



**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA,
BURLA, SAMBALPUR - 768018**

Form of application for issue of Original Degree Certificate

(This form should be duly filled in and submitted for issue of Original Degree Certificate)

To

The Dean, Academic Affairs/The Controller of Examination (COE)
VSSUT, ODISHA, Burla

Sir,

I furnish below particulars about myself and request that my original degree certificate may kindly be issued to me by post.

Sl. No	Information required	Information to be filled by the candidate
1	Name of the candidate (in capital letter) :	
2	Name of the Programme : (B.Tech/B.Arch/Ex. B.Tech./M.Tech/B.Tech & M.Tech Dual Degree/M.Sc/Int. M.Sc./M.Phil/Ph.D.)	
3	Name of the Department :	
4	Registration Number :	
5	Year of pass (Photocopy of Mark sheets/ : Provisional Certificate must be attached)	
6	Postal Address in Capital Letters : (to which the certificate to be sent by post)	
7	Cell Phone No : (with country code)	
	e-Mail ID :	
	Name of the Organisation : where Presently employed/ Self employed	
8	<u>Payment details :</u> In the form of Bank Draft in favour of "VSSUT, Burla" Payable at Burla. (SBI, Burla Code - 2034, Syndicate Bank , VSSUT, Burla Code - 8062)	a) Amount of fee * : b) BD No. & Date: c) Name of issuing Bank & Branch:

I certify that I have cleared all the dues of University and Halls of Residence (if applicable).

Date:

Full Signature of the Applicant

FOR USE IN THE UNIVERSITY OFFICE

Date of Issue..... No.....

Issue the certificate

Issuing Assistant

Section Officer

Dean, Academic Affairs/COE

*Fee of Rs1500/- (Rupees One thousand five hundreds) to be deposited by the applicant. An additional amount of **Rs100/-** per year to be charged from the applicant, if the original degree certificate is not collected after three years from his/her year of passing.