

No. VSSUT/1&A/C/18  
Dt: 20.7.2016

**IQAC**  
**VSSUT, BURLA**  
**INTERNAL QUALITY ASSURANCE CELL**  
**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA**

Minutes of the 6<sup>th</sup> meeting of IQAC held on 20<sup>th</sup> July, 2016 at 4.00 PM in the Vice-Chancellor's Secretariat.

Members Present :-

- 1) Prof. E.Saibaba Reddy, Vice-Chancellor - In chair
- 2) Prof. P.K. Pradhan, Registrar
- 3) Prof. P.C Swain, Dean, Students' Welfare
- 4) Prof. R. Panda, Professor, El&TC Emgg.
- 5) Prof. P.K Hota, Dean, SRIC & CEP
- 6) Prof. S.S Das, Professor & Head, Civil Engg.
- 7) Prof. P.R Dash, Professor & Head, Mech, Engg.
- 8) Prof. A.K Rath, Professor, Computer Sc. & Engg.
- 9) Prof. D. Mishra, Professor, Production Engg. & PIC, Innovation Centre
- 10) Prof. P. Nanda, Professor, Training & Placement
- 11) Prof. J. Panda, Professor, Mathematics
- 12) Prof. B.B. Pati, Professor, Electrical Engg. & Member, BOM
- 13) Prof. A.N Nayak, Professor, Civil Engg. & Member, BOM
- 14) Prof. P.K. Kar, Dean, faculty & Planning & Coordinator, IQAC

At the outset, Prof. P.K. Kar, Coordinator, IQAC welcomed the members and requested Vice-Chancellor to chair the meeting. Thereafter, the IQAC proceeded to transact the business as per the agenda items. The following resolutions are taken

- 1) The 5th IQAC meeting was held on 30<sup>th</sup> June 2016 at 11a.m. The minutes of meeting were readout with a formal discussion with all IQAC members. The minutes of this meeting were approved by the IQAC members.
- 2) The IQAC Coordinator placed before the members the action taken report on the observations made in the 5th meeting of IQAC held on 30<sup>th</sup> June 2016 and requested the members to note and approve. The members discussed the same and resolved that action taken report on the observations made at the 5<sup>th</sup> IQAC meeting as placed before the members as Annexure is hereby noted and duly approved.
- 3) It is decided to recommend the Academic Council to consider and approve the Doctor of science (Honoris Causa) to be awarded by the university to Mr. C.P. Gurnani, MD & CEO, Tech Mahindra Limited and Chairman, NASSCOM in the 8<sup>th</sup> Convocation of the university to be held on 08.11.2016.
- 4) It is decided to recommend the Academic Council to consider and approve the list for award of University gold medals to the best Engineering graduate of each Department, Best engineering post graduate among all specialisations of M.Tech programme in a department, Best post graduate in computer applications, Best post graduate in science (Physics, Chemistry & Mathematics) on 8<sup>th</sup> Annual Convocation 2016. (Action:- Dean ACD, Registrar)

*[Handwritten signatures and dates]*  
VSSUT  
20/7/16  
20/7/16  
20/7/16  
20/7/16  
20/7/16  
20/7/16

**IQAC  
VSSUT, BURLA**

- 5) It is decided to recommend the Academic Council to consider and implement the proposal regarding exemption of tuition fees and related academic fees to the disabled students admitted in this university as per the notification of Govt. of Odisha, Industries Department.
- 6) It is decided to recommend the Academic Council to consider and approve the proposal regarding implantation of semester-wise collection of tuition fees from the 1<sup>st</sup> year students of UG/PG programmes at the time of provisional admission with effect from the academic session 2017-18. (Action:- Dean ACD)
- 7) It is decided to recommend the Academic Council to consider and approve for strengthening of PEOs, POs & COs in the course structure of UG & PG Programmes. (Action:- Dean ACD)
- 8) It is decided to recommend the Academic Council to consider and approve the proposal for enhancement of the remuneration of the external examiners attending viva-voce of M.Tech Programme from Rs.400/- to Rs.500/- per student subject to a minimum remuneration of Rs.2500/- instead of Rs.1000/- with effect from the academic session 2017-18.
- 9) It is decided to recommend the Academic Council to consider and approve the proposal to provide local transportation and hospitality like university Guest House accommodation / Hotel accommodation, if required, to the external examiners of M.Tech and Ph.D Programme and the expenditure towards these shall be met from the Examination Fund. (Action:- Dean ACD)
- 10) The committee members were appraised that the Odd semester(July-Dec 2016) classes have started. The semester registration is going on. The following students are suggested to be members for University Academic Council. (Action:- Dean ACD)

