

**INTERNAL QUALITY ASSURANCE CELL**

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

Minutes of the 27<sup>th</sup> meeting of IQAC held on 25<sup>th</sup> Aug 2020 at 1P.M. in the Vice-Chancellor's Secretariat

**Members Present :-**

- |   |   |          |
|---|---|----------|
| 1) Prof. Atal Chaudhuri, Vice-Chancellor  | - | In chair |
| 2) Smt. Upama Kalo, OAS Registrar   |   |          |
| 3) Prof.P.C. Swain, Dean PGSR   |   |          |
| 4) Prof.S.K. Swain, Dean Academic Affairs   |   |          |
| 5) Prof.B.B. Pati, Director IQAC  |   |          |
| 6) Prof.Debadutta Mishra, Professor in Production Engineering, Director TBI         |   |          |
| 7) Dr.Punyapriya Mishra, Assoc. Professor in Mechanical Engineering, Chairperon ICC |   |          |
| 8) Er. Bimal Krishna Mishra, Member BOM   |   |          |
| 9) Dr.Prasant Kumar Pradhan,Ex-Director Gridco, Member Local Society                |   |          |

At the outset, Director, IQAC welcomed the members and requested Vice-Chancellor to chair the meeting. The Vice-Chancellor was pleased to inform about online signing of MOU with Chairman, ISRO today for setting up of ISRO innovation Centre at VSSUT. The following matters are discussed and resolved.

1. The 26<sup>th</sup> IQAC meeting was held on 29<sup>th</sup> June 2020 at 11A.M.. The minutes of this meeting were readout with a formal discussion with all IQAC members. The minutes of this meeting were approved by the IQAC members.
2. The IQAC Director placed before the members the action taken report on the observations made in the 26<sup>th</sup> meeting of IQAC held on 29<sup>th</sup> June 2020 and requested the members to note and approve. The members discussed the same and resolved that action taken report on the observations made at the previous (26<sup>th</sup>)IQAC meeting as placed before the members as Annexure is hereby noted and duly approved.
3. It is recommended to 26<sup>th</sup> Academic Council to consider and approve the syllabus and course structure of Master in Computer Application for two years duration instead of three years. As per the AICTE, the duration of MCA Programme is reduced to 2years from 3 years effective from 2020-21. (Action:- Dean ACD)
4. It is recommended to 26<sup>th</sup> Academic Council to consider and approve of the concept of 6<sup>th</sup> months Internship Programme in the final semester for all the branches of Engineering. Selected candidates are required to be allowed for internship in the final semester on demanded from the concern Employer. (Action:- Dean ACD)
5. It is recommended to continue the current practice of providing one degree certificate with two separate grade sheets to the student of 5years Integrated B.Tech and M.Tech Dual Degree Programme on completion. (Action:- Dean ACD).

LCN  
25/8/2020  
Director  
IQAC, VSSUT

25/8/2020

**IQAC  
VSSUT, BURLA**

6. The members noted the award of Social Entrepreneurship, Swachhta & Rural Engagement Cell (SES RES) certificate for VSSUT.
7. It is recommended to 26<sup>th</sup> Academic Council to consider the change of minimum eligibility criteria for admission into Ph.D. Programme in Chemical Engg. (In the present regulation, it is M.Tech in Chemical Engg.) and recommended for change to B.Tech (Chemical Engg.) and M.Tech in Chemical Engg. or any other allied branch matching to Chemical Engg. (Action:- Dean PGSR)
8. It is suggested to go for organization of 12<sup>th</sup> Annual Convocation 2020 either online or offline subject to permission of Hon'ble Chancellor. (Action:- Registrar)
9. The University has been ranked in band A(6-25) among Government and Government aided Institutions in Atal Ranking of Institutions for Innovation achieving (ARIIA) published on 18<sup>th</sup> Aug. 2020.
10. It is reported that MathWorks, USA has recognized the following Research Paper, "Nutan Saha, and S.Panda" Speed Control with torque ripple reduction of switched reluctance motor by Hybrid Many Optimised Gravitational Search Technique published in Engineering Science & Technology, Vol. 20 : 909-921, 4<sup>th</sup> September, 2020. The committee appreciates the research by faculty members.
11. In order to promote collaborative research between Institute and Industries leading to startups and to nurture talents for technical research, AICTE Members Secretary has communicated vide letter F.No.StDC/ADF/AQIS/2020-21/84 dated 19.08.2020 to go for implementation of the scheme of "AICTE Doctoral Fellowship (ADF) in transformation of ongoing "NDF Scheme". IQAC suggested Dean (CDCE) to act on this.
12. IQAC recommends to go for NBA accreditation of following PG programmes  
Master in Computer Application, Power Electronics Control and Drives and Computer Science Engineering at the earliest. (Action:- Dean F&P)

