



VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY,

P.O.- ENGINEERING COLLEGE, 768 018, BURLA, DIST.-SAMBALPUR

Please fill up either PART-I or PART-II as applicable and send to The Dean, Academic Affairs so as to reach by 05/11/2016

Paste your recent stamp size photograph attested by Head of the concerned Department or a competent authority

PART-I

OPTION FOR ATTENDING CONVOCATION IN PERSON

I shall be present at the Convocation and receive the Degree Certificate/Diploma in person. I shall report to the University on Date: 07/11/2016. I have also paid the prescribed fee of **500/= (Rupees Five Hundred Only)** vide enclosed **Bank Draft in favour of VSSUT, Burla** payable at Burla / Cash Receipt from Univ Cash Counter.

1. Name in full (in block letters) :
2. University Registration No. :
3. Mother's Name :
4. Father's Name :
5. Period of Study at the University :
6. Branch of Study :
7. Degree obtained :
8. Year of Passing the final examination :
9. Permanent Address with PIN Code :
10. Complete Present Postal Address (in block letters) with PIN Code. :
11. Mobile Phone No. & Email ID :
12. Details of payment of fee of Rs.500/- (Enclosed cash receipt/bank draft). :

Date:

Signature of the applicant

PART . II

OPTION FOR ISSUE OF DEGREE/DIPLOMA IN ABSENTIA

I desire to receive the Degree/Diploma in absentia.

1. I desire to receive it by **Registered Post**, for which the prescribed fee of **1500/- (Rupees One Thousand Five Hundred Only)** is being enclosed in the shape of Bank Draft on..... (mention name of the bank) payable at Burla (Branch Code No.....) bearing Draft No.....dated.....drawn in favour of **VSSUT, Burla**.

- 1. Name in full (in Block Letter) :
- 2. University Registration No. :
- 3. Mother's Name :
- 4. Father's Name :
- 5. Period of Study at the University :
- 6. Branch of Study :
- 7. Degree obtained :
- 8. Year of Passing the final examination :
- 9. Permanent Address with PIN Code :

- 10. Complete Present Postal Address where the degree certificate is to be sent (in block letters) with PIN Code. :
- 11. Mobile Phone no. & Email ID :

Date:

Signature of the applicant

ADDRESS SLIP

Name: _____

C/O: _____ Mobile NO. _____

Address: _____
