e on 3<sup>rd</sup> July at 8 AM, each registered candidate shall receive a registration kit.
6. Candidates must attend all the sessions from 8 AM to 1.15 PM every day.
7. In the valedictory session each candidate shall be presented a certificate for programme completion. Certificates shall be given only to those who attend the programme in full.
8. Incomplete application forms shall be rejected.
9. The registration fee is non-refundable in any circumstance.

**In case of any doubt the applicants may contact to following mobiles for clarification.**

*Dr. P.K.Pradhan, Coordinator, Skill Development Programme: 9861037004*

*Sri P.C.Khadia, Steno to Dean, CDCE: 9178307664*

*Sri Surendra Sahu, TEQIP Office:9556539565*

**Prof. P.K.Hota**  
**Chairman, SDP & Dean CDCE**

Space for Self  
attested  
Photograph

**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA**  
**SKILL DEVELOPMENT PROGRAMME, 3<sup>rd</sup> July – 8<sup>th</sup> July, 2017**



**APPLICATION FORM**

**Last Date for submission of Application form: 26<sup>th</sup> June 2017**

1. Name of the Applicant: \_\_\_\_\_
2. Father's Name: \_\_\_\_\_
3. Date of Birth: \_\_\_\_\_  
(A copy of certificate is to be attached)
4. Sex & Age: \_\_\_\_\_
5. Educational Qualification: ` \_\_\_\_\_  
(A copy of certificate is to be attached)
6. Name of the programme applied for:  
**Choices:** 1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_  
5. \_\_\_\_\_ 6. \_\_\_\_\_  
7. \_\_\_\_\_
7. Communication Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Phone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_ Email. \_\_\_\_\_
10. Registration fee of **Rs 200/-**: Details of bank draft No \_\_\_\_\_ date \_\_\_\_\_

(Payable to "**Skill Development Programme, VSSUT, Burla**")

Payable at "**Syndicate Bank, VSSUT, Burla**")

The registration fee of Rs 200/- can also be paid by cash in the office of Dean, CDCE

**Signature of Candidate**

**Signature of Parent/Guardian**

Place:

Date: