

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA, ODISHA -768018

Technical Education Quality Improvement Programme (TEQIP-III)

Proposal for Conducting subject area Training programmes/Workshops/Seminars/Conferences (No.16, Table. 18 of PIP)

Name of the Faculty/Staff:	Designation:	How is this relevant to the project objective?
Qualification:	Scale:	
Department:	Basic Pay Rs:	
Mobile No:	Total duration in the institute:	
E-Mail:	Any special Attainment:	

Title of the Training Programmes/Workshops/Seminars/Conferences*

Duration of the Training Programmes/Workshops/Seminars/Conferences

Purpose of the programme with special reference to New PG courses and research activities carried out at VSSUT

Total assistance asked for with breakup:#

S/N	Particular	Amount (Rs)	Remarks

Nodal Officer, Academic Activities /Coordinator, TEQIP to note Category of Expenditure (see overleaf).

*Attach All Relevant Matters

TA is admissible as per the eligibility depending on the basis of pay/AGP

Category of Expenditure (Put Tick in one Box only) to be filled Nodal Officer, Academic Activities (TEQIP)	<ul style="list-style-type: none"> ▪ Hospitality to participants ▪ Venue and logistics arrangement ▪ Replication of printed training materials ▪ Publication of proceedings ▪ Travel, boarding and lodging for invited experts
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Signature of the faculty / staff with Date	Forwarded and recommended with a note given in the back Signature with date & seal of the Head of the Department	Forwarded and Recommendation Signature with date & seal of the Dean CDCE
Recommended Signature (with seal) of the Nodal Officer (Academic Activities),TEQIP-III	Recommended Signature (with seal) of the Coordinator, TEQIP-III	Approved/Not approved Signature (with seal) of the Vice Chancellor,VSSUT

Place for necessary noting of the Finance Section of TEQIP-III**

**Budgetary prevision is checked

@ A brief report indicating the outcome of the training courses, conferences etc. Should be submitted, through HOD, in duplicate <one for Nodal Officer (TEQIP), Academic Activities (TEQIP) and another for Coordinator, TEQIP at the time of submission of final bills.