The meeting ended with formal vote of thanks by IQAC Director to all the members for their participation.

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25/8/2020  
Director, IQAC

*[Handwritten signature]*  
25/8/2020  
Director  
IQAC, VSSUT  
Burla-768018

*[Handwritten signature]*  
25.08.2020  
Vice-Chancellor  
V.S.S. University of Technology, Odisha  
Burla-768018

*[Handwritten signature]*  
25/8/2020

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25/8/2020

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25/8/2020

INTERNAL QUALITY ASSURANCE CELL(IQAC)  
VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, (VSSUT),  
SIDDHI VIHAR, BURLA, ODISHA  
ACTION TAKEN REPORT ON THE PROCEEDINGS OF 27<sup>th</sup> IQAC MEETING HELD  
ON 25<sup>th</sup> August 2020 at 1.00 P.M..

The following actions are taken on Minutes of 27<sup>th</sup> IQAC meetings

- 1) The 26<sup>th</sup> IQAC meeting minutes were approved by the IQAC members.
- 2) The action taken report of the 26<sup>th</sup> IQAC meeting was approved.
- 3) The syllabus and course structure of Master in Computer Application for two years duration instead of three years has been approved in the Academic Council. As per the AICTE, the duration of MCA Programme is reduced to 2years from 3 years effective from 2020-21.
- 4) It is recommended to consider and approve of the concept of 6<sup>th</sup> months Internship Programme in the final semester for all the branches of Engineering.
- 5) Dean, Academic Affairs has taken steps for continuance of the current practice of providing one degree certificate with two separate grade sheets to the student of 5years Integrated B.Tech and M.Tech Dual Degree Programme on completion.
- 6) The award of Social Entrepreneurship, Swachhta & Rural Engagement Cell (SES RES) certificate to VSSUT noted.
- 7) Dean, PGS&R has taken steps for the change of minimum eligibility criteria for admission into Ph.D. Programme in Chemical Engg. (In the present regulation, it is M.Tech in Chemical Engg.) and recommended for change to B.Tech (Chemical Engg.) and M.Tech in Chemical Engg. or any other allied branch matching to Chemical Engg.
- 8) Registrar has taken steps for the organization of 12<sup>th</sup> Annual Convocation 2020 either online or offline subject to permission of Hon'ble Chancellor.
- 9) The University has been ranked in band A(6-25) among Government and Government aided Institutions in Atal Ranking of Institutions for Innovation achieving (ARIIA) published on 18<sup>th</sup> Aug. 2020.
- 10) Dean, CDCE has taken steps for the transformation of ongoing "NDF Scheme to "AICTE Doctoral Fellowship (ADF) from the academic session 2020-21.
- 11) The NBA accreditation of PG programmes on Master in Computer Application, Power Electronics Control and Drives and Computer Science Engineering will be pursued by Dean, F&P.

Director, IQAC

Director  
IQAC, VSSUT  
Odisha-768018

Vice-Chancellor

IQAC  
VSSUT, BURLA  
**INTERNAL QUALITY ASSURANCE CELL**  
VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

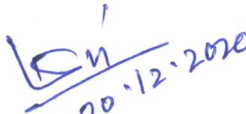
Minutes of the 28<sup>th</sup> meeting of IQAC held on 20<sup>th</sup> December 2020 at 11A.M. in the Vice-Chancellor's Secretariat

**Members Present :-**

- 1) Prof. Atal Chaudhuri, Vice-Chancellor - In chair
- 2) Smt. Upama Kalo, OAS Registrar
- 3) Prof.P.C. Swain, Dean PGSR
- 4) Prof.S.K. Swain, Dean Academic Affairs
- 5) Prof.B.B. Pati, Director IQAC
- 6) Prof.Debadutta Mishra, Professor in Production Engineering, Director TBI
- 7) Dr.Punyapriya Mishra, Assoc. Professor in Mechanical Engineering, Chairperon ICC
- 8) Er. Bimal Krishna Mishra, Member BOM
- 9) Dr.Prasant Kumar Pradhan, Ex-Director Gridco, Member Local Society
- 10) Er.Ashesh Padhy, Head of Thermal, JSW Energy Limited

At the outset, Director, IQAC welcomed the members and requested Vice-Chancellor to chair the meeting. The Vice-Chancellor was pleased to inform about signing of MOU with NHAI for consultancy and maintenance supervision work of 160km long National Highway, with the University. The 12<sup>th</sup> Annual Convocation of the University was conducted on 04<sup>th</sup> December 2020 in the University Visvesvaraya Auditorium following COVID-19 protocol. The following matters are discussed and resolved.

1. The 27<sup>th</sup> IQAC meeting was held on 25<sup>th</sup> August 2020 at 1P.M.. The minutes of this meeting were readout with a formal discussion with all IQAC members. The minutes of this meeting were approved by the IQAC members.
2. The IQAC Director placed before the members the action taken report on the observations made in the 27<sup>th</sup> meeting of IQAC held on 25<sup>th</sup> Aug 2020 and requested the members to note and approve. The members discussed the same and resolved that action taken report on the observations made at the previous (27<sup>th</sup>) IQAC meeting as placed before the members as Annexure is hereby noted and duly approved.
3. To enhance the overall research environment in the University, all the University Departments are required to initiate the funding for major and minor research projects from government and other funding agencies in the AY 2020-21.
4. Completion of Gender Audit/Energy Audit/Green Audit. It is informed by Director, IQAC that the committees formed for doing Gender Audit, Energy Audit and Green Audit for last four years 2016-17, 2017-18, 2018-19, and 2019-20 have submitted their reports. The members discussed about the reports and approved.
5. Review of Academic Result and Action plan for e-Learning activities. A review of previous Academic years results were taken. It is discussed that for a few subjects, there is a need to improve the results. In view of Covid-19 pandemic situation, the University

  
 Director  
 IQAC, VSSUT  
 Odisha-758019

  
 20/12/20

**IQAC  
VSSUT, BURLA**

has to adapt online teaching-learning methodologies. Various initiatives such as recorded video lectures, additional teaching materials, e-books, etc were taken by staff for conducting teaching-learning processes through online mode. However, for the next semester, it is decided to continue the online teaching-learning activities along with regular teaching activities as per the guidelines of Government of Odisha.

6. MOU with NHAI and CIPET. The university has signed MOU with National Highway Authority of India and initiated MOU with CIPET, Balasore for student and Faculty Exchange Programme..
7. To provide special efforts for improving On-Campus Placement. Various activities such as Personal interview practice session, Group discussion practice, Essay writing session , sessions opportunities abroad for higher studies, sessions for higher studies like GATE,CAT,GRE ,GMAT etc are proposed to be conducted for our students. Arranging Job fair is also suggested in the meeting. (Action-Professor Trg. & Placement)
8. To discuss about the strengthening of Entrepreneur Development Cell and its future activities. Three days "Entrepreneurship Awareness Camp", Minimum 2 Guest lectures are proposed to be organized for our students. Proper guidance will be given to the students to become entrepreneur. (Action: Faculty in Charge EDP Cell)
9. Review the E- Annual Quality Assurance Report (e-AQAR) for the Academic Year 2018-19 and 2019-20 submitted online to NAAC This is a reporting item. The Director IQAC has presented the salient activities undertaken and important achievements made that are reflected in the E-AQAR for the Academic Year 2018-19 and 2019-20 submitted online to NAAC. Director IQAC, informed that the AQARs are uploaded in the University website. Members have appreciated the overall performance of VSSUT in various quality attributes.
10. Inputs for the AQAR 2020-21 . It has been discussed about the present structure of online AQAR submission through online. Since the online AQAR can be submitted until December 2021, the Members have suggested to make an in-depth data collection and submit a detailed AQAR. It has been discussed about the Student Satisfaction Survey aspect of the AQAR and the members have advised to provide wide exposure to students on the quality initiatives of university.
11. Prospects of the Academic plan of the University for the academic year 2020-21. The Vice Chancellor has conducted a meeting with all the Faculty Members and Heads of Departments. As a measure to strengthen the quality culture in the campus. Hon. Vice Chancellor has requested all the University Departments and Faculty Members to have self commitments towards major activities such as International Conferences, National Conferences, Industrial Visits, Internships arrangement, Student Placements, Signing of MoUs, Activities with MoU partners, Value added courses, Remedial classes for weak students etc. The prospective plan proposed by the Vice Chancellor has been well

*IQAC*  
20-12-2020

*Director*  
20/12/20

**Director  
IQAC, VSSUT  
Odisha-768013**

**IQAC  
VSSUT, BURLA**

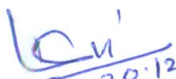
received by the Members and have appreciated the same. The academic Calender for the even semester 2021 as well as Holiday list for 2021 is passed.

12. Conducting Online classes. HODs have to ensure the completion of syllabi of all theory courses through online lectures. Modalities for online lectures (a). Zoom app usage may be continued
- b. Each faculty shall record the lecture sessions separately using Zoom App or other means and upload them for student access either through Google Classroom or YouTube or WhatsApp or other fitting manner. However, recording of lectures and reaching the same to all the students is mandatory.
- c. Apart from the recorded lectures, faculty may engage interactive sessions on the recorded lectures through Zoom App
- d. Assignments, discussions, tests/quiz or such activities to be conducted through Google Classroom
- e. Attendance has to be recorded. Though attendance is not mandatory/ compulsory, Faculty are to facilitate students to attend all the online classes
- f. Daily reports and Weekly consolidated Reports about online lectures are to be sent by all the Departments.


13. Any other item.


Mandatory PhD processes such as DRC meeting, Synopsis Meeting/ Pre PhD Presentation and Viva Voce shall be conducted online as per the UGC Guidelines on Examinations and Academic Calendar for the Universities in View of COVID-19 Pandemic and Subsequent Lockdown. Relevant hard copies of the records shall be maintained for all the procedures. The original records of signed hard copies are to be submitted by the Supervisor before the Convocation.

The meeting ended with formal vote of thanks by IQAC Director to all the members for their participation.

  
Director, IQAC  
20.12.2020  
**Director**  
IQAC, VSSUT  
Odisha-768018

  
20.12.2020

  
20.12.2020  
Vice-Chancellor  
V.S.S. University of Technology; Odisha  
Burla-768018

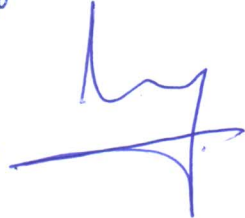
  
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20.12.2020  
**REGISTRAR**  
V.S.S. University of Technology  
Burla, Sambalpur, Odisha-768018

  
20/12/2020





**INTERNAL QUALITY ASSURANCE CELL(IQAC)**  
**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, (VSSUT),**  
**SIDDHI VIHAR, BURLA, ODISHA**  
**ACTION TAKEN REPORT ON THE PROCEEDINGS OF 28<sup>th</sup> IQAC MEETING HELD**  
**ON 20<sup>th</sup> December 2020 at 11A.M..**

The following actions are taken on Minutes of 28th IQAC meetings

- 1) The 27th IQAC meeting minutes were approved by the IQAC members.
- 2) The action taken report of the 27<sup>th</sup> IQAC meeting was approved.
- 3) Departments are advised to initiate the funding for major and minor research projects from government and other funding agencies in the AY 2020-21.
- 4) it is decided to continue the online teaching-learning activities along with regular teaching activities as per the guidelines of Govt. of Odisha.
- 5) Director IQAC and Dean SRIC have initiated MOU with CIPET, Balasore.
- 6) Professor (Training & Placement) will provide special efforts for improving On-Campus Placement.
- 7) Faculty advisor, EDP Cell will initiate the strengthening of Entrepreneur Development Cell and its future activities.
- 8) It has been discussed about the present structure of online AQAR 2020-21 submission through online.
- 9) The Vice Chancellor has conducted a meeting with all the Faculty Members and Heads of Departments. As a measure to strengthen the quality culture in the campus
- 10) HoDs have to ensure the completion of syllabi of all theory courses through online lectures. Modalities for online lectures were all implemented.
- 11) Mandatory PhD processes such as DRC meeting, Synopsis Meeting, Pre PhD Presentation and Viva Voce shall be conducted online as per the UGC Guidelines on Examinations and Academic Calendar for the Universities in View of COVID-19 Pandemic and Subsequent Lockdown. Dean (PGSR) has been advised.

Director, IQAC

*21.1.2021*  
**Director**  
**IQAC, VSSUT**  
**Odisha-768018**

Vice-Chancellor

# INTERNAL QUALITY ASSURANCE CELL

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

Minutes of the 29<sup>th</sup> meeting of IQAC held on 19<sup>th</sup> March 2021 at 11A.M. in the Vice-Chancellor's Secretariat

**Members Present :-**

- 1.Prof. B.B.Pati, Vice-Chancellor - In chair
- 2.Smt. Upama Kalo, OAS Registrar
- 3.Prof.P.C. Swain, Dean PGSR
- 4.Prof. Debadutta Mishra, Dean Academic Affairs
- 5.Prof.B.B. Pati, Director IQAC
- 6.Prof.Debadutta Mishra, Professor in Production Engineering, Director TBI
- 7.Dr.Punyapriya Mishra, Assoc. Professor in Mechanical Engineering, Chairperon ICC
- 8.Er. Bimal Krishna Mishra, Member BOM
- 9.Dr.Prasant Kumar Pradhan, Ex-Director Gridco, Member Local Society
- 10.Er.Ashesh Padhy, Head of Thermal, JSW Energy Limited

At the outset, Director, IQAC welcomed the members to the meeting. The Vice-Chancellor was pleased to inform about the conduct of offline examination and classes in the University. International Women's Day was celebrated in the University on 8<sup>th</sup> March 2021. The following matters are discussed and resolved.

1.The 28<sup>th</sup> IQAC meeting was held on 20<sup>th</sup> December 2020 at 11A.M.. The minutes of this meeting were readout with a formal discussion with all IQAC members. The minutes of this meeting were approved by the IQAC members.

2.The IQAC Director placed before the members the action taken report on the observations made in the 28<sup>th</sup> meeting of IQAC held on 20<sup>th</sup> December 2020 and requested the members to note and approve. The members discussed the same and resolved that action taken report on the observations made at the previous (28<sup>th</sup>) IQAC meeting as placed before the members as Annexure is hereby noted and duly approved.

3.It was informed that University has applied for NIRF Ranking, Extension of approval to AICTE and MODROB/RPS Projects as prescribed by AICTE for the year 2021-22. The University has applied for ATAL FDP programmes also.

4.It is decided to continue the online teaching-learning activities along with regular teaching activities as per the guidelines of Government of Odisha.

5.MOU with NITTR and CIPET, Balasore. The University has signed MOU with CIPET, Balasore on 5<sup>th</sup> Jan 2021 and with NITTR, Kolkata(West Bengal) in 29<sup>th</sup> January 2021 for student and Faculty Exchange Programme. Dean SRIC will initiate MOU with CIPET, Bhubaneswar.

6.Inputs for the AQAR 2020-21 . Since the online AQAR can be submitted until December 2021, the Members have suggested to make an in-depth data collection and submit a detailed

*Pradi*  
19/3/2021

*LSH*  
19.3.2021

*Pradi*  
19/3/2021

**Director**  
**IQAC, VSSUT**  
**Odisha-768018**

*Pradi*  
19/3/21



**IQAC  
VSSUT, BURLA**

AQAR. It has been discussed about the Student Satisfaction Survey aspect of the AQAR and the members have advised to provide wide exposure to students on the quality initiatives of university.

7. Hon. Vice Chancellor has requested all the University Departments and Faculty Members to have self commitments towards major activities such as International Conferences, National Conferences, Industrial Visits, Internships arrangement, Student Placements, Signing of MoUs, Activities with MoU partners, Value added courses, Remedial classes for weak students etc.

8. Conducting Online classes. HODs have to ensure the completion of syllabi of all theory courses through online lectures.

9. It was informed that five nos of ladies hostels have been equipped with Wi-Fi connection (With CISCO Controllers and Access points with 24 port POE switches). PIC, Central Internet facility will take action for doing wifi- enabled in Pullah Hall of Residence meant for boys.

10. It was appraised that 1GBPS NKN-BSNL network validity has been extended upto JUNE 2021. The University has procured and using 2x2500 user Fortinet Firewall security system that helps to better manage security risks, reduce overall cost and complexity, and improve operational efficiency.

11. PO/PEO/PSO/CO/ Vision Mission statements have been included in the syllabus.

12. University has opened SWAYAM –NPTEL Local Chapter. Lt. Biren Kumar Barik, Faculty of Production Engineering has been coordinating as single point of contact(SPOC).

13. The Annual Yoga Day will be celebrated on 21<sup>st</sup> May 2021. The NSS unit will organize online Program on Awareness Programme on second wave COVID-19 on 8<sup>th</sup> MAY 2021 (Coordinator Dr. Manila Mallik) and on SAHAJ Yoga on 15<sup>th</sup> May 2021 (Coordinator Dr. Nutan Saha). The International Yoga Day like previous years will also be organized on 21<sup>st</sup> June 2021.

14. NBA team had visited the University for assessing the two UG Programmes i.e. Production Engineering and Information Technology on 31<sup>st</sup> January 2021.

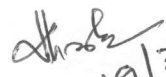
15. Hand Sanitizers, Double masking, and Thermal scanning are used in all places of University and its hostels.

The meeting ended with formal vote of thanks by Director, IQAC to all the members for their participation.

  
Director, IQAC  
**Director**  
IQAC, VSSUT  
Odisha-768018

  
19/3/2021

  
Vice-Chancellor


  
19/3/2021

  
19/3/2021

**INTERNAL QUALITY ASSURANCE CELL(IQAC)**  
**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, (VSSUT),**  
**SIDDHI VIHAR, BURLA, ODISHA**  
**ACTION TAKEN REPORT ON THE PROCEEDINGS OF 29<sup>th</sup> IQAC MEETING HELD**  
**ON 19<sup>th</sup> March 2021 at 11A.M..**

The following actions are taken on Minutes of 29th IQAC meetings

- 1) The 28th IQAC meeting minutes were approved by the IQAC members.
- 2) The action taken report of the 28<sup>th</sup> IQAC meeting was approved.
- 3) The office of Dean (F&P) will coordinate the data required subsequently for NIRF 2021.
- 4) Online teaching classes will continue with offline classes along with regular teaching activities as per the guidelines of Govt. of Odisha.
- 5) Dean SRIC will initiate MOU with CIPET, Bhubaneswar.
- 6) Professor (Training & Placement) will provide special efforts for improving On-Campus Placement.
- 7) International Conferences, National Conferences, Industrial Visits, Internships arrangement to be arranged in more numbers.
- 8) PIC, Central Internet facility will take action for doing wifi-enabled in Pullah Hall of Residence.
- 9) Fortinet Firewall security system that helps to better manage security risks is to be managed properly by Central Internet Facility.
- 10) Dean SW and the Vice Presidents should ensure more online student activities to engage the students.
11. The University COVID Cell will take necessary precautions inside the campus to maintain COVID appropriate behavior.
- 12) Mandatory PhD processes such as DRC meeting, Synopsis Meeting, Pre PhD Presentation and Viva Voce shall be conducted online as per the UGC Guidelines on a View of COVID-19 Pandemic and Subsequent Lockdown. Dean (PGSR) has been advised.

  
31/5/2021  
Director, IQAC

  
31.3.2021  
Vice-Chancellor

## INTERNAL QUALITY ASSURANCE CELL

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

Minutes of the 30<sup>th</sup> meeting of IQAC held on 31<sup>st</sup> May 2021 at 11A.M. in the Vice-Chancellor's Secretariat

**Members Present :-**

1. Prof. B.B. Pati, Vice-Chancellor - In chair
2. Smt. Upama Kalo, OAS Registrar
3. Prof. S. Panda, Dean PGSR
4. Prof. Debadutta Mishra, Dean Academic Affairs
5. Prof. B.B. Pati, Director IQAC
6. Prof. Debadutta Mishra, Professor in Production Engineering, Director TBI
7. Dr. Punyapriya Mishra, Assoc. Professor in Mechanical Engineering, Chairperson ICC
8. Er. Bimal Krishna Mishra, Member BOM
9. Dr. Prasant Kumar Pradhan, Ex-Director Gridco, Member Local Society
10. Er. Ashesh Padhy, Head of Thermal, JSW Energy Limited

At the outset, Director, IQAC welcomed the members to the meeting. The Vice-Chancellor was pleased to inform about the conduct of online examination and classes in the University. The University has been enrolled as a member of National Digital Library of India (NDLI) club, IIT Kharagpur. ICC has been revised with inclusion of student members. The following matters are discussed and resolved.

1. The 29<sup>th</sup> IQAC meeting was held on 19<sup>th</sup> March 2021 at 11A.M.. The minutes of this meeting were readout with a formal discussion with all IQAC members. The minutes of this meeting were approved by the IQAC members.

2. The IQAC Director placed before the members the action taken report on the observations made in the 29<sup>th</sup> meeting of IQAC held on 19<sup>th</sup> March 2021 at 11A.M and requested the members to note and approve. The members discussed the same and resolved that action taken report on the observations made at the previous (29<sup>th</sup>) IQAC meeting as placed before the members as Annexure is hereby noted and duly approved.

3. It was informed that University has received Rs.50 Lakhs plan grant towards implementation of fire security system from Govt. of Odisha. The State PWD has been requested to take up the construction of Boundary wall at an estimated cost of 69 Lakhs and maintenance of staff quarters from their allocated budget also.

4. It is decided to continue the online teaching-learning activities as per the guidelines of Government of Odisha. It is also proposed to engage and outside agency to conduct Artificial Intelligence (AI) and human proctored online examinations on a customized platform befitting to the requirements of a Technical University. The agency appointed for BPUT, Odisha may be explored also.

*Prasad*  
31.5.2021

*B.B. Pati*  
31.5.2021

*Prasad*  
31/5/21

*Prasad*  
31/5/21

**Director**  
**IQAC, VSSUT**  
**Odisha-768018**

5. It was informed that NBA has granted accreditation to UG Programme in Production Engineering upto 30.6.2022. PQ/Compliance for UG Programme in Civil Engineering has been submitted to NBA for extension of period of existing accreditation of five years to six years.

6. The members pointed out that the internships or project works involving technical / entrepreneurial activities could be improved by establishing contacts with their own respective department's alumni. It is also recommended to conduct more workshops in a semester by exclusively inviting industry experts as resource persons.

7. Registrar informed the initiatives taken by the University to handle various issues such as social distancing and other post lock down period preparedness of students and faculty members. She also informed that the various clubs and associations of the University need to conduct numerous online activities/ events for enhancing student engagement.

8. It was appraised that 1GBPS NKN-BSNL network validity has been extended upto JUNE 2021. Hostel Mess must be managed by outsourcing agency. Tender must be floated at the earliest for the purpose for Mess & House Keeping.

9. Conducting Online classes. HODs have to ensure the completion of syllabi of all theory courses through online lectures. All faculty members took extensive efforts during the lockdown period for online teaching and various online activities for students. Placement drive was carried out during lockdown period. It is also advised to focus on placements of weak students.

10. PIC, Central Internet facility will take action for doing WIFI- enabled in Pullah Hall of Residence meant for boys. Renovation of Gymnasium and construction of RAMP/Computer Centre be completed at the earliest by the agency concerned. SDTE Deptt. Of Govt. of Odisha be moved to approve the long pending work of Administrative block of University.

11. It is suggested to review feedback of all stakeholders such as students, alumni, parents and employers. It is further added that the University conducts add-on courses as per students' needs. Industry institute interaction is increased and resulted in more sponsored research projects, internships and industrial visits.

12. The recent UGC notification directs the University teachers to apply for MOOC courses. Since the University is on the process to start MOOC courses the teachers were encouraged to apply for MOOC courses and the IQAC resolved to provide preliminary training for the selected teachers in this regard.

13. The University is now proceeding through the period of next cycle of accreditation. Our target is to make 100% paperless campus before next accreditation and also to complete the tracking system project.

14. The IQAC has taken initiative to make register all the alumni through MOColege Abhijaan. Also requested that all HoDs will be directed to follow up this initiative.

15. The University has to develop a system for tracking the complaints/applications registered by the students. It should be given priority since the University is student centric.

The meeting ended with formal vote of thanks by IQAC Director to all the members for their participation.

Director, IQAC

**Director**  
IQAC, VSSUT  
Odisha-768018

Vice-Chancellor

*[Signature]*  
31/5/21

*[Signature]*  
31/5/21

**INTERNAL QUALITY ASSURANCE CELL(IQAC)**  
**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, (VSSUT),**  
**SIDDHI VIHAR, BURLA, ODISHA**  
**ACTION TAKEN REPORT ON THE PROCEEDINGS OF 30<sup>th</sup> IQAC MEETING HELD**  
**ON 31<sup>st</sup> May 2021 at 11A.M..**

The following actions are taken on Minutes of 30th IQAC meetings

- 1) The 29th IQAC meeting minutes were approved by the IQAC members.
- 2) The action taken report of the 29<sup>h</sup> IQAC meeting was approved.
- 3) Online teaching classes will continue with offline classes along with regular teaching activities as per the guidelines of Govt. of Odisha.
- 4) Professor (Training & Placement) will provide special efforts for improving On-Campus Placement.
- 5) PIC, Central Internet facility will take action for doing wifi- enabled in Pullah Hall of Residence.
- 6) PIC Civil works will take initiatives on civil construction work.
- 7) Dean SW and the Vice Presidents should ensure more online student activities to engage the students.
- 8). Feedback of all stakeholders such as students, alumni, parents and employers will be reviewed by a committee.
- 9) The recent UGC notification for MOOC courses will be carried out..
- 10) The University will proceed for automation.
- 11). Registration of Alumni through MOCollege Abhijaan has been done
- 12). Priority will be given for tracking the complaints/applications registered, by the students

Director, IQAC

*[Signature]*  
10.6.2021

Vice-Chancellor

*[Signature]*  
10.6.2021

*[Signature]*  
10/6/21