**FORMAT FOR EVALUATION OF ACADEMIC PERFORMANCE INDICATORS (API) FOR DIRECT RECRUITMENT OF ASSOCIATE PROFESSORS/WORKSHOP SUPERINTENDENT AND PROFESSORS/DEAN STUDENTS’WELFARE**

|  |
| --- |
| Name of the Candidate :  Father’s Name :  Post applied for :  Department :  If applying for more than one posts, give details :  Advertisement No. and Date : |
| Address:  (a) Mailing address (b) Permanent address  (c) E-mail: (d) Mobile/Telephone: |
| **For office use only** |

***The candidates are required to fill up appropriate Table in Category-I and appropriate column in***

***Category-I, II & III following the instructions given in Annexures I, II & III.***

**CATEGORY I: TEACHING, LEARNING & EVALUATION RELATED ACTIVITIES**

1. **ASSOCIATE PROFESSOR/WORKSHOP SUPERINTENDENT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Nature of Activity** | **Max. Score** | **Actual score** | **Self-appraisal Score** | **Verified API Score** |
| a. Direct Teaching | 60 | Actual hours spent per academic year ÷ 7.5 |  |  |
| b. Examination duties (question paper setting, evaluation of answer scripts) as per allotment | 20 | Actual hours spent per academic year ÷ 10 |  |  |
| c. Innovative Teaching – learning methodologies, updating of subject contents/courses, monitoring etc. | 15 | Actual hours spent per academic year ÷ 10 |  |  |

1. **PROFESSOR/DEAN STUDENTS’ WELFARE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Nature of Activity** | **Max. Score** | **Actual score** | **Self-appraisal Score** | **Verified API Score** |
| a. Direct Teaching | 60 | Actual hours spent per academic year ÷ 7.5 |  |  |
| b. Examination duties (question paper setting, evaluation of answer scripts) as per allotment | 10 | Actual hours spent per academic year ÷ 10 |  |  |
| c. Innovative Teaching – learning methodologies, updating of subject contents/courses, monitoring etc. | 20 | Actual hours spent per academic year ÷ 10 |  |  |

Signature of the Candidate

**CATEGORY II: Professional Development, Co-Curricular and Extension Activities**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Nature of Activity** | **Maximum API Score** | **Self- appraisal Score** | **Verified API Score** |
| **1** | Student related co-curricular, extension and field based activities.   1. Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) | 15 |  |  |
| 1. Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) |
| 1. Extension and dissemination activities (public /popular lectures/talks/seminars etc.) |
| **2** | Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.   1. Administrative responsibility (including as Dean / Principal / Chairperson /Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge) | 15 |  |  |
| 1. Participation in Board of Studies, Academic and Administrative Committees |
| **3** | Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution) | 15 |  |  |
|  | **Total Maximum Score** | **45** |  |  |

Signature of the candidate

**CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **APIs** | **Engineering & Technology/ Science** | | | **Faculties of Humanities/ Social Sciences/ Management** | **Max. points for University and College teacher position** | **Self-appraisal Score** | **Verified API Score** |
| **III (A)** | Research Papers Published in: | Refereed Journals as notified by the UGC# | | | Refereed Journals as notified by the UGC# | 25 per Publication |  |  |
| Other Reputed Journals as notified by the UGC# | | | Other Reputed Journals as notified by the UGC# | 10 per publication. |  |  |
| **III (B)** | Publications  other than  journal  articles  (books,  chapters in  books | Text/Reference, Books  published by International  Publishers, with ISBN/ ISSN number as approved by the  University and posted on its website. The List will be intimated to UGC. | | | Text/Reference Books, published  by International Publishers, with  ISBN/ISSN number as approved by  the University and posted on its  website. The List will be intimated to UGC. | 30 per Book for  Single Author |  |  |
| Subject Books, published by National level publishers, with  ISBN/ISSN number or State /Central Govt. Publications as  approved by the University and posted on its website. The List will be intimated to UGC. | | | Subject Books, published by National level publishers, with  ISBN/ISSN number or State /Central Govt. Publications as  approved by the University and posted on its website. The List will be intimated to UGC | 20 per Book for  Single Author |  |  |
| Subject Books, published by other local publishers, with  ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. | | | Subject Books, published by Other  local publishers, with ISBN/ISSN number as approved by the  University and posted on its website. The List will be intimated to UGC. | 15 per Book for  Single Author |  |  |
| Chapters in Books, published by National and International level  publishers, with ISBN/ ISSN number as approved by the  University and posted on its website. The List will be intimated to UGC | | | Chapters in Books, published by  National and International level  publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. | International –10 per Chapter  National – 5 per Chapter |  |  |
| **III (C)** | **RESEARCH PROJECTS** | | | | | | | |
| **(i)** | Sponsored  Projects | (a)Major Projects with grants above Rs. 30 lakhs | | Major Projects with grants above Rs. 5 lakhs | | 20 per Project |  |  |
|  |  | (b) Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs | | Major Projects with grants above Rs. 3 lakhs upto Rs. 5 lakhs | | 15 per each Project |  |  |
| (c) Major Projects with grants above Rs. 1 lakh up to Rs. 5 lakh | | Major Projects with grants above Rs. 1 lakh up to Rs. 3 lakh) | | 10 per Project |  |  |
| **III (C)**  **(ii)** | Consultancy Projects | Amount mobilized with minimum of Rs. 10 lakhs | | Amount mobilized with minimum of Rs.2 lakhs | | 10 per every Rs.10 lakhs and Rs.2 lakhs respectively |  |  |
| **III (C)**  **(iii)** | Projects Outcome/ Outputs | Patent/Technology transfer / Product/ Process | | Major Policy document prepared for international bodies like WHO/UNO/UNESCO/UNICEF etc. Central/State Govt./Local Bodies | | 30 for each International / 20 for each national level output or patent.  Major policy document of International Bodies-30  Central Governemnt-20  State Govt.-10  Local bodies- 5 |  |  |
| **III (D) RESEARCH GUIDANCE** | | | | | | | | |
| **III (D)**  (i) | M.Phil/ M. Tech | Degree awarded | Degree awarded | | | 5 per  Candidate |  |  |
| **III (D)**  (ii) | Ph.D. | Degree awarded/Thesis submitted | Degree awarded/ Thesis submitted | | | 15 /10 per candidate |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **III (E) FELLOWSHIPS, AWARDS AND INVITED LECTURES DELIVERED IN CONFERENCES / SEMINARS** | | | | | | | |
| **III ((E)**  (i) | Fellowships/ Awarded | International  Award/Fellowship from academic bodies | International Award / Fellowship from academic bodies/ associations | 15 per Award / 15 per Fellowship | |  |  |
| National Award/Fellowship from academic bodies | National Award/Fellowship from  academic bodies/ associations | 10 per Award / 10 per Fellowship | |  |  |
| State/University level Award from academic bodies | State/University level Award from academic bodies/ associations | 5 Per Award | |  |  |
| **III (E)**  (ii) | Invited lectures/ paper | International | International | 7 per lecture/ 5 per paper presented | |  |  |
| National level | National level | 5 per lecture/ 3 per paper presented | |  |  |
| State/University level | State/ University level | 3 per lecture/ 2 per paper presented | |  |  |
| **III (F)** | **Development of e-learning delivery process/ material** | | | **10 per module** |  | |  |

\* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points: (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

Place: Signature of the Candidate

Date:

Notes:

1. Candidates are required to provide complete list of publications (in referred journals, recognized and reputable journals and periodicals mentioning names of all authors. ISSN/ISBN numbers of journals and year of publications), list of seminars/symposia/conference/workshop/refresher course/faculty/skill development programmes etc. organized and attended, list of completed/ongoing research and consultancy projects with amount and funding agency, list of Patent/Technology transfer/Product/Process/Major Policy document of Government Bodies at Central State level, list of M.Phil and Ph.D. supervised, list of honours/awards/recognisations.
2. Candidates are required to enclose documentary evidence in favourof items mentioned above.

**Annexure-I**

**CATEGORY I: Teaching, Learning and Evaluation related activities**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Category | Nature of Activity | Associate Professor | | Professor | |
| Max. Score | Actual score | Max. Score | Actual score |
| I | a. Direct Teaching | 60 | Actual hours spent per academic year ÷ 7.5 | 60 | Actual hours spent per academic year ÷ 7.5 |
|  | b. Examination duties (question paper setting, evaluation of answer scripts) as per allotment | 20 | Actual hours spent per academic year ÷ 10 | 10 | Actual hours spent per academic year ÷ 10 |
|  | c. Innovative Teaching – learning methodologies, updating of subject contents/courses, monitoring etc. | 15 | Actual hours spent per academic year ÷ 10 | 20 | Actual hours spent per academic year ÷ 10 |

**Annexure-II**

**CATEGORY II: Professional Development, Co-Curricular and Extension Activities**

|  |  |  |  |
| --- | --- | --- | --- |
| **Category II** | **Nature of Activity** | **Maximum API Score** | **Actual Score** |
| **a.** | Student related co-curricular, extension and field based activities.  (i) Discipline related co-curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.)  (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)  (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.) | 15 | Actual hours  spent per  academic year  ÷  10 |
| **b.** | Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.  i). Administrative responsibility (including as Dean / Principal / Chairperson /Convener / Teacher-in-charge/similar other duties that require regular office  hrs for its discharge)  ii). Participation in Board of Studies, Academic and Administrative Committees | 15 | Actual hours  spent per  academic year  ÷  10 |
| **c** | Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution) | 15 | Actual hours  spent per academic year  ÷  10 |

**Annexure-III**

**CATEGORY III: Research and Publications and Academic Contributions**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | | **APIs** | | **Engineering/ Agriculture / Veterinary Science/ Science/Medical Science** | | **Faculties of Languages Arts / Humanities/ Social Sciences/Library/ Physical education Management** | **Max. points for University and College teacher position** |
| **III (A)** | Research Papers Published in: | | Refereed Journals as notified by the UGC# | | Refereed Journals as notified by the UGC# | 25 per Publication |
| Other Reputed Journals as notified by the UGC# | | Other Reputed Journals as notified by the UGC# | 10 per publication. |
| **III (B)** | Publications  other than  journal  articles  (books,  chapters in  books | | Text/Reference, Books  published by International  Publishers, with ISBN/ ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. | | Text/Reference Books, published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its  website. The List will be intimated to UGC. | 30 per Book for  Single Author |
| Subject Books, published by National level publishers, with ISBN/ISSN number or State /Central Govt. Publications as approved by the University and posted on its website. The List  will be intimated to UGC. | | Subject Books, published by  National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC | 20 per Book for  Single Author |
| Subject Books, published by other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. | | Subject Books, published by other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. | 15 per Book for  Single Author |
| Chapters in Books, published by National and International level publishers, with ISBN/ ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. | | Chapters in Books, published by National and International level publishers, with ISBN/ ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. | International –10 per Chapter  National – 5 per Chapter |
| **III (C)** | **RESEARCH PROJECTS** | | | | | |
| **III (C) (i)** | Sponsored  Projects | | (a) Major Projects with grants above Rs. 30 lakhs | Major Projects with grants above Rs. 5 lakhs | | 20 per Project |
|  | |  | (b) Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs | Major Projects with grants above Rs. 3 lakhs upto Rs. 5 lakhs | | 15 per each Project |
| (c) Major Projects with grants above Rs. 1 lakh up to Rs. 5 lakh | Major Projects with grants above Rs. 1 lakh up to Rs. 3 lakh) | | 10 per Project |
| **III (C)**  **(ii)** | | Consultancy Projects | Amount mobilized with minimum of Rs. 10 lakhs | Amount mobilized with minimum of Rs.2 lakhs | | 10 per every Rs.10 lakhs and Rs.2 lakhs respectively |
| **III (C)**  **(iii)** | | Projects Outcome/ Outputs | Patent/Technology transfer / Product/ Process | Major Policy document prepared for international bodies like WHO/UNO/UNESCO/UNICEF etc. Central/State Govt./Local Bodies | | 30 for each International / 20 for each national level output or patent.  Major policy document of International Bodies-30  Central Governemnt-20  State Govt.-10  Local bodies- 5 |
| **III (D)**  (i) | | M.Phil/  M.Tech. | Degree awarded | Degree awarded | | 5 per  Candidate |
| **III (D)**  (ii) | | Ph.D. | Degree awarded/Thesis submitted | Degree awarded/ Thesis submitted | | 15 /10 per candidate |
| **III ((E)**  (i) | | Fellowships/ Awarded | International  Award/Fellowship from academic bodies | International Award / Fellowship  from academic bodies/associations | |  |
| National Award/Fellowship from academic bodies | National Award/Fellowship from  academic bodies/associations | |  |
| State/University level Award  from academic bodies | State/University level Award from  academic bodies/associations | |  |
| **III (E)**  (ii) | | Invited lectures/  paper | International | International | |  |
| National level | National level | |  |
| State/University level | State/ University level | |  |
| **III (F)** | | **Development of e-learning delivery process/ material** | | | | **10 per module** |

\* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points: (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30%would be shared equally by all other authors.