(i) Mr. Yash Modi, B.Tech, Regn.No. 13010436

(ii) Ms. Pragyanshree Mohapatra, B.Tech, Regn.No. 14010212, CSE

(iii) Mr. Anurag Behera, B.Tech, Regn.No. 14010505, ETC

- 11) Action plan of IQAC for the year 2016-17 was passed

The meeting ended with thanks to Chair

*hr*

*2017*

*RMS*

*IQAC*  
*2017/16*

*Sumit*

*Jrath*  
*20.7.16*

INTERNAL QUALITY ASSURANCE CELL  
VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA  
ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ

-----  
*Action taken Report of the 6<sup>th</sup> meeting of IQAC held on 20<sup>th</sup> July, 2016 at 4 PM*

- 1) Approved the minutes of 5th IQAC meeting held on 30<sup>th</sup> June 2016 at 4.00 p.m and the action taken report of the meeting.
- 2) Dean, PGS&R has taken steps for placing the matter in the Academic Council for Doctor of science (Honoris Causa) to be awarded by the university to Mr. C.P.Gurnani, MD & CEO, Tech Mahindra Limited and Chairman, NASSCOM in the 8<sup>th</sup> Convocation
- 3) Dean, Academic Affairs has taken steps for placing the matter in the Academic Council for approval of the list of awardees in the 8<sup>th</sup> Annual Convocation 2016.
- 4) Dean, Academic Affairs has taken steps for placing the matter in the Academic Council for exemption of tuition fees and related academic fees to the disabled students.
- 5) Dean, Academic Affairs has initiated for placing the matter in the Academic Council to consider and approve for strengthening of PEOs, POs & COs in the course structure of UG & PG Programmes.
- 6) Dean, Academic Affairs has taken action for the inclusion of three student members in the Academic Council.
- 7) Action plan of IQAC for the year 2016-17 was approved.



COORDINATOR, IQAC

12<sup>th</sup> AUGUST 2016

INTERNAL QUALITY ASSURANCE CELL  
VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

Minutes of the 7<sup>th</sup> meeting of IQAC held on 12<sup>th</sup> Aug, 2016 at 5.00 PM in the Vice-Chancellor's Secretariat.

Members Present :-

- 1) Prof. E.Saibaba Reddy, Vice-Chancellor - In chair
- 2) Prof.P.K.Pradhan,Registrar
- 3) Prof.P.C Swain,Dean,Students' Welfare
- 4) Prof.R.Panda,Professor,El&TC Engg.
- 5) Prof.P.K Hota,Dean,SRIC & CEP
- 6) Prof.S.S Das,Professor & Head, Civil Engg.
- 7) Prof.P.R Dash,Professor & Head, Mech, Engg.
- 8) Prof.A.K Rath,Professor,Computer Sc. & Engg.
- 9) Prof.D.Mishra,Professor,Production Engg. & PIC, Innovation Centre
- 10) Prof. P.Nanda,Professor,Training & Placement
- 11) Prof.J.Panda,Professor, Mathematics
- 12) Prof.B.B.Pati,Professor,Electrical Engg. & Member, BOM
- 13) Prof.A.N Nayak,Professor,Civil Engg. & Member, BOM
- 14) Prof.P.K. Kar,Dean,faculty & Planning & Coordinator, IQAC

At the outset, Prof.P.K. Kar, Coordinator, IQAC welcomed the members and requested Vice-Chancellor to chair the meeting. Thereafter, the IQAC proceeded to transact the business as per the agenda items. The University College of Engineering was founded on 12Aug.1956. Later by virtue of Odisha Act-9 of 2009, it was upgraded to University from 1<sup>st</sup> July 2009. On this auspicious day, following resolutions were taken by the members present unanimously.

- 1) The 6<sup>th</sup> IQAC meeting was held on 20<sup>th</sup> July 2016 at 4.p.m. The minutes of meeting were readout with a formal discussion with all IQAC members. The minutes of this meeting were approved by the IQAC members.
- 2) The IQAC Coordinator placed before the members the action taken report on the observations made in the 6<sup>th</sup> meeting of IQAC held on 20<sup>th</sup> July 2016 and requested the members to note and approve. The members discussed the same and resolved that action taken report on the observations made at the 6<sup>th</sup> IQAC meeting as placed before the members as Annexure is hereby noted and duly approved.
- 3) The Diamond Jubilee of the university is proposed be arranged since the university has completed sixty years of glories existence. Chief Minister of Odisha be invited as Chief Guest.(Action-Registrar)
- 4) It is suggested to the University authority to inaugurate the E-learning centre and name it as "Biju Patnaik E-learning centre" by the chief Guest of Diamond jubilee Fund it is

h

330  
12/08/16

LCN  
12/8/16

Pradhan

Tranah  
12.8.16

12/8/16

**IQAC  
VSSUT, BURLA**

suggested to felicitate Board Members, Ex-Staff, Principals, Vice Chancellors and notable Alumni and person involved with university development in the diamond jubilee.

- 5) It is suggested to organise 8<sup>th</sup> convocation on 8<sup>th</sup> November 2016. Mr. C.P. Gurnani, M.D. & CEO, Tech Mahindra Limited and Chairman NASSCOM be invited as chief guest of convocation.(Action PIC Convocation).
- 6) The members expressed satisfaction on the examination performance of all the students well as the placement statistics. Total seven hundred ninety two students will receive degree and 23 students will receive various Gold Medals in the forthcoming 8<sup>th</sup> annual convocation of the University.
- 7) The university Alumni are going to organise an industrial conclave in Mumbai on 15 October 2016. The students of the university have taken up social service activities by providing education to school going children of nearby hamlets. Sanskar Kendra is an organised sovereign group of the VSSUT students.
- 8) It was informed that the M. Tech students (Non-GATE) and Ph. D. scholars will be offered fellowships from TEQIP-II funds. (Action:- TEQIP Coordinator).
- 9) IQAC proposes to organize Alumni and Parent's meet more frequently in order to acquire inputs from them regarding academic matters. The appropriate authority is suggested to consider the organization of Alumni and Parents Meet.(Action- Registrar)
- 10) IQAC proposes to encourage the students by organizing more seminars and industrial visits as a part of curriculum for acquiring practical exposure.
- 11) IQAC proposes to encourage the students and faculty to use NPTEL and other online courses on SWAYAM platform for effective teaching and learning. .(Action-Dean ACD and PGSR)

The meeting ended with thanks to chair.

*Ju*

*RP*

*K. G. N.*  
*12/8/16*

*Sanjay*

*RP*

*J. N.*  
*12.8.16*

INTERNAL QUALITY ASSURANCE CELL  
VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA  
-----

*Action taken Report of the 7<sup>th</sup> meeting of IQAC held on 12<sup>th</sup> August, 2016 at 5 PM*

- 1) Approved the minutes of 6th IQAC meeting held on 20<sup>th</sup> July 2016 at 4.00 p.m and the action taken report of the meeting.
- 2) Registrar has taken initiatives for the arrangement of Diamond Jubilee celebration of the university.
- 3) Registrar has taken steps for the inauguration of the E-learning centre in a new name as "Biju Patnaik E-learning centre" by the chief Guest of Diamond jubilee Function.
- 4) PIC, Convocation has taken every steps for the conduct of 8<sup>th</sup> convocation on 8<sup>th</sup> November 2016.
- 5) The performance of the students in the examination as well as their placement has been noted.
- 6) The Alumni activities of the University for organising an industrial conclave in Mumbai on 15 October 2016 is noted.
- 7) Coordinator, TEQIP-III has taken steps for the institution of fellowship to Non-GATE M.Tech. students and Ph.D.Scholars.
- 8) The Registrar has taken steps for the organization of the Alumni and Parent's meet..



Prof.P.K.Kar  
COORDINATOR, IQAC  
9<sup>th</sup> Nov. 2016

## INTERNAL QUALITY ASSURANCE CELL

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

Minutes of the 8<sup>th</sup> meeting of IQAC held on 09<sup>th</sup> Nov., 2016 at 5.00 PM in the Vice-Chancellor's Secretariat.

Members Present :-

- 1) Prof. E.Saibaba Reddy, Vice-Chancellor - In chair
- 2) Prof.P.K.Pradhan,Registrar
- 3) Prof.P.C Swain,Dean,Students' Welfare
- 4) Prof.R.Panda,Professor,El&TC Engg.
- 5) Prof.P.K Hota,Dean,SRIC & CEP
- 6) Prof.S.S Das,Professor & Head, Civil Engg.
- 7) Prof.P.R Dash,Professor & Head, Mech, Engg.
- 8) Prof.A.K Rath,Professor,Computer Sc. & Engg.
- 9) Prof.D.Mishra,Professor,Production Engg. & PIC, Innovation Centre
- 10) Prof. P.Nanda,Professor,Training & Placement
- 11) Prof.J.Panda,Professor, Mathematics
- 12) Prof.B.B.Pati,Professor,Electrical Engg. & Member, BOM
- 13) Prof.A.N Nayak,Professor,Civil Engg. & Member, BOM
- 14) Prof.P.K. Kar,Dean,faculty & Planning & Coordinator, IQAC

At the outset, Prof.P.K. Kar, Coordinator, IQAC welcomed the members and requested Vice-Chancellor to chair the meeting. Thereafter, the IQAC proceeded to transact the business as per the agenda items. The following resolutions are taken

- 1) The 7<sup>th</sup> IQAC meeting was held on 12<sup>th</sup> August 2016 at 5.00p.m. The minutes of meeting were readout with a formal discussion with all IQAC members. The minutes of this meeting were approved by the IQAC members.
- 2) The IQAC Coordinator placed before the members the action taken report on the observations made in the 7<sup>th</sup> meeting of IQAC held on 12<sup>th</sup> August 2016 and requested the members to note and approve. The members discussed the same and resolved that action taken report on the observations made at the 7<sup>th</sup> IQAC meeting as placed before the members as Annexure is hereby noted and duly approved.
- 3) 5 nos UG programmes have been accredited by NBA. and B.Architecture programme has been approved by council of architecture, New Delhi.
- 4) The students of the university have taken up social service activities by providing education to school going children of nearby hamlets. Sanskar Kendra is an organised sovereign group of the VSSUT students. The members appreciated the work of students.
- 5) It is proposed that the university should apply for AISHE ( MHRD-Govt.of india) survey. As per previous practice, Faculty and Planning section will act on it.

hr

2/11/16

4/5/16  
01/11/2016

2/11/16

2/11/16

09/11/2016

2/11/16

2/11/16  
9.11.16

IQAC  
VSSUT, BURLA

- 6) It is proposed to take up solid waste Management Project in Collaboration with Sambalpur Mahanagar Nigam. (Action-Dean SRIC)
- 7) It is proposed to upload the Ph.D. Thesis of University in Sodhaganga (UGC).
- 8) It is proposed to start planning to utilise RUSA grant of govt. of india (Rs.10 crores). Dean Faculty & Planning will distribute the grant as per prescribed guidelines.
- 9) VSSUT has been selected for setting up an innovation centre to carry out activities that facilitate knowledge creation, innovation and entrepreneurship activities. The primary objective is to develop the ideas and innovations of the students and the faculty members into a framework of offer a product or service to solve community problems. One of our students Mr.Bodhisattwa Sanghpriya of Electrical & Electronics Engineering was awarded best innovation for investment in Accenture innovation jockey for his product 'Rail Sudhar'. The members appreciated the work of students.
- 10) It is proposed to offer student projects to study sick and low performing industries in the nearby areas such as Burla, Hiraakud and Sambalpur. The project studies will aim to study reasons for their low performance and to provide technical and management solutions for improving their performance. For this, University is collaborating with Sambalpur district administration particularly with the district industries department.(Action Dean-SRIC)
- 11) Academic Calendar for next odd semester (Jan – June 2017) prepared by the Academic section is analysed and recommended to be uploaded in the Website.
- 12) It was appraised that the 8<sup>th</sup> Annual Convocation 2016 was successfully conducted in the University Visvewaraya auditorium. Mr. C.P. Gurnani Chairman, NASSCOM received the honorary D.Sc. and attended the convocation as Chief Guest.

The meeting ended with thanks to chair.

*[Signature]*  
9/11/2016

*[Signature]*  
09.11.2016

*[Signature]*

*[Signature]*

*[Signature]*  
9.11.16

*[Signature]*  
9/11/2016



INTERNAL QUALITY ASSURANCE CELL  
VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA  
ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ

-----  
*Action taken Report of the 8<sup>th</sup> meeting of IQAC held on 09<sup>th</sup> Nov., 2016 at 5.00 PM*

- 1) Approved the minutes of 7th IQAC meeting held on 12<sup>th</sup> August., 2016 at 5.00 PM and the action taken report of the meeting.
- 2) Dean, Faculty & Planning appraised the committee for the accreditation of 5 nos UG programmes by NBA. and approval of B.Arch course by Council of Architecture, New Delhi.
- 3) The Dean, F&P has initiated for the inclusion of data in the AISHE portal.
- 4) Dean, SRIC has already taken steps to take up solid waste Management Project in Collaboration with Sambalpur Mahanagar Nigam.
- 5) Dean, PGS&R has taken steps for the uploading of Ph.D. Thesis of University in Sodhaganga (UGC).
- 6) Dean, F&P has taken steps for the distribution of RUSA fund among various department and facilities.
- 7) The University has taken steps for the setting up of Innovation Centre with the grants received from State Govt. The achievement of the student in this regard noted.
- 8) Dean, Academic Affairs has taken steps for the publication of Academic Calendar for next odd semester (Jan – June 2017) and for uploading the same in the Website.



Prof.P.K. Kar  
COORDINATOR, IQAC  
22.01.2017

INTERNAL QUALITY ASSURANCE CELL

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

Minutes of the 9<sup>th</sup> meeting of IQAC held on 22<sup>nd</sup> January, 2017 at 5.00 PM in the Vice-Chancellor's Secretariat.

Members Present :-

- 1) Prof. E.Saibaba Reddy, Vice-Chancellor - In chair
- 2) Prof.P.K.Pradhan,Registrar
- 3) Prof.U.R.Jena,Comptroller of Finance
- 4) Prof.D.Mishra,Dean,Students' Welfare
- 5) Prof.R.P.Panda,Professor,El&TC Engg.
- 6) Prof.P.K Hota,Dean,CDCE
- 7) Prof.A.N.Nayak,Professor , Civil Engg: Dean SRIC
- 8) Prof.J.Rana, Professor in Mechanical Engg.
- 9) Prof.P.K.Modi,Professor in Electrical Engg.
- 10) Prof. Siddharth Panda, Cordinator TEQIP
- 11) Prof.P.K. Das, Dean Academic Affairs
- 12) Prof.S.K. Swain, Dean PGSR
- 13) Prof.A.K Rath,Professor,Computer Sc. & Engg.
- 14) Prof. P.Nanda,Professor,Training & Placement
- 15) Prof.R.B.Panda,Professor, Chemistry
- 16) Prof.Sanjay Kumar Patro, Professor in Civil Engg.
- 17) Prof.B.B.Pati,Professor,Electrical Engg. & Member, BOM
- 18) Prof.P.K. Kar,Dean, Faculty & Planning & Coordinator, IQAC

At the outset, Prof.P.K. Kar, Coordinator, IQAC welcomed the members and requested Vice-Chancellor to chair the meeting. The vice-chancellor wished the members present a very happy new year. It is appraised that University has applied for 5 nos. PG programme Under. Tier -I accreditation of NBA. Thereafter, the IQAC proceeded to transact the business as per the agenda items. The following resolutions were taken

- 1) The 8<sup>th</sup> IQAC meeting was held on 9<sup>th</sup> November 2016 at 5.00p.m. The minutes of meeting were readout with a formal discussion with all IQAC members. The minutes of this meeting were approved by the IQAC members.
- 2) The IQAC Coordinator placed before the members the action taken report on the observations made in the 8<sup>th</sup> meeting of IQAC held on 9<sup>th</sup> November 2016 and requested the members to note and approve. The members discussed the same and resolved that action taken report on the observations made at the 9<sup>th</sup> IQAC meeting as placed before the members as Annexure is hereby noted and duly approved.
- 3) It is proposed to organised Skill development programme in various trades such as Electrical wiring, Microsoft Excel, MS office , repairing of cell phones, Welding and internet and e-payment for local you this.(Action Dean-CDCE)

*[Signature]*

*[Signature]*

*[Signature]*  
22/1/17

*[Signature]*

*[Signature]*  
22/01/2017

*[Signature]*  
22/1/2017

*[Signature]*  
22/1/2017

*[Signature]*  
22/1/17

IQAC  
VSSUT, BURLA

- 4) It is proposed to depute Faculty members to various industries as a part of industry institute interaction. (Action Dean SRIC)
- 5) It is proposed to organise a Research Scholar day on the day of Diamond Jubilee Celebration. Further, the University will celebrate Netaji Subhas Bose Jayanti and Veer Surendra Sai Jayanti on 23<sup>rd</sup> January 2017. (Action-Dean ACD and PGS&R)
- 6) The Electronics and Telecommunication Department will conduct Technical Workshop TEKTRONIX from 24-26 Feb. 2017.
- 7) Coordinator IQAC has submitted a proposal to conduct a one workshop on "Quality of Higher and Technical Education in India-Role of Universities." on 20<sup>th</sup> Feb. 2017. Prof. P.K. Kar, Dean (Faculty & Planning) & Prof. A.K.Rath, Prof. Computer Science will coordinate the workshop. Vice-Chancellor shall inaugurate the workshop. A proceedings will be brought out on the occasion.
- 8) The University Faculty and planning section will plan for utilisation of grant received already from Govt. of Odisha at the earliest possible.
- 9) It was emphasized that appropriate measures must be taken for improving the employability of the UG students. The employability should be improved in terms of both quantity and quality. It was suggested that each Department must take special initiatives to improve the skills and competence of the students so as to make them more employable. (Action-Professor T&P).
- 10) All the Heads of the University Departments were asked to prepare a 3-year development Plan of their Departments. All the Heads of the University Departments will present their plans. (Action-HODS)
- 11) IQAC proposes to encourage the students and faculty to use NPTEL and other online courses on SWAYAM platform for effective teaching and learning. (Action-Dean ACD and PGSR)

The meeting ended with thanks to chair.

*[Handwritten signatures and dates]*  
22/1/2017  
22-1-17  
22/1/2017  
22/1/17

**INTERNAL QUALITY ASSURANCE CELL**  
VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

-----  
*Action taken Report of the 9<sup>th</sup> meeting of IQAC held on 22<sup>nd</sup> January, 2017 at 5.00 PM*

- 1) Approved the minutes of 8th IQAC meeting held on 9<sup>th</sup> November 2016 at 5.00 PM and the action taken report of the meeting.
- 2) Dean, CDCE has taken steps for the conduct of Skill development programme in various trades in the University preferably during summer vacation.
- 3) Dean, SRIC has taken initiative for deputing Faculty members to various industries as a part of industry institute interaction.
- 4) Dean, PGS&R has taken steps for the organisation of a Research Scholar day on the day of Diamond Jubilee Celebration. The celebration of Netaji Subhas Bose Jayanti and Veer Surendra Sai Jayanti on 23<sup>rd</sup> January 2017 noted.
- 5) HOD, EI&TC Department has taken steps for the smooth conduct of Technical Workshop TEKTRONIX from 24-26 Feb. 2017.
- 6) Prof. P.K.Kar, Dean, F&P and Prof. A.K.Rath, Head, CSE Deptt has taken steps for the smooth conduct of one workshop on "Quality of Higher and Technical Education in India-Role of Universities." on 20<sup>th</sup> Feb. 2017.
- 7) Professor, T&P has taken steps for the improvement of employability of the UG students of the University.
- 8) The Action plan for 3 year has been prepared by the Head of the Department of their department.

  
COORDINATOR, IQAC  
8<sup>th</sup> March 2017

INTERNAL QUALITY ASSURANCE CELL  
VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

Minutes of the 10<sup>th</sup> meeting of IQAC held on 8<sup>th</sup> March 2017 at 4.00 PM in the Vice-Chancellor's Secretariat.

Members Present :-

- 1) Prof. E.Saibaba Reddy, Vice-Chancellor - In chair
- 2) Prof.P.K.Pradhan,Registrar
- 3) Prof.U.R.Jena,Comptroller of Finance
- 4) Prof.D.Mishra,Dean,Students' Welfare
- 5) Prof.R.P.Panda,Professor,El&TC Engg.
- 6) Prof.P.K Hota,Dean,CDCE
- 7) Prof.A.N.Nayak,Professor , Civil Engg. Dean SRIC
- 8) Prof.J.Rana, Professor in Mechanical Engg.
- 9) Prof.P.K.Modi,Professor in Electrical Engg.
- 10) Prof. Siddharth Panda, Cordinator TEQIP
- 11) Prof.P.K. Das, Dean Academic Affairs
- 12) Prof.S.K. Swain, Dean PGSR
- 13) Prof.A.K Rath,Professor,Computer Sc. & Engg.
- 14) Prof. P.Nanda,Professor,Training & Placement
- 15) Prof.R.B.Panda,Professor, Chemistry
- 16) Prof.Sanjay Kumar Patro, Professor in Civil Engg.
- 17) Prof.B.B.Pati,Professor,Electrical Engg. & Member, BOM
- 18) Prof.P.K. Kar, Dean, Faculty & Planning & Coordinator, IQAC

At the outset, Prof.P.K. Kar, Coordinator, IQAC welcomed the members and requested Vice-Chancellor to chair the meeting. Thereafter, the IQAC proceeded to transact the business as per the agenda items. The following resolutions are taken

- 1) The 9<sup>th</sup> IQAC meeting was held on 22<sup>nd</sup> January 2017 at 5.00p.m. The minutes of meeting were readout with a formal discussion with all IQAC members. The minutes of this meeting were approved by the IQAC members.
- 2) The IQAC Coordinator placed before the members the action taken report on the observations made in the 9<sup>th</sup> meeting of IQAC held on 22<sup>nd</sup> January 2017 and requested the members to note and approve. The members discussed the same and resolved that action taken report on the observations made at the 9<sup>th</sup> IQAC meeting as placed before the members as Annexure is hereby noted and duly approved.
- 3) It is recommended to consider and approve for incorporation of at least ten (10) security features in the degree certificate in curbing duplication and to avoid the ills and malpractices, potentially engendered by the digital technology. In this connection Mr. Jaspal S.Sandhu, Secretary, UGC has written to our University vide D.O. No. F-9-1/2014 (CPPI-II) dated 17<sup>th</sup> October, 2014 and in 21<sup>st</sup> March 2017 was discussed. This

*[Signature]*  
8/3/17

*[Signature]*  
8/3/17

*[Signature]*  
8/3/17

*[Signature]*  
8/3/17

*[Signature]*  
8/3/2017

*[Signature]*  
08/03/2017

**IQAC  
VSSUT, BURLA**

will also help in introducing uniformity and transparency within and across the system of higher education in the country. .(Action-COE)

- 4) It is recommended to consider and approve for incorporation of text in degree certificate as: "The Medium of instruction in English". .(Action-COE)
- 5) It is recommended to consider and approve of issuing of consolidated mark sheets starting from 1<sup>st</sup> semester to eighth semester to the students along with degree certificate, with a mention of different grades, conversion formula from CGPA to percentage at the back side of that as it is found a large number of passed out students are applying for transcript and the certificate with regards to conversion of CGPA to percentage of marks. This will minimize the manual work spent for the purpose. .(Action-Dean-ACD)
- 6) It is recommended to consider and approve to request the question setters to set the questions both in Mid Semester and End Semester in line with PEO and CO of the respective subject keeping in view the university has introduced the outcome based education(OBE) for which both the national agencies NAAC and NBA are emphasizing to enable our students to compete in a global set up and to bridge the skill gap which is a national phenomena of great concern. .(Action-Dean ACD and PGS&R)
- 7) The University celebrated International Women Day. The Computer Science and Engineering Department and IT deptt will organise Srujan 2017 during 15-16 April 2017.
- 8) The MME Deptt. will organise National level Student Symposium METPHILI-2017 during 25-26 March 2017. Resonance-2017 of Electrical Engg. Deptt. will be conducted on 8<sup>th</sup> April. 2017.
- 9) IQAC conducted one workshop on "Quality of Higher and Technical Education in India- Role of Universities." on 20<sup>th</sup> Feb. 2017 by Prof. P.K. Kar & Prof. A.K.Rath.
- 10) Academic Calender for the Odd and Even Semester of the session 2017-18 is passed
- 11) Further discussions were held on nurturing the students through quality inputs. Decided to have extensive Industry Institute Interactions and welcomed the idea of one-Industry one-Faculty initiation. .(Action-Dean SRIC)

The meeting ended with thanks to chair.

*SRIC*  
*Shruti*  
*8/3/17*  
*LCU*  
*8/3/17*  
*Bench*  
*8/3/17*  
*8/3/2017*  
*h*

INTERNAL QUALITY ASSURANCE CELL  
VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

-----  
*Action taken Report of the 10<sup>th</sup> meeting of IQAC held on 8<sup>th</sup> March 2017 at 4.00 PM*

- 1) Approved the minutes of 9<sup>th</sup> meeting of IQAC held on 22<sup>nd</sup> January 2017 at 5.00 PM and the action taken report of the meeting.
- 2) COE has incorporated more than ten (10) security features in the degree certificate in curbing duplication and to avoid the ills and malpractices, potentially engendered by the digital technology.
- 3) COE has taken steps for the incorporation of text in degree certificate as: "The Medium of instruction in English". .
- 4) Dean, Academic has taken steps for the issue of consolidated mark sheets starting from 1<sup>st</sup> semester to eighth semester to the students along with degree certificate.
- 5) The University has celebrated International Women Day. Head, Computer Science and Engineering Department and IT deptt has taken initiative to organise Srujan 2017 during 15-16 April 2017.
- 6) HOD, MME Deptt. has taken steps for the organisation of National level Student Symposium METPHILI-2017 during 25-26 March 2017. Similarly, HOD, Electrical Engg. has taken steps for the conduct of Resonance-2017 of Electrical Engg. Deptt.
- 7) The conduct of one day workshop by IQAC on "Quality of Higher and Technical Education in India-Role of Universities." on 20<sup>th</sup> Feb. 2017 by Prof. P.K. Kar & Prof. A.K.Rath. noted.
- 8) Academic Calender for the Odd and Even Semester of the session 2017-18 is approved.



Prof.P.K. Kar  
COORDINATOR, IQAC  
30.06.2017

INTERNAL QUALITY ASSURANCE CELL  
VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

Minutes of the 11<sup>th</sup> meeting of IQAC held on 30<sup>th</sup> June 2017 at 4.00 PM in the Vice-Chancellor's Secretariat.

Members Present :-

- 1) Prof. E.Saibaba Reddy, Vice-Chancellor - In chair
- 2) Prof.P.K.Pradhan,Registrar
- 3) Prof.U.R.Jena,Comptroller of Finance
- 4) Prof.D.Mishra,Dean,Students' Welfare
- 5) Prof.R.P.Panda,Professor,El&TC Engg.
- 6) Prof.P.K Hota,Dean,CDCE
- 7) Prof.A.N.Nayak,Professor , Civil Engg. Dean SRIC
- 8) Prof.J.Rana, Professor in Mechanical Engg.
- 9) Prof.P.K.Modi,Professor in Electrical Engg.
- 10) Prof. Siddharth Panda, Cordinator TEQIP
- 11) Prof.P.K. Das, Dean Academic Affairs
- 12) Prof.S.K. Swain, Dean PGSR
- 13) Prof.A.K Rath,Professor,Computer Sc. & Engg.
- 14) Prof. P.Nanda,Professor,Training & Placement
- 15) Prof.R.B.Panda,Professor, Chemistry
- 16) Prof.Sanjay Kumar Patro, Professor in Civil Engg.
- 17) Prof.B.B.Pati,Professor,Electrical Engg. & Member, BOM
- 18) Prof.P.K. Kar,Dean, Faculty & Planning & Coordinator, IQAC

At the outset, Coordinator, IQAC welcomed the members and requested Vice-Chancellor to chair the meeting. Thereafter, the IQAC proceeded to transact the business as per the agenda items.

It is thoroughly discussed about the AQAR 2016-17 prepared and analysed and recommended to be sent to NAAC and university website. Areas of improvement for departments are discussed. The observations and suggestions for departmental improvement are taken by all criterion heads. The Vice-Chancellor appraised about the faculty recruitment process of the University. IQAC Coordinator briefed the members with the activities and initiative of the University.

The following resolutions are taken.

- 1) The 10<sup>th</sup> IQAC meeting was held on 8<sup>th</sup> March 2017 at 4.00p.m. The minutes of meeting were readout with a formal discussion with all IQAC members. The minutes of this meeting were approved by the IQAC members.
- 2) The IQAC Coordinator placed before the members the action taken report on the observations made in the 10<sup>th</sup> meeting of IQAC held on 8<sup>th</sup> March 2017 and requested

SR

SR

SR

SR  
30/6/2017

SR  
30/6/2017

SR  
30/06/2017



the members to note and approve. The members discussed the same and resolved that action taken report on the observations made at the 10<sup>th</sup> IQAC meeting as placed before the members as Annexure is hereby noted and duly approved.

- 3) Dr.A.K. Panda , Department of Chemistry was awarded patent entitled “Process for the Production of Liquid Fuel from waste Polypropylene using acid activated Kaolin” ; Application No: 674/KOL/2011, Patent No: 278742, December 2016 (Indian Patent). It is noted with appreciation.
- 4) VSSUT has set up of an innovation centre to carry out activities that facilitate knowledge creation, innovation and entrepreneurship activities. The primary objective is to develop the ideas and innovations of the students and the faculty members into a framework to offer a product or service to the business community for solving community problems. Presently, the focus area is being agriculture and health. It is proposed to Building and Works Committee of the University to expedite the construction work. (Action-PIC Civil Maintenance)
- 5) It is proposed to Building and Works Committee of the University to go for renovation of the four old boys hostels (i.e. Atri, Kartu, Vasistha and Marichi Hall of Residence) along with their sewerage system. (Action-PIC Civil Maintenance)
- 6) It is proposed to go for repair of toilets of University Building by Govt of Odisha. PHD. (Action-PIC Civil Maintenance)
- 7) It is proposed to construct a 300 seated four floor Boys hostel from self finance Fund. (Action-PIC Civil Maintenance)
- 8) It is proposed to organise the 9<sup>th</sup> Annual Convocation of University on 24<sup>th</sup> Oct. 2017. It is proposed to confer D.Sc. to two eminent personalities Dr.G.Satheesh Reddy, Scientific Advisor to Raksha Mantri and Shri Subroto Bagchi, Chairman, Odisha skill development Mission. Shri M.M. Rajendran former Governor of Odisha will be invited as Chief guest. The matter may be placed in forthcoming academic council scheduled on 25<sup>th</sup> September 2017. (Action-Registrar)
- 9) Faculty Diversity in recruitment needs to be considered. (Action-Registrar)
- 10) The MCA Department will organise Annual Technical Symposium ADHRIT-2K17 Annual Technical Symposium during 19-20 Aug 2017.
- 11) The Coordinator of IQAC raised the point about strengthen the activities related to teaching learning enhancement. All the HOD’s are advised to conduct various Faculty and Staff Development Programs. (Action-Concerned HODS)
- 12) Action plan of IQAC for the year 2017-18 was analysed and passed.

The meeting ended with formal vote of thanks by IQAC Coordinator.

*[Handwritten signatures and dates]*  
30/6/2017  
30/6/2017  
30/6/2017  
30/6/2017  
30/6/2017

**INTERNAL QUALITY ASSURANCE CELL**  
**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA**

-----  
*Action taken Report of the 11<sup>th</sup> meeting of IQAC held on 30<sup>th</sup> June 2017 at 4.00 PM*

- 1) Approved the minutes 10<sup>th</sup> meeting of IQAC held on 08<sup>th</sup> March 2017 at 4.00 PM and the action taken report of the meeting.
- 2) PIC, Civil Maintenance has taken steps for the construction of Innovation Centre.
- 3) PIC, Civil Maintenance has taken steps to place the matter before the Building and Works Committee of the University for the renovation of drain and sewerage system of the four old boys hostels
- 4) PIC, Civil Maintenance has taken steps for the repair of toilets of University Building by Govt of Odisha. PHD.
- 5) PIC, Civil Maintenance has taken initiative for the construction of a 300 seated four floor Boys hostel out of self finance Fund.
- 6) The Registrar of the University has taken steps for the organisation of the 9<sup>th</sup> Annual Convocation of University on 24<sup>th</sup> Oct. 2017.
- 7) HOD, MCA has taken steps for the conduct of Annual Technical Symposium ADHRIT-2K17 Annual Technical Symposium during 19-20 Aug 2017.
- 8) Action plan of IQAC for the year 2017-18 is approved.



Prof.P.K.Kar  
COORDINATOR, IQAC  
14<sup>th</sup> December 